

**No. A-58011/153/2022-E.I (115194)**  
**Government of India**  
**Ministry of Agriculture & Farmers Welfare**  
**Department of Agriculture & Farmers Welfare**  
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Krishi Bhawan, New Delhi  
Dated the 10<sup>th</sup> May, 2023

**VACANCY CIRCULAR**

**Subject: Appointment to the post of Chairman cum Managing Director (CMD), National Seeds Corporation (NSC) Ltd., a schedule 'B' CPSE, through Search-cum-Selection Committee - reg.**

Applications are invited for filling up the post of Chairman cum Managing Director (CMD), National Seeds Corporation (NSC) Ltd., a schedule 'B' CPSE, from eligible candidates, for a period of five years from the date of joining or up to the date of superannuation or until further orders, whichever is earlier.

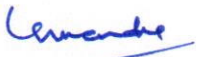
2. Company profile, Job Description, Eligibility, Duration of post and other details for appointment to the post of CMD, NSC are enclosed herewith (Annexure-I).

3. The Cadre Controlling authorities are requested to forward the duly filled in applications (as per format (Annexure-II)) of the eligible and willing officers, who can be spared immediately, along with CR dossiers for the last five years and vigilance clearance report. The application duly supported by documents will be assessed by the Search Cum Selection Committee while selecting candidates for appointment to the post of CMD, NSC. The Search Cum Selection Committee reserves the right to shortlist the candidates for the interview/personal talk.

4. The last date of submission of the application is 30 days from the date of publication of this advertisement in the Employment News which will also be the date of determining the eligibility of a candidate with regard to age and experienced in the relevant grade/scale. The application complete in all respects may be forwarded to the **Joint Secretary (Admn.), Department of Agriculture & Farmers Welfare, Ministry of Agriculture & Farmers Welfare, Krishi Bhawan, New Delhi – 110001**. Incomplete applications or applications received after due date will be summarily rejected.

5. It is also requested that advance action may be taken to keep the ACRs for last 05 years of the candidates ready along with their vigilance profile [(i) Penalty imposed, if any, during the last 10 years (ii) Details of disciplinary action initiated/being initiated if any, etc.] to be furnished as and when Selection Committee meeting is scheduled.


Enclosure: as above (1)

  
**(V. Surendra)**  
**Under Secretary to the Govt. of India**  
**Tele. No.: 23388453**

Cont...2/-

**Distribution:-**

1. All Ministries/Departments of Govt. of India. It is requested that the vacancy may please be given wide publicity in their subordinate and attached offices and Regional Research Institutions under their administrative control.
2. Principal Secretary/Secretary (Agriculture), All State Governments/Administration of all Union Territories.
3. CMDs/MDs of all Public Sector Undertakings,
4. Vice-Chancellors of all Agricultural Universities.
5. Heads of all Semi Government/ Autonomous and Statutory Organizations/ Recognized Research Institutions.
6. All Organizations of the Department of Agriculture and Farmers Welfare.
7. JS(Admn.)/JS(Seeds)
8. US (Seeds), Seed Division, DA&FW
9. Shri Narendra Kumar, Under Secretary (Coord-II), DoP&T- for uploading the vacancy circular on Departmental website under 'What's New' Heading.
10. Shri Ajit Kumar, Under Secretary, PESB – with a request to put the vacancy circular on PESB's website for wide circulation.
11. DGM (HR), NSC – with a request to advertise the vacancy on their website and news papers.
12. Under Secretary (Digital Agri.), DA&FW – with a request to upload this vacancy circular on Department's website.
13. S.O.(E.I.)/Guard file/Notice Board.



**(V. Surendra)**  
**Under Secretary to the Govt. of India**  
**Tele. No.: 23383709**

**Name of the CPSE:** National Seeds Corporation (NSC) Limited  
**Name of the Post:** Chairman-cum-Managing Director  
**Schedule of the CPSE:** Schedule B  
**Scale of the Post:** Rs. 180000-320000 (IDA)

### I. COMPANY PROFILE

National Seeds Corporation Limited (NSC) Limited was incorporated under the Indian Companies Act, 1956 with the objective to promote and develop seed industry in the country and to contribute to the prosperity of farmers through supply of quality seeds and other agro inputs/services as well as to enhance agricultural productivity. NSC is a schedule 'B' Mini Ratna CPSE in Agro based industries sector with the administrative jurisdiction of Department of Agriculture & Farmers Welfare, Ministry of Agriculture & Farmers Welfare.

Its Registered and Corporate offices are at New Delhi.

The company employed 1322 regular employees (Executives: 213 & Non Executives 1109) as on 31.03.2022.

The authorised and paid up capital of the Corporation was Rs. 173.61 crore and Rs. 57.32 crore respectively as on 31.03.2022.

The shareholding of the Government of India in the economy is 100 % as on 31.03.2022.

### II. JOB DESCRIPTION AND RESPONSIBILITIES

The Chairman-cum-Managing Director is the Chief Executive of the company and is accountable to its Board of Directors and Government of India. He/She is responsible for the efficient functioning of the company for achieving its corporate objectives and performance parameters.

### III. ELIGIBILITY

- AGE:** (as on the last date of receipt of the applications i.e. 30 days from the publication of vacancy in the Employment News)

Age of superannuation 60 years			
Internal		Others	
Minimum	Maximum	Minimum	Maximum
45	2 years of residual service as on the last date of receipt of the applications i.e. 30 days from the publication of vacancy in the Employment News.	45	3 years of residual service as on the last date of receipt of the applications i.e. 30 days from the publication of vacancy in the Employment News.

## 2. EMPLOYMENT STATUS:

The applicant must, on the date of application, as well as on the date of interview, be employed in a regular capacity - and not in a contractual/ad-hoc capacity - in one of the followings:-

- (a) Central Public Sector Enterprise (CPSE) (including a full-time functional Director in the Board of a CPSE);
- (b) Central Government including the Armed Forces of the Union and All India Services;
- (c) MDs/CMDs/Ex-MD/Ex-CMD/Ex-Directors of State Public Sector Enterprise (SPSE);
- (d) MDs/Ex-MD/Ex-CMD/Ex-Directors of State Seeds Corporations at the Board/Management level;
- (e) Director (Agriculture) of State Governments;
- (f) MDs/Director/ Ex-MD/CMD/Directors of Seed Certification Agencies;
- (g) MD/Directors of Private Sector Company preferably in Agricultural Sector, where the annual turnover is \*Rs 500 Crore or more.

Preference would be given to candidates from listed companies.

(\*The average audited annual turnover of three financial years preceding the calendar year in which the post is advertised shall be considered for applying the approved limits)

## 3. QUALIFICATION:

Graduate from a recognized University/ Institution. Applicant with Technical/ MBA Qualifications will have added advantage.

## 4. EXPERIENCE:

- (a) For MDs/Ex-MD/Ex-CMD/Ex-Directors of State Seeds Corporations - **minimum one year of experience/service;**
- (b) For Director (Agriculture) of State Governments - **minimum one year of experience/service.**
- (c) For MDs/Director/ Ex-MD/CMD/Directors of Seed Certification Agencies - **minimum 03 years of service;**

## 5. PAY SCALE:

- (a) **Central Public Sector Enterprises-**

### **Eligible Scale of Pay**

- i. Rs. 7250-8250 (IDA) Pre 01/01/1992
- ii. Rs. 9500-11500 (IDA) Post 01/01/1992
- iii. Rs. 20500-26500 (IDA) Post 01/01/1997
- iv. Rs. 51300-73000 (IDA) Post 01/01/2007
- v. Rs. 120000-280000 (IDA) Post 01.01.2017
- vi. Rs. 18400-22400 (CDA) Pre-revised post 01.01.1996
- vii. Rs. 37400-67000 + GP 10000 (CDA) post 01.01.2006
- viii. Rs. 144200-218200 (Level-14) CDA post 01.01.2016

The minimum length of service required in the eligible scale will one year for internal candidates, and two years for others as on the last date of receipt of the applications i.e. 30 days from the publication of vacancy in the Employment News.

**(b)**

- i. **Applicants from Central Government / All India Services** should be holding a post of the level of Joint Secretary of India or carrying equivalent scale of pay on the last date of receipt of the applications i.e. 30 days from the publication of vacancy in the Employment News.
- ii. **Applicants from the Armed forces of the Union** should be holding a post of the level of Major General in the Army or equivalent rank in Navy/Air Force on the last date of receipt of the applications i.e. 30 days from the publication of vacancy in the Employment News.

**(c) Applicants from State Public Sector Enterprises/ Private Sector** should be working at Board level position on the last date of receipt of the applications i.e. 30 days from the publication of vacancy in the Employment News.

## **6. CONDITION OF IMMEDIATE ABSORPTION FOR CENTRAL GOVERNMENT OFFICERS**

Central Government officers, including those of the Armed Forces of the Union and the All India Services, will be eligible for consideration only on immediate absorption basis.

## **IV. DURATION OF APPOINTMENT**

The Appointment shall be for a period of five years from the date of joining or upto the date of superannuation or until further orders, whichever is earlier.

## **V. SUBMISSION OF APPLICATIONS**

**Applicants should submit their applications as per the format.**

1. The applicants should submit their applications through proper channel as follows:

- a. Government Officers, including those of the Armed Forces of the Union and All India Services: through Cadre Controlling authority;
- b. CMDs/MDs/ Functional Directors in CPSE: through the concerned Administrative Ministry;
- c. Below Board level in CPSE: through the concerned CPSE;
- d. CMDs/MDs/Functional Directors in State PSE: through the concerned Administrative Secretary and Cadre Controlling Authority, if any, of the State Government;
- e. Private Sector: directly to the Department of Agriculture & Farmers Welfare, Ministry of Agriculture & Farmers Welfare, Krishi Bhawan, New Delhi.

2. Applicants from Private Sector must submit the following documents along with the application form:

- (a) Annual Reports of the Company in which currently working for the 3 financial years preceding the calendar year in which the post is advertised (**please provide URL or attach/enclose copies**);
- (b) Whether the company is listed or not; if yes, documentary proof (**please provide URL or attach/enclose copies**);
- (c) Evidence of working of Board level;
- (d) Self-attested copies of documents in support of age and qualifications;
- (e) Relevant Jobs handled in the past with details.

## **VI. UNDERTAKING BY THE APPLICANT**

An applicant has to give an undertaking as a part of the application that he/she will join the post, if selected. If an applicant does not give such undertaking, the application would be rejected.

### **1. For candidates from Central Government/Armed Forces of the Union/All India Services**

- (a) The appointment is on immediate absorption basis.
- (b) If a candidate conveys his/her unwillingness to join after the interview is held, he/she would be debarred for a period of two years from the date of interview, for being considered for a Board level post in any CPSE.
- (c) Further, if a candidate conveys his/her unwillingness to join after the issue of offer of appointment, he/she would be debarred for a period of two years from the date of offer of appointment for being considered for a Board level post in any CPSE.

### **2. For candidates from CPSE**

- (a) If a candidate conveys his/her unwillingness to join after the interview is held, he/she would be debarred for a period of two years from the date of interview, for being considered for a Board level post in any CPSE other than the one to which the candidate belongs.
- (b) Further, if a candidate conveys his/her unwillingness to join after the issue of offer of appointment, he/she would be debarred for a period of two years from the date of offer of appointment for being considered for a Board level post in any CPSE other than the one to which the candidate belongs.

### **3. For candidates from SPSE/Private Sector**

- (a) If a candidate conveys his/her unwillingness to join after the interview is held, he/she would be debarred for a period of two years from the date of interview, for being considered for a board level post in any CPSE.
- (b) Further, if a candidate conveys his/her unwillingness to join after the issue of offer of appointment, he/she would be debarred for a period of two years from the date of offer of appointment for being considered for a Board level post in any CPSE.

4. In the above cases, no request for relaxation or otherwise would be entertained.

## **VII. MODE OF APPLICATION :**

Candidates who are willing and interested to apply for the post may submit their applications in the proforma at ANNEXURE through proper channel within 30 days from the date of publication of this advertisement in the Employment News. An applicant may submit a brief note indicating his/her major achievements in the last 10 years and his/her vision for the development of National Seeds Corporation Limited /Agriculture Sector in India, in not more that 02 pages of A 4 size. The Search Cum Selection Committee reserves the right to shortlist the candidates for the interview/personal talk. Incomplete applications and applications received after the due date will be summarily rejected.

**The application alongwith all prescribed enclosures should be addressed to :-**

**Joint Secretary (Admn.),  
Department of Agriculture & Farmers Welfare,  
Room No. 155  
Krishi Bhawan, New Delhi-01**

**APPLICATION FOR THE POST OF  
CHAIRMAN-CUM-MANAGING DIRECTOR FOR  
NATIONAL SEEDS CORPORATION OF INDIA,  
DEPARTMENT OF AGRICULTURE & FARMERS WELFARE**

1. Name of the post applied for \_\_\_\_\_
2. (a) Applicant's Name (as per official records Mr./Mrs./Ms.) \_\_\_\_\_
- (b) Designation of the Applicant (in full) \_\_\_\_\_
- (c) Name of the company \_\_\_\_\_
- (d) Category as per Employment Status:-  
(Please tick as applicable) Officer of a CPSE/Central Government/Armed  
forces of the Union/All India  
Services/SPSE/Private Sector
- (e) Office Address \_\_\_\_\_
- (f) Address for communication \_\_\_\_\_
3. Telephone No: Office \_\_\_\_\_ Residence \_\_\_\_\_ Mobile No. \_\_\_\_\_  
E-Mail id \_\_\_\_\_

Photo Upload

4. Date of Birth (DD/MM/YY) \_\_\_\_\_  
Age as on the last date of receipt of the applications i.e. 30 days from the publication of vacancy in the Employment News (Years/Months/Days) \_\_\_\_\_

5. (i) Educational/Professional Qualifications:

Sr. No.	Qualification	Name of Institution	Period of Study			Tick the relevant			Tick the relevant			Self Declaration Whether meets the eligibility qualification requirement		
			From	To	Part time	Full time	Correspondence	Degree	Diploma	Certificate	Mandatory	Desirable	Other	
1	2	3	4	5	6	7	8	9	10	11	12	13	14	15

\* Should be exactly as per Degree/Certificate issued by the university.

(ii) Positions held during the last ten years, from the date of publishing of the circular in Employment News.

Sr. No.	Complete Designation & Place of posting*	Name of Organization	Pay scale**	Period		Reporting to..... Designation*	Self-Declaration Whether meets the mandatory experience requirement		If yes, the nature of duties in support of the declaration
				From	To		Yes	No	
1	2	3	4	5	6	7	8	9	

\* Should be exactly as per specific office order issued by the CPSE/Ministry/SPSE/employer.

\*\* Private Sector-CTC/remuneration/emoluments drawn.

NB: The positions should be indicated in order of the most recent assignments.

Note: 1. Please attach a write-up, not exceeding 400 words, in support of your candidature, for reference at the time of interview.

2. Full form of all abbreviations used while making entries in the application form should be suitably explained i.e. in footnotes or a separate attachment.

6. (a) Do you hold lien in any organization other than where currently working?

Yes	No
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If yes:

- a) Name of the organization in which the lien is held :

b) Date from which the lien is held :

(b) Are you on deputation?

Yes	No
-----	----

If yes:

a) Name of parent organization :

b) Date from which on deputation :

7. Have you applied to any Board level post during the current calendar year?

Yes	No
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If yes, how many times and for which posts.

Sr. No.	Post	Date of application

8. (a) Whether any penalty/punishment was awarded to the applicant during the last 10 years.

Yes	No
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If yes, the details thereof  
i) Civil/Criminal  
ii) Departmental Inquiry

(b) Whether any civil or criminal action or inquiry is going on against the applicant as far as his/her knowledge goes

Yes	No
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If yes, the details thereof  
i) Civil/Criminal  
ii) Departmental Inquiry

I certify that the details furnished above are true to the best of my knowledge & belief.

(Name & Signature of the Applicant)

#### STATE PUBLIC SECTOR ENTERPRISES

9. Year-wise Audited Annual Turnover of the Company in which presently working for 3 financial years preceding the calendar year in which the post has been advertised (e.g: 2013-14, 2014-15, and 2015-16 for a post advertised in the calendar year 2017).

Year	Company in which the candidate is serving	Annual Turnover of the Company (in Rupees Crores)*

\* If company from foreign currency, the exchange rate as on the date of advertisement in Employment News may be used.

I certify that the details furnished by me in Columns 1 to 9 wherever applicable are true to the best of my knowledge.

(Name & Signature of the Applicant)

#### PRIVATE SECTOR

9. Year wise Audited Annual Turnover of the Company in which presently working for 3 financial years preceding the calendar year in which the post has been advertised (e.g.: 2013-14, 2014-15 and 2015-16) for a post advertised in calendar year 2017).

Year	Company in which candidate is currently serving	Annual Turnover of the Company (in Rupees Crores) *



\* If company from foreign currency, the exchange rate as on the date of advertisement in the Employment News may be used.

- (i) Please provide URL of company website & CIN (Corporate Identity Number) of company  
(a) URL (Company Website Address)  
(b) CIN (Corporate Identity Number)

(ii) I certify that I am working at Board level 

YES	NO
-----	----

If yes: Please provide your DIN (Director Identification Number) .....

(a) Reporting directly to a Director on the Board i. e. one level below Board level 

YES	NO
-----	----

(iii) The Company in which I am working is listed on the ..... stock exchange.  
(Name)  
Proof of listing may be accessed over..... (please provide URL)

(iv) Self certified copies for proof of age and educational qualifications (enclosed)

(v) The relevant jobs handled in the past with details/particular references

I certify that the details furnished above are true to the best of my knowledge & belief.  
(Name & Signature of the Applicant)

#### Declaration

I ..... Son/Daughter of ..... hereby certify that I have not been disqualified to act as a Director under Section 164 or any other relevant sections of the Indian Companies Act, 2013.

(Name & Signature of the Applicant)

UNDERTAKING (as applicable)

For candidates from Central Government/Armed Forces of the Union/All India Services/SPSE

The appointment is on immediate absorption basis. I hereby undertake to join the post, if selected. I understand that:

(a) If I convey my unwillingness to join after the interview is held, but before the offer of appointment is issued, I would be debarred for a period of two years from the date of interview, for being considered for a Board level post in any CPSE.

(b) further, if I convey my unwillingness to join after the issue of offer of appointment, I would be debarred for a period of two years from the date of offer of appointment for being considered for a Board level post in any CPSE.

(Name and Signature of the applicant)

Date:

For candidates from CPSE

I hereby undertake to join the post, if selected. I understand that:

(a) If I convey my unwillingness to join after the interview is held, but before the offer of appointment is issued, I would be debarred for a period of two years from the date of interview, for being considered for a Board level post in any CPSE other than the one to which I belong.

(b) further, if I convey my unwillingness to join after the issue of offer of appointment, I would be debarred for a period of two years from the date of offer of appointment for being considered for a Board level post in any CPSE other than the one to which I belong.

(Name and Signature of the applicant)

Date:

For candidates from Private Sector

(a) If I convey my unwillingness to join after the interview is held, but before the offer of appointment is issued, I would be debarred for a period of two years from the date of interview, for being considered for a Board level post in any CPSE.

(b) further, if I convey my unwillingness to join after the issue of offer of appointment I would be debarred for a period of two years from the date of offer of appointment for being considered for a Board level post in any CPSE.

(Name and Signature of the applicant)

Date:

Verification

(To be filled in by the designated officer for CPSE/Central Government /Armed Forces of the Union /All India Services /SPSE)

It is certified that the particulars furnished above has been scrutinized and found to be correct as per official record

Signature & Designation of the  
Competent Authority  
With Telephone No & E-mail address.