

 <b>एन एस सी</b> <b>NSC</b> (An ISO 9001:2008 Certified)	<b>NATIONAL SEEDS CORPORATION LIMITED</b> (A Government of India Undertaking- “Mini Ratna” Company) BEEJ BHAWAN, PUSA COMPLEX, NEW DELHI-110012 (INDIA)
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**EMPLOYMENT NOTICE**  
(Advertisement No. RECTT/1/15/NSC/2015)

NSC is a Schedule -B & Mini Ratna Category 6 PSU which is in the business of producing and distributing high quality certified seeds all over India, invites applications from professionally qualified candidates for the below mentioned posts on regular/Management trainee/Diploma Trainee/Trainee basis. The post is available at Head Office, New Delhi and Regional Office situated all over India.

Sl. No.	Name of the Post	Scale of Pay	No. of vacancy	Reservation Roster	Likely initial place of posting with All India Service Liability
<b>A. Non Executive Posts (Regular)</b>					
<b>Maximum age limit not exceeding 30 years as on the date of closing i.e. 07.09.2015</b>					
1.	Assistant (Legal)	Rs. 9400-25700/- (IDA). Basic Pay of Rs. 9400/- plus Dearness Allowance @ 102.6% of Basic Pay and Perks @ 42% of Basic Pay. HRA or accommodation depending upon place of posting.	01	UR-1	Corporate Office, New Delhi with all India Service Liability.
2.	Assistant (Vigilance)	Rs. 9400-25700/- (IDA). Basic Pay of Rs. 9400/- plus Dearness Allowance @ 102.6% of Basic Pay and Perks @ 42% of Basic Pay. HRA or accommodation depending upon place of posting.	01	UR-1	Corporate Office, New Delhi with all India Service Liability.
<b>B. Management Trainees</b>					
<b>Maximum age limit not exceeding 27 years as on the date of closing i.e. 07.09.2015</b>					
1.	Management Trainee (Production)	One year training. Consolidated stipend of Rs. 33226/- per month (Basic Pay Rs. 16400/- & DA Rs.16826/-) during training period plus HRA or single seated accommodation depending upon the place of posting. Scale of pay on absorption: Rs. 16400-40500/-	10	UR-05 OBC-03 SC -01 ST-01 Out of 10 posts, 2 posts are reserved for PH category. i.e. HH-01 & VH-01	All India Service Liability
2.	Management Trainee (Agri.) Engineering	One year training. Consolidated stipend of Rs. 33226/- per month (Basic Pay Rs. 16400/- & DA Rs.16826/-) during training period plus HRA or single seated accommodation depending upon the place of posting. Scale of pay on absorption: Rs. 16400-40500/-	03	UR-01 OBC-01 ST-01 Out of 03 posts, 01 post is reserved for PH (OH) category.	All India Service Liability
3.	Management Trainee (F&A)	One year training. Consolidated stipend of Rs. 33226/- per month (Basic Pay Rs. 16400/- & DA Rs.16826/-) during training period plus HRA or single seated accommodation depending upon the place of posting. Scale of pay on absorption: Rs. 16400-40500/-	02	OBC-01 UR-01 Out of 02 posts, 01 post is reserved for PH (HH) category.	All India Service Liability
<b>C. Diploma Trainee (at Supervisory level)</b>					

<b>Maximum age limit not exceeding 27 years as on the date of closing i.e. 07.09.2015</b>					
1	Diploma Trainee (Civil Engineering)	One year training. Consolidated stipend of Rs. 19044/- per month (Basic Pay Rs. 9400/- & DA Rs.9644/-) during training period plus HRA or single seated accommodation depending upon the place of posting. Scale of pay on absorption: Rs. 9400-25700/-	06	UR-04 OBC-01 SC-01 Out of 06 posts, 01 post is reserved for PH (HH) category.	All India Service Liability
<b>D. Trainees (at Non Supervisory level)</b>					
<b>Maximum age limit not exceeding 27 years as on the date of closing i.e.07.09.2015</b>					
1.	Trainee (Human Resource)	One year training. Consolidated stipend of Rs. 14587/- per month (Basic Pay Rs. 7200/- & DA Rs.7387/-) during training period plus HRA or single seated accommodation depending upon the place of posting. Scale of pay on absorption: Rs. 7200-20300/-	13	UR-07 OBC-04 ST-02 Out of 13 posts, 2 posts are reserved for PH category. i.e. VH-01 & OH-01	All India Service Liability
2.	Trainee (Finance)	One year training. Consolidated stipend of Rs. 14587/- per month (Basic Pay Rs. 7200/- & DA Rs.7387/-) during training period plus HRA or single seated accommodation depending upon the place of posting. Scale of pay on absorption: Rs. 7200-20300/-	13	UR-07 OBC-03 SC-02 ST-01	All India Service Liability
3.	Trainee (Store)	One year training. Consolidated stipend of Rs. 14587/- per month (Basic Pay Rs. 7200/- & DA Rs.7387/-) during training period plus HRA or single seated accommodation depending upon the place of posting. Scale of pay on absorption: Rs. 7200-20300/-	07	UR-04 OBC-01 SC-01 ST-01 Out of 07 posts, 01 post is reserved for PH (HH) category.	All India Service Liability
4.	Trainee (Agriculture)	One year training. Consolidated stipend of Rs. 14587/- per month (Basic Pay Rs. 7200/- & DA Rs.7387/-) during training period plus HRA or single seated accommodation depending upon the place of posting. Scale of pay on absorption: Rs. 7200-20300/-	12	UR-07 OBC-04 SC-01 Out of 12 posts, 01 post is reserved for PH (VH) category.	All India Service Liability
5.	Trainee (Laboratory)	One year training. Consolidated stipend of Rs. 14587/- per month (Basic Pay Rs. 7200/- & DA Rs.7387/-) during training period plus HRA or single seated accommodation depending upon the place of posting. Scale of pay on absorption: Rs. 7200-20300/-	02	UR-01 OBC-01	All India Service Liability

**Note: Age relaxation for SC/ST, OBC & PH will be applicable as per Government Rules.**

### **QUALIFICATION & EXPERIENCE**

(A) **1. Assistant (Legal):** Professional degree in Law from a recognised University. One year experience of handling legal matters in a reputed organisation/or with experienced Advocate. Knowledge of Computer (MS Office) shall be desirable.

**2. Assistant (Vigilance):** Graduate with 55 % marks from recognized University, having 2 years experience in Police/CID or working in Vigilance set up of a Government Department/PSU. Preference to those candidates who have undergone training in Intelligence or Vigilance work. Experience

relaxable by one year in case of exceptionally deserving candidates. Knowledge of Computers (MS Office) shall be desirable.

**(B) Management Trainees:**

**1. Management Trainee (Prodn.):**

B.Sc. (Agri.) plus MBA (Agri Business Management) OR M.Sc. (Agri.) with specialisation in Agronomy / Seed Technology / Plant Breeding & Genetics/ Agriculture Entomology / Plant Pathology from a recognized University/ Institution with minimum 60% marks.

**2. Management Trainee (Engg.):**

B.E./B.Tech. (Agri. Engg.) from recognized University/Institutions with minimum 60% marks.

**3. Management Trainee (F&A):**

Pass in CA/CMA (ICWA) or 2 years full time MBA with specialization in Finance from recognized University/Institutions with minimum 60% marks.

**(C) Diploma Trainees**

**1. Diploma Trainee (Civil Engg.):**

Three years diploma in Agriculture Engineering/Civil Engineering with minimum 55% marks from a Govt. Polytechnic/Institution.

**(D) Trainees**

**1. Trainee (Human Resource):**

BBA/BCA/BA (Personnel Management) OR Graduate with minimum 55% marks from recognized University/Institutions with one year Diploma in Industrial Relations/Personnel Management/Human Resource Management/Labour Laws/Computer Application from a recognized University/Institution. In addition to the above, the candidate should have knowledge of MS Office and typing with speed of 40/35 WPM in English/Hindi in computer. Knowledge of Hindi typing is mandatory. In case a candidate does not possess Hindi typing at the time of selection, they have to pass the examination of Hindi typing during the course of training period.

**2. Trainee (Finance):**

B.Com. with minimum 55% marks from recognized University. In addition to above knowledge of computer application is mandatory.

**3. Trainee (Store):**

B.Sc. (Agri.) with minimum 55% marks from recognized University or Graduate with minimum 55% marks with one year diploma in Materials Management/Inventory Management/Stores Management. Knowledge of computer application is mandatory.

**4. Trainee (Agriculture):**

B.Sc. (Agriculture) with minimum 55% marks from recognized University. Knowledge of computer (MS Office) is mandatory.

**5. Trainee (Laboratory):**

B.Sc. with Chemistry and Biology as subjects with minimum 55% marks from a recognized University/Institution

**I. Terms & conditions for Management Trainees :**

Period of Training: The period of training will be normally one-year duration subject to satisfactory performance and passing out various tests and carrying out different assignments satisfactorily during the period of training. In the event of failure to pass the prescribed tests, assignments or not satisfactorily performing the different assignments prescribed, the Management at its discretion, may extend the period of training suitably by a maximum period of one year in two phases. i.e. for six months at a time.

On successful completion of training period of one year and satisfactory performance during the training and personal interview, the trainees may be considered for absorption as Assistant Manager in respective discipline in the scale of Pay of Rs. 16400-40500/-. Selected candidates have to execute an agreement/surety bond for Rs. 3,00,000/- (Rs. 1,50,000/- in case of SC/ST) to the Corporation on non-judicial stamp paper of Rs. 100/- to serve the company for a minimum period of three (3) years after successful completion of training on absorption. Trainees not absorbed by the Corporation will be given a certificate on completion of training without any obligation on the part of Corporation for future absorption.

**II. Terms & conditions for Diploma Trainees**

Period of Training: The period of training will be normally one-year duration subject to satisfactory performance and passing out various tests and carrying out different assignments satisfactorily during the period of training. In the event of failure to pass the prescribed tests, assignments or not satisfactorily performing the different assignments prescribed, the Management at its discretion, may extend the period of training suitably by a maximum period of one year in two phases. i.e. for six months at a time.

On successful completion of training period of one year and satisfactory performance during the training and personal interview, the trainees may be considered for absorption as Jr. Engineer (Civil Engg.) Gd. IV in the scale of Pay of Rs. 9400-25700/-. Selected candidates have to execute an agreement/surety bond for Rs. 1,70,000/- (Rs. 85,000/- in case of SC/ST) to the Corporation on non-judicial stamp paper of Rs. 100/- to serve the company for a minimum period of three (3) years after successful completion of training on absorption. Trainees not absorbed by the Corporation will be given a certificate on completion of training without any obligation on the part of Corporation for future absorption

**III. Terms & Conditions for Trainees**

Period of Training: The period of training will be normally one-year duration subject to satisfactory performance and passing out various tests and carrying out different assignments satisfactorily during the period of training. In the event of failure to pass the prescribed tests, assignments or not satisfactorily performing the different assignments prescribed, the Management at

its discretion, may extend the period of training suitably by a maximum period of one year in two phases. i.e. for six months at a time.

On successful completion of training period of one year and satisfactory performance during the training and personal interview, the trainees may be considered for absorption as Assistant Gd.V in respective discipline in the scale of Pay of Rs. 7200-20300/-. Selected candidates have to execute an agreement/surety bond for Rs. 1,30,000/- (Rs. 65,000/- in case of SC/ST) to the Corporation on non-judicial stamp paper of Rs. 50/- to serve the company for a minimum period of three (3) years after successful completion of training on absorption. Trainees not absorbed by the Corporation will be given a certificate on completion of training without any obligation on the part of Corporation for future absorption

### **GENERAL**

Application Form may be downloaded from NSC's website i.e. [www.indiaseeds.com](http://www.indiaseeds.com). Application complete in all respects along with attested/self-attested copies of Certificates/Testimonials should be sent to the Sr. General Manager (HR) at the above mentioned address by post/courier. **The last date of receipt of application is on or before 07.09.2015 (AN). No applications will be received by hand.**

Applications should be sent through proper channel in case the candidates working in Government Department/PSUs/ Autonomous bodies. While forwarding the applications, it may be verified by the Department/PSU concerned that the particulars furnished by the candidates are correct and no vigilance/disciplinary case is pending against him/her. The candidates belonging to General and OBC category are advised to enclose **DD/ Banker's Cheque of Rs. 500/-** (Non-Refundable) in favour of National Seeds Corporation Limited, payable at New Delhi towards application fees. SC/ST/Physically challenged candidates are exempted from application fee. One self-attested photograph must be pasted on the top of the application form.

Outstation candidates called for interview for the post of Management Trainees & Other Trainees shall be reimbursed 3<sup>rd</sup> AC and 2<sup>nd</sup> Class Sleeper single to and fro railway fare respectively by shortest route on production of proof of journey or actual fare whichever is less subject to production of proof and No Objection Certificate (in case of working in PSUs/Govt./Quasi Govt. Organizations).

Where CGPA/OGPA OR grading system in a degree is awarded, equivalent percentage of marks should be indicated in the application form as per norms adopted by University/Institution. The candidates will have to produce copy of these norms with respect to his/her University/Institution at the time of interview.

There will be no age/percentage bar for departmental candidates who otherwise meet the prescribed qualifications and experience.

Canvassing in any form or in bringing any influence (applicable or otherwise) will render rejection of application without notice. No routine queries/correspondence regarding any individual application will be entertained. Persons claiming age relaxation should submit attested copies of appropriate certificates along with the application.

In case of OBC, the Caste Certificate inter-alia must specify that the candidate does not belong to creamy layer and the certificate is applicable for the post under Government of India. OBC (NCL) Certificate must be valid six months and should be issued on or after **07.03.2015**. Candidates must possess required qualification and experience as on last date of receipt of application.

Mere fulfilment of eligibility criteria/norms does not entitle a candidate to be called for test/interview. Management reserves the right to reject the application without assigning any reason and to raise standard of specifications/percentage of marks to restrict the number of candidates to be called for test/interview. Number of posts can be increased/decreased at the discretion of Management. The recruitment process can be cancelled/suspended/terminated without assigned any reason. The decision of Management will be final and no appeal will be entertained.

Candidates should super scribe the name and Sl. No. of the post applied for on the envelope.

Only those candidates who are shortlisted for appearing in the written test/Personal Interview will be intimated at the communication address furnished by them in the application form. Applications received after the last date, incomplete or without the required documents/information/Demand Draft/photograph or unsigned will not be considered.

Internal candidates will be given age relaxation / %age of marks of education qualification as per recruitment rules.

Ex-service man / PH / SC/ST are encouraged to apply against the advertise post, they will be given age relaxation / reservation as per Govt. of India guidelines.

Any corrigendum needs to be issued will be notified only in NSC website i.e. [www.indiaseeds.com](http://www.indiaseeds.com).

**Date: 15.08.2015**

**Sr. General Manager (HR)**



**NATIONAL SEEDS CORPORATION LIMITED**  
(A Government of India Undertaking- "Mini Ratna" Company)  
BEEJ BHAWAN, PUSA COMPLEX  
NEW DELHI 6 110 012 (INDIA)

(An ISO 9001:2008  
Certified)

**POSTS IDENTIFIED TO BE FILLED BY PERSONS WITH DISABILITIES (PWD/PH)**

S.No.	Posts Identified	Category of disability identified for the post		
		VH	HH	OH
1	Management Trainee (Production)	LV	OL,OA	
2	Management Trainee (Agri.) Engg.			PD
3	Management Trainee (F&A)		OL,OA,BL	
4	Diploma Trainee (Civil Engg.)		OL,OA,BL	
5	Trainee (HR)	LC		
6	Trainee (Store)		OL,OA,BL	
7	Trainee (Agriculture)	LV		

Legends:-

- 1) LV - Low Vision/One eye Blindness
- 2) PD - Partially Deaf
- 3) OL - One leg affected (R and / or L)
- 4) OA - One arm affected (R or L)
- 5) BL - Both legs affected but not arms