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**नेशनल सीड्स कारपोरेशन लिमिटेड** **NATIONAL SEEDS CORPORATION LTD.**  
(भारत सरकार का उपक्रम) (A Government of India Undertaking)  
बीज भवन, पुसा परिसर BEEJ BHAVAN, PUSA COMPLEX  
नई दिल्ली-110 012 (भारत) NEW DELHI-110 012 (INDIA)

No.PS/GM (F)/2010-11/NSC

Dated: 20.01.2011

**Sub: Application for appointment of Auditor for Physical Verification of inventory for the FY 2010-11.**

National Seeds Corporation Ltd., Schedule 'B' Mini Ratna Company having a turnover of Rs. 650/- crores wants to appoint Auditors for Physical Verification of inventory, being Stock of Seeds, Packing Material etc lying at different locations across the country at following places :-

**REGIONAL OFFICE                      AREA OFFICES**

1. **DELHI HO**
2. **AHMEDABAD :** Godhra, Himmatnagar, Rajkot, Vadodara
3. **BANGALORE :** Bellary, Davangere, Dharwar, Hassan, Haveri, Mysore, Raichur
4. **BHOPAL :** Gwalior, Indore, Niwari, Raipur
5. **CHANDIGARH :** Bhatinda, Hissar, Jalandhar, Jammu, Karnal, Solan
6. **CHENNAI :** Coimbatore, Madurai, Ootacamund, Kerala, Trichy, Thiruvananthapuram
7. **JAIPUR :** Ajmer, Alwar, Bharatpur, Chittorgarh, Jodhpur, Kota, Sikar, Sriganganagar, Udaipur
8. **KOLKATA :** Bhubneswar, Darjeeling, Guwahati, Malda, Silchar, Midnapur, Sambalpur
9. **LUCKNOW :** Agra, Bareilly, Etawah, Gorakhpur, Kanpur, Meerut, Shahjahanpur, Hempor, Rudrapur, Varanasi
10. **PATNA :** Madhubani, Muzaffarpur, Purnea, Ranchi, Samastipur, Siwan

11. **PUNE** : Akola, Amravati, Aurangabad, Ahmednagar, Jalgaon, Nagpur, Nasik
12. **SECUNDERABAD** : Guntur, Kurnool, Nandyal, Warangal

Eligibility Criteria:

The interested CA/CWA firm should have been in existence for at least two or more years. At least one partner should have an association of 2 or more years with the firm. Allotment of the assignment will be based on size of firm considering the numbers of partners, the city in which the firm is located and the places where its branches are, past performance etc.

The application form is annexed herewith which is to be filled and submitted by the firms. Incomplete application or application not received in the prescribed format will not be considered. Interested firms must send their application in the specified form along with the documents through post/courier. The envelope to be superscribed "**Application for appointment of Auditor for Physical Verification of inventory for the FY 2010-11**" and addressed to **The Dy. General Manager (Internal Audit), National Seeds Corporation Ltd, Beej Bhawan, Pusa Complex, New Delhi-110 012** so as to reach latest by 17<sup>th</sup> February 2011.

**As the stock is varying from each location so interested firms may quote their professional charges per day for carrying out physical verification as well minimum professional charges etc.**

**Dy. General Manager (IA)**

To,

The Dy.General Manager (Internal Audit)  
National Seeds Corporation Ltd.,  
Beej Bhawan, Pusa Complex,  
**New Delhi-110012.**

**Application form for appointment of Auditor for Physical Verification of inventory  
for the FY 2010-11.**

1.	Location(s) applied for. Whether partners & CA/ICWA employees reside locally at the applied Station	
2.	Name of the Firm	
3.	Reg. No. (with ICAI/ICWA)	
4.	Constitution of Firm	
5.	Registered Office	
6.	Postal Address, Tel No., Mobile No., Fax No., Email Address etc.	
7.	No. of Partners & CA/ICWA employees	
8.	Brief profile of Partners, CA/ICWA employees stating their qualification, experience, Membership No. and years of association with the Firm etc.	
9.	No. of years of experience of the Firm in conducting Internal Audits of Trading Companies, reputed PSUs, Concurrent Audit of Banks, capability of handling big Audits, past performance	
10.	Details of previous work experience with NSC, if any	
11.	Whether on the panel of CAG, Banks, & other reputed PSUs, give details	
12.	Whether the Firm has ever been blacklisted/removed by ICAI/ICWA, any Bank, Corporate or CAG, RBI etc. in the past. If yes, the reason thereof	
13.	Whether the Firm was required to indemnify any client on account of loss/fraud	
14.	Details of the other Firms in which partners of CA/ICWA Firm applying are also partners	
15.	Any other relevant information the firm intends to give	
16.	Briefly substantiate suitability of your Firm for subject assignment	

(Copies of self attested documents, certificates as proof of above may please be attached).

We hereby confirm that above information is true and correct to the best of our information.

Signature of Authorized signatory