



® राष्ट्रीय बीज निगम लिमिटेड  
(भारत सरकार का उपक्रम)  
(CIN : U74899DL1963GOI003913)  
वेबसाइट: [www.indiaseeds.com](http://www.indiaseeds.com)  
केन्द्रीय राज्य फार्म, जैतसर  
जिला: श्रीगंगानगर, राजस्थान-335702  
ईमेल- [csf.jetsar@indiaseeds.com](mailto:csf.jetsar@indiaseeds.com)

NATIONAL SEEDS CORPORATION LTD.  
(A Government of India Undertaking)  
(CIN : U74899DL1963GOI003913)  
Website: [www.indiaseeds.com](http://www.indiaseeds.com)  
CENTRAL STATE FARM, JETSAR  
Distt: Sriganganagar, Rajasthan-335702  
E-mail- [csf.jetsar@indiaseeds.com](mailto:csf.jetsar@indiaseeds.com)



**Corporate Office: Beej Bhavan, Pusa Complex, New Delhi-110012**

पत्रांक: के.रा.फा. / जैत. / 1-82(बी) / 2019-

दिनांक: 27.02.2019

## अल्पकालीन निविदा सूचना

केन्द्रीय राज्य फार्म, जैतसर द्वारा तीन कम्प्युटर, यु.पी.एस. एवं प्रिन्टर खरीदने हेतु दिनांक 08.03.2019 को अपरान्ह 1:00 बजे तक अधिकृत विक्रेताओं/डीलरों से तकनीकी एवं वित्तीय निविदाये आमंत्रित की जाती है जोकि उसी दिन दोपहर 2:00 बजे खोली जायेगी। खरीदे जाने वाले कम्प्युटर, यु.पी.एस. एवं प्रिन्टर का विवरण निम्न प्रकार से है:-

S. No.	Item Detail	Make	Specification	Qty. (Nos.)	EMD(Rs.)
1.	Personal Computer	Dell/HP	i3 Processor (8 <sup>th</sup> Generation), 8GB RAM, 1 TB HDD, 19.5" Monitor, Pre-loaded Window 10 Prof. Operating System with 3 year on site warranty.	3	10,000/-
2.	MF Laser Printer	HP-1136/1005/M126nw	One year warranty.	3	
3.	UPS	Luminous/Microtec/APC	0.75 VA with one year warranty.	3	

विस्तृत विवरण निगम की वेबसाइट [www.indiaseeds.com](http://www.indiaseeds.com) पर देखे। इस सम्बन्ध में शुद्धिपत्र केवल उक्त वेबसाइट पर ही डाला जायेगा।

उप महा-प्रबन्धक (फार्म)



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*Corporate Office: Beej Bhavan, Pusa Complex, New Delhi-110012*

निविदा सूचना क्रमांक: के.सा.फा./जैत./1-82(बी)/2019-

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## SECTION - I INSTRUCTIONS TO TENDERER

**1. ADVICE FOR TENDERERS:** - The tenderers are advised in their own interest to carefully read the tender document and understand their purpose unless the tenderer specifically states to the contrary in respect of any particular clause, it shall be presumed that he accepts all the terms and conditions, as have been laid down in the tender document.

**2. ELIGIBILITY CRITERIA:** - Only authorized dealers are eligible to participate in the tender as per the criteria fixed as per the required documents in Section.III.

**3. SUBMISSION OF OFFER:** - Offer must be submitted in the prescribed tender form provided in the tender document. The tenderer may attach additional sheets to the tender form wherever detailed description is necessary. **Only that party should participate in tender who accepts all the terms & conditions and any conditional tender may be treated as null and void.**

**4. DELIVERY OF ITEMS:** - **The delivery period for supply of items is 10 days from the date of issue of Supply Order.** Only those parties should participate in tender who are in a position to stick to the delivery prescribed. Their attention is also invited to clause relating to liquidated damages which shall be binding in **Section -II.**

**5. QUOTATION OF PRICES:** - **A) Tenderer shall give the rates per unit in words as well as in figures.** There should be no alternations or over-writing in the rates quoted by the parties. However, if it becomes inevitable the corrections should be made by encircling figures to be altered/ over writing duly attested by the Supplier. Any correction not attested in any tender form will lead to rejection of the Tender.

**B) The rates should be quoted for the offered items on the basis of F.O.R NSC, CSF, Jetsar inclusive of all taxes (including GST, Packing & Forwarding charges, loading and unloading etc.).**

**6. EARNEST MONEY:** (a) Each offer should essentially be accompanied by Earnest Money of **Rs. 10,000/- as given in Short Term Tender Notice** by way of Online Payment/Demand Draft drawn of Nationalized Bank in favour of "NATIONAL SEEDS CORPORATION LIMITED" payable at **Bajuwala**. This Earnest Money Deposit is refundable/adjustable after the finalization of contract. The EMD shall not be entitled for any interest amount payment whatsoever. **CHEQUES WILL NOT BE ACCEPTED.**

(b) Indian manufacturers/suppliers who are **Micro Small Medium Enterprises (MSME), Small Scale units and registered with National Small Industries Corporation under single point registration scheme** are exempted from payment of earnest money deposit provided they furnish photocopy of **valid registration with NSIC under the single point registration scheme**, for the quoted stores in support of claim along with their request letter. This facility will, however, not be provided to those small scale units who are registered under the old registration scheme which was extended up to 30th June, 1981 only.

**OFFERS OF THE FIRMS OTHER THAN (MSME) SMALL SCALE INDUSTRIES AS DEFINED ON 'B' AS ABOVE NOT ACCOMPANIED BY EMD WILL BE SUMMARILY REJECTED. OFFERS OF THE (MSME) SMALL SCALE INDUSTRIES NOT REGISTERED WITH NSIC FOR THE QUOTED ITEM UNDER SINGLE POINT REGISTRATION SCHEME AFTER 30TH JUNE 1981 AND NOT ENCLOSING THE VALID DOCUMENTARY PROOF IN SUPPORT OF THEIR CLAIM WITH THEIR REQUEST LETTER SHALL ALSO BE REJECTED.**

**7. FORMAT AND SIGNING OF TENDER: -**

- (a) **Tenderer** are required to submit their tender as per the prescribed Performa given in the tender document.
- (b) The bid shall contain no interlineations, erasures or overwriting except as necessary to correct errors made by the tenderer, in which case such corrections shall be initiated by the person or persons signing the bid.

**8. PROCEDURE FOR SUBMISSION OF TENDER: -**

**Technical Bid** shall include technical specifications of quoted item, Instruction to Tenderer, Terms and Conditions of contract as per Section-I & II of tender document, requisite EMD, profile along with documents as per the check list and other document if any in support of offer.

**Financial Bid containing of prices as per clause-5 of Section-I of the tender document.**

**9. MODIFICATION AND WITHDRAWAL OF TENDER: -** The tenderer may modify or withdraw its tender after the tender's submission, provided that written notice of the modification or withdrawal is received by the purchaser prior to the deadline prescribed for submission of tenders.

**10. OPENING OF TENDER: -** The purchaser/Corporation will open tenders, in the presence of tenderers or their representatives who wish to attend at 02:00 PM on dated 08.03.2019 in the NSC, CSF, Jetsar. The **Technical Bid** shall be **opened on the date of opening tender** and **Financial Bids** of tender only be opened based upon an examination of the documentary evidence submitted in **Technical Bid** for the Tenderer's qualification by the tenderer, as well as such other information as the purchaser/Corporation deems necessary and appropriate, found **in order**.

**11. FORFEITURE OF THE EARNEST MONEY: -** Earnest Money may be forfeited.

If a tenderer withdraws its tender during the period of Tender validity specified by the Tenderer on the Tender Form or withdraws the tender before awarding of the tender or after the prescribed date and time for depositing of Tender, the EMD will be forfeited without giving any prior notice.

**12. VALIDITY OF OFFER: -** The tenderer shall keep their offers open for **acceptance for a period of 3 days from the date of opening of the tender**. In case the last date happens to a holiday, offers shall remain open for acceptance till the next working day.

**13. AWARD CRITERIA: -** The purchaser will award the contract to the successful tenderer whose bid has been determined to be substantially responsive and has been determined as the lowest evaluated tender, provided further that the tenderer is determined to be qualified to perform the contract satisfactorily.

**14. PURCHASER'S RIGHT TO ACCEPT ANY BID AND TO REJECT ANY OR ALL BIDS: -** The Purchaser/Corporation reserves the right to accept or reject any tender and reject all tenders any time prior to award of contract, without thereby, incurring any liability to the affected tenderer or tenderers or any obligation to inform the affected tenders of the grounds for the purchaser's action.

**15. REFUND OF EARNEST MONEY:- (A) Unsuccessful tenderer: -** In case of unsuccessful tenders who do not, withdraw their offers before the receipt of final decision, the earnest money shall be returned, without interest after the finalization of tenders or after expiry of validity period of the respective offer, whichever is earlier by means of RTGS/ crossed cheque drawn on a scheduled bank payable in Secunderabad and the Corporation will not be responsible for reimbursing to the tenderer the Bank's commission for encashing the same.

**(B) Successful Tenderers: -** After the successfully completion of tender EMD will be returned. No interest shall be allowed on earnest money & security.

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## SECTION – II

### TERMS AND CONDITIONS OF THE TENDER

**1. Transfer and subletting:** - The Suppliers shall not sublet, transfer, assign or otherwise part with the contract to any person, firm or Company directly or indirectly or any part thereof without the previous written permission of the Corporation.

**2. Indemnity:-** The tenderer shall at all times indemnify the Corporation against all claims which may be made in respect of the said items for infringement of any right protected by patent, registration of design or trade mark provided always that in the event of any claim in respect of an alleged breach of a patent registered design or trade mark being made against the Corporation, the Corporation shall notify to the tenderer of the same and the tenderer shall be bound, but at his own expenses, to conduct negotiations for settlement or prosecute any litigation that may arise there from. In the event of the Corporation becoming liable to any amount on any aforesaid account, the tenderer shall make good the amount so payable and the expenses incurred on that behalf.

**3. Failure to deliver ordered quantity shall entitle NSC to impose penalty In case, Supplier fails to deliver ordered items or does not supply any Items, NSC reserves the right to forfeit the EMD and security amount and initiate proceedings against the Tenderer as per law.**

**4. During the course of supply of items to NSC, if any losses incurred to Tenderer, NSC will not be responsible for damages, losses.**

**5. Desktop Computer with Specification:-**

- A. Make: Dell/HP.
- B. i3 Processor (8<sup>th</sup> Generation)
- C. 8GB RAM
- D. 1 TB HDD
- E. 19.5” LED Monitor
- F. Pre-loaded Window 10 Prof. Operating System
- G. 3 year onsite warranty.

**6. UPS:**

- A. Make: Luminous/Microtec/APC.
- B. 0.75 VA
- C. One year warranty

**7. MF Laser Printer:**

- A. Make/Model: HP-1136/1005/M126nw
- B. One year warranty

**8.** The Tenderer shall prepare the Tax invoice in the name of NSC Ltd., Jetsar in duplicate & submit the same along with the proof of delivery in respect of each consignment, duly acknowledged on Gate Pass/ L.R. copy by NSC representative. There after within 15 days 90% payment shall be released.

**The GST Number should be invariably indicated in the Invoices.**

**13. Final decision will be signed by Dy.General Manager (Farm), CSF, Jetsar on behalf of the Corporation.**

**14.** The Tenderer shall be solely responsible for any complaint with regards to quality aspects in items supplied by him. If any disputes arise about quality of supplied items at any point, the Tenderer shall be responsible to pay the legal expenses and compensation etc. as per order of consumer court/ MOU committee/ other court or any other authority.

**15.** The Tenderer who is under litigation with NSC or arbitration case pending in this office or has issued/got issued a legal notice in the past is not liable to participate in the tender.

**16. DEFAULT & RISK PURCHASE:-**

Should the Tenderer fail to have the items ready for delivery as aforesaid, or should the Tenderer in any manner or otherwise fail to perform the contract or should it fail to complete the supply in time according to the specifications or should it have winding up order made against it or make or enter into any arrangements or composition with its creditor or Suspend payments (or being a company should enter into liquidation either compulsory or voluntary) the Corporation shall have power under the hand of CMD to declare the contract at the end at the risk and cost of the supplier in every way.

In such case supplier shall be liable for any liquidated damages for delay as above provided and for any expenses, losses or damages which the Corporation/purchaser may be put incur or sustain by reason of, or in connection with supplier's default.

**b)** The cancellation of the contract may be either for whole or part of the contract at Corporation's option. In the event of the Corporation/Purchaser terminating this contract in whole or in part, it may procure upon such items and in such manner as it deems appropriate supplies similar to these so terminated and the supplier shall be liable to the Corporation for any excess cost for such similar supplies provided that the supplier shall continue the performance of this contract to the extent not terminated under the provisions of this clause.

**17. Settlement of disputes:**

All disputes in relation to the tender, the contract or the interpretation of any of their terms or implementation there-of or arising out of or concerned directly or indirectly with the contract/tender shall be referred to the Sole arbitrator to be appointed by the **Chairman-cum-Managing Director of the Corporation/purchaser** and in the absence of CMD, the highest Executive Officer of the Corporation shall make such appointment. The venue of arbitration shall be **at New Delhi**. The court of law **at the New Delhi/Delhi** alone will have jurisdiction in the matter of any disputes whatsoever.

**OTHER TERMS AND CONDITIONS:-**

- The submitted tender will be opened at NSC, CSF, Jetsar.
- NSC shall not be responsible for fluctuation of the market rate of the ordered items. The tenderer shall be required to supply the items at agreed rate only. The agreement can be terminated at any time due to non-performance of any of the terms and conditions of the agreement to the satisfaction of the Corporation.
- The NSC reserves the right to accept or reject either in full or part of the tender or all the tenders without assigning any reason. NSC further reserves the right to award contract/issue the order for supply to more than one tenderer.
- The tenderer shall be responsible for GST and Income Tax liabilities, if any. NSC will not carry any tax liability related with the transaction.
- NSC will not be responsible for the losses incurred to the supplier/tenderer due to change in Govt. decisions, natural calamities, which are beyond the control of NSC.
- The representative of NSC may inspect the items before dispatch. In case the item fails in quality, party have to replace the items with best quality.
- **No deviation will be accepted in quality and manufactures specifications.**
- The tenderer will have to give name of the firm, and their postal addresses, telephone Nos. E-mail, name of the responsible person in the tender form itself so as to make further communication.

**SECTION-III**

**TENDER FORM**

**ANNEXURE- A-I**

**NATIONAL SEEDS CORPORATION LIMITED**  
(A GOVERNMENT OF INDIA UNDERTAKING)  
**CENTRAL STATE FARM, JETSAR**

**TECHNICAL BID / COMPETENCY DETAILS:**

1	Name of Supplier/Authorised Dealer
2	Address
3	Phone No.
4	GST Number
5	PAN
6	Copy of Authorised Dealer certificate
7	Bank Details
8	E-mail
9	EMD Details

I have read and understood e-tender Terms & Conditions and I agree to abide by them. I hereby certified that all the information mentioned above & provided by me are true and in case of any information is found to be incorrect, my bid may be treated as rejected by NSC Management. Above information is true to our knowledge and belief. Above information is true to our knowledge and belief.

Signature of Tenderer :

Name:-

Address

Phone No

Email:

Stamp

Date: \_\_\_\_\_

**Check list of enclosures for Technical Bid:**

- EMD.
- Certificate of registration if any.
- A copy of PAN No.
- Copy of GST Registration No.
- MSME registered with NSIC Certificate with proper validity for item of rate offered.
- Other document if any in support of the tender.
- Each and every concerned pages of tender document should be signed with stamp of
- Technical bid must be enclosed.

**Note: - In absence of any above document, tender may be considered for rejection. -----**

**FINANCIAL BID**  
(Form for offer by tenderers)

**To:**  
Regional Manager,  
National Seeds Corporation Ltd.,  
Central State Farm, Jetsar

**From:**  
M/s .....  
.....  
.....

Sir,

With reference to Short Terms Tender Notice No. CSF/JTS/1-82(B)/2019 dated 27.02.2019, we hereby quote our Most competitive offer for supply of **below given items as** per the terms Conditions provided by you.

The particular of offer are given below:

S. No.	Item Detail	Make	Specification	Qty. (Nos.)	Rate quoted for Ex-NSC CSF, Jetsar inclusive all taxes/charges	
					Rs. (In Figures)	Rs. (In Words)
1	<b>Desktop Computer</b>	Dell/HP	i3 Processor (8 <sup>th</sup> Generation), 8GB RAM, 1 TB HDD, 19.5" Monitor, Keyboard and Optical Mouse with Mouse Pad Pre-loaded Window 10 Prof. Operating System with 3 year onsite warranty.	3		
2	<b>MF Laser Printer</b>	HP-1136/1005/M126nw	One year warranty.	3		
3	<b>UPS</b>	Luminous/Microtec/APC	0.75 VA with one year warranty.	3		

Yours Faithfully,

Signature

Date:

Place:

(Complete address): .....

Seal Phone No: .....

Fax No.: .....

E-mail : .....

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