

NATIONAL SEEDS CORPORATION LIMITED
(A Government of India Undertaking)

REGIONAL OFFICE

681-690, GULTEKDI, MARKET YARD

PUNE



CIN No.: U74899DLI963GOI003913

COMPETITIVE BIDDING NO.NSC-PNA/19-20

TENDER DOCUMENT

FOR

**Annual Maintenance Contract
Of
Seed Processing Plant Machineries**

**LAST DATE & TIME FOR RECEIPT OF BIDS: UP TO 13:30 hrs of
10-05-2019**

DATE & TIME OF OPENING OF BIDS : AT 14:30hrs of 10-05-2019

**NATIONAL SEEDS CORPORATION LIMITED
(A GOVERNMENT OF INDIA UNDERTAKING)
(Area office / Regional Office/ Farm Address)**

TENDER DOCUMENT

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NATIONAL SEEDS CORPORATION LIMITED
(A GOVT.OF INDIA UNDERTAKING)
(Regional Office)

No. _____

Dated: 18-04-2019

NOTICE INVITING TENDER

Regional Office Pune invites tenders from reputed seed processing equipment manufacturing companies, engineering service provider who are expert and experienced in installation and maintainace of seed processing machineries for the purpose of **Annual Maintenance Contract of Seed Processing Plant Machinery** for preventive and pro-active maintainance of seed processing machinery detailed below:

S.No	Location	Unit/Processing Plant Number	Tender Cost	EMD
1.	National Seeds corporation Ltd. F-8/2, MIDC Area, Naregaon Road Chikhalthana, Aurangabad-431210	SSP-2001 & Capacity-4TPH	Rs.1180 (Incl.18% GST) (Non-refundable)	Rs.15,000/-
2.	National Seeds corporation Ltd. Plot No. X-24, MIDC Behind Maitreys Hotel JALGAON-425001	SSP-1915 & Capacity-8TPH		Rs.15,000/-
3.	National Seeds corporation Ltd. A-78, MIDC, Near Hanuman Dal Mill Amravati-444605	SSP-2702 & Capacity-2TPH		Rs.15,000/-

Scheduled dates for tender are as under:

- a) **Bid submission (Tech and Financial) date and time :Upto 13:30 Hrs of 10-05-2019**
- b) **Bid opening (Tech. & fin. Bid) date and time :At 14:30 Hrs of 10-05-2019**
- c) **Opening of Price Bid of technically qualified bidders : At 15:30 Hrs of 10-05-2019**

Regional Manager
Regional Office,
Pune

SECTION - I

GENERAL TERMS AND CONDITIONS OF THE CONTRACT

1. The Tenderer should thoroughly go through the terms & conditions before submitting the tender.

2. Sealed tender to be submitted in the prescribed format, separately for (technical & Commercial bid) and financial bids with envelopes super scribed as “**Technical & Commercial bid**” and “**Financial bid**” respectively over envelope and both the sealed bids should further be sealed in another envelope super scribed as “**Tender for Annual Maintenance Contract of Seed Processing Plant Machinery (For : Name of the Unit)**”

3. Tender Form can be purchased by paying Cash of **Rs. 1180/- (inclusive of 18% GST)** from **NSC Jalgaon/Aurangabad/Amravati, & Pune** and on the above mentioned address on all working day from **20-04-2019 (1300 AM to 17.00PM)**. Any Tender Form downloaded from NSC website www.indiaseeds.com should be attached with **DD of Rs. 1180/-** (One Thousand One hundred Eighty only) against cost of Tender Form, Non-refundable drawn in favour of **National Seeds Corporation Ltd** payable at **Pune** or transfer to **NSC SBI Account No.32919549520 IFSC Code SBIN0006117 Branch Market Yard, Pune.**

4. Tender downloaded from website should be accompanied with the undertaking given by the tenderer that he/she/they has/have not made any alteration/change in the downloaded term & condition of the tender. If any alteration/change is found in the term & condition during the process of Tender/during the currency of Contract (if awarded any) will be out rightly cancelled without giving any notice.

5. FORMAT AND SIGNING OF TENDER: -

a) Tenderers are required to submit their tender as per the prescribed Performa given in the tender document. Each copy of the tender should be completed in all respect **and should preferably be bound in one column.** All pages of the **tender and enclosures should be numbered consequentially** and shall be signed by the Tenderer or a person duly authorized to bind the Tender to the Contract. The letter authorization shall be indicated by written power of attorney accompanying the Tender.

b) All pages of the Tender except for unamended printed literature shall be initialed by the person or persons signing the Tender with stamp.

c) The bid shall contain no interlineations erasures or overwriting except as necessary to correct errors made by the tenderer, in which case such corrections shall be initialed by the person or persons signing the bid.

6. OPENING OF TENDER: - Tenders in the sealed envelope will be received at **National seeds Corporation Ltd, Beej Bhavan, Market Yard, Gultekdi, Pune – 411037** on **10-05-2019 upto 13:30 hrs. Technical & commercial bid** will be opened on the same day at **14:30 hrs** and **financial bid of the technically qualified tenderers (only) will be opened thereafter.**

7. CLARIFICATION OF BIDS: - To assist in the examination, evaluation and comparisons of tenders, the corporation may at its discretion, ask the tenderer for clarification of its bid. The request for clarification and the response shall be in writing and no change in price or substance of the bid shall be sought, offered or permitted.

8. VALIDITY OF OFFER: - The tenderer shall keep their offers open for acceptance for a period of 90 days from the date of opening of the tender. In case the last date happens to be a holiday, offers shall remain open for acceptance till the next working day. Tenderers with shorter validity period, subject to prior sales, immediate acceptance and any such similar conditions are liable to be rejected.

9. AWARD CRITERIA: - It is mandatory for all the tender parties to quote their rates of all the slabs for the sub-unit they want to offer their rates. Where more than one party is L-1 in different slabs, average of the cumulative total of all the slabs will be basis of ascertaining the L-1 Party. This will be the only method to identify the L-1 party for the particular unit for all the slabs.

10. CORPORATION RIGHT TO VARY CONTRACT LOCATION/NUMBER OF PLANTS AT TIME OF AWARD:- The Corporation reserve the right at the time of award of contract to increase or decrease the number of plants machinery by up to 20-25% or even cancel the AMC specified in the schedule of requirements without any change in price or other terms & conditions.

11. CORPORATION RIGHT TO ACCEPT ANY BID AND TO REJECT ANY OR ALL BIDS:- The Corporation reserves the right to accept or reject any or all Bids , and to annul the tendering process and reject all Bids any time prior to award of contract, without thereby, incurring any liability to the affected tenderer or tenderers or any obligation to inform the affected tenders of the grounds for the corporation's action.

12. NEGOTIATION: -There shall normally be no post tender negotiation. If at all negotiations are warranted under exceptional circumstances then it can be with L-1 (lowest tenderer) only.

13. Tender received after prescribed time and date shall not be accepted. Tenderer should check the duly signed documents attached with the tender form as per attached checklist. Period for finalization of tender is 90 days.

14. The Security Deposit of the parties already lying in this office will not be adjusted against this tender. Tenderers are required to deposit the fresh EMD.

15. Conditional and incomplete tender may be rejected at the discretion of NSC.

16. In confirmation of acceptance of terms and condition of the tender, tenderer is required to sign with seal on all the pages of the tender document and submit the same with **Technical & Commercial bid.**

17. Tenderers should submit A undertaking on Rs 100, Non judicial stamp paper stating that the firm is not black listed by any Govt. Department/Institution/Public Enterprises/Undertaking and no arbitration case is lying pending with this office as on date as per Performa attached in annexure B-1.

And also Tenderers should submit An affidavit on Rs 100 non judicial stamp paper that Price Charged for the AMC under the contract shall under no circumstances exceed the lowest price at which the contractor sells the stores of identical description to any Govt. Department /Institution /Public Enterprises/Undertaking during the period of contract as per Performa attached in Annexure B-2.

18. Financial bid should contain only the offered rate in the provided format and other details/documents should be submitted separately with technical & commercial bid only.

19. ELIGIBILITY CRITERIA: -Tenderers interested to quote against this tender must quote for all the processing plant machinery in the given unit/ processing plant at the location and should fulfill following :

- a. Any seed processing machinery manufacturer / engineering service provider having experience of 02 years in installation, commissioning and/or operation of seed processing machineries with good service team
- b. Should not have been blacklisted or debarred from participating in tenders by any Central/State Govt. Agencies or autonomous bodies or institutions. (a undertaking has to be furnished)
- c. Should submit the following documents
 - i. Proprieter/Company registration certificate and in case of partnership firm, partnership deed with power of attorney
 - ii. Pan Card of company/firm
 - iii. EPF & ESI registration
 - iv. Labor license (if applicable)
 - v. GST Registration
 - vi. Latest ITR (Income Tax Return).
 - vii. List of clients presently being served with contact name, address and mobile number, accompanied by relevant work order/experience certificate.

20. SUBMISSION OF OFFER: - Offer must be submitted in the prescribed tender form provided in the tender document at Section-II, separately for (technical & Commercial bid) and financial bids with envelopes super scribed as “**Technical & Commercial bid**” and “**Financial bid**” respectively over envelope and both the sealed bids should further be sealed in another envelope super scribed as “**Tender for Annual Maintenance Contract of Seed Processing Plant Machinery (For : Name of the Unit).**Only that party should tender who accepts all the terms & conditions because conditional tender may be treated as void.

21. MAINTAINANCE SCHEDULE:- The maintainance work has to be executed as per the scope of work defined in section-V.

22. QUOTATION OF PRICES: - Tenderer shall give final firm and net per unit price free from all escalation. Request for increase in price will under no circumstances be considered after opening of the tender. For the purpose of comparison and evaluation of bids, the tenderers are required to quote their rate item-wise, job wise for entire maintainance work on annual basis as indicated in the Annexure–A of Section-II. Price of complete maintainance contract i.e. periodical service, transportation, TA/DA of technical person deputed for the work as per the scope defined in this tender document for 1 year will be considered for evaluation purpose.The contract to the successful tenderer may be extended for 1 more year mutually as per the same terms & condition and rates.

23. If the rates quoted by tenderer are exclusive of GST/service tax or any other taxes or levies, which are payable in addition, the exact rate at which they are payable should be shown clearly in the tender. In the absence of clear indication that these levies are payable in addition to the rates quoted, it will be assumed that rates are inclusive of all taxes and no extra taxes will be paid.

24. EARNEST MONEY:**EARNEST MONEY & SECURITY DEPOSITS:**

The tenderer shall deposit the Earnest Money/Security Deposit as per unit-wise details given below:

S.No.	Name of Unit	EMD	Security	Remarks
1	Jalgaon	Rs.15,000/-	Rs.35,000/-	Earnest Money will be deposited at the time of submitting the tender separately for each unit. If a tenderer submit tender for all sub-units than EMD will be Rs.40,000/-. Without EMD tender will be rejected.
2	Aurangabad	Rs.15,000/-	Rs.35,000/-	
3	Amravati	Rs.15,000/-	Rs.35,000/-	

Above mentioned EMD must be submitted with Technical Bid. Upon acceptance of the tender by NSC, he shall also remit additional money of Security Deposit as stated in the above table. These deposits will not earn any interest. **Tender without having the EMD will summarily be rejected.** The payment of EMD shall be made by **Demand Draft** drawn in favour **National Seeds Corporation Ltd.** Payable at **Pune or transfer to NSC SBI Account No.32919549520 IFSC Code SBIN0006117 Branch Market Yard, Pune.** The EMD will also be converted into Security deposit in respect of successful tenderers. Whenever the Security Deposit fall short of the stipulated amount, the tenderer shall make good the deficit, so that the deposit at any point of time remains intact as desired above. NSC reserves the right to forfeit the security deposit (in part or full) in the event of failure of the tenderer to comply with the terms of contract. The Security Deposit or such part thereof as has not been forfeited or adjusted will be refunded to the tenderer only after 3 months on expiry of the contract and on satisfactory completion of the work under the agreement and on production of NO DUE Certificate from the concern unit of NSC. NSC reserves the right to forfeit the Security Deposit in the event of failure of tenderer to produce NO DUE Certificate.

EMD of the unsuccessful bidder will be returned to the respective parties in due course.

a) **Exemption of earnest money deposit for bidders who are registered with NSIC under Single point registration scheme:**

Bidders who are **Micro Small Medium Enterprises (MSME) and registered with National Small Industries Corporation under single point registration scheme** are exempted from payment of earnest money deposit provided to furnish photocopy of **valid registration with NSIC under the single point registration scheme**, for the AMC in support of claim along with their request letter. This facility will, however, not be provided to those small scale units who are registered under the old registration scheme which was extended up to 30th June, 1981 only.

25. CONTRACTS:-

- a) **SIGNING OF CONTRACT:-**The successful tenderers within 15 days from date of issue of the formal work order, shall sign the agreement on non-judicial stamp paper as per the format given in Section -III of the tender document after this the work order will issue. The cost of non-judicial stamp will beared by tenderer.

- b) **SECURITY MONEY:** - Successful bidders are required to deposit security money in the form of cash (by Demand Draft) on any **Scheduled Commercial Bank** Payable at Pune in favour of National Seeds Corporation Ltd. **or transfer to NSC SBI Account No.32919549520 IFSC Code SBIN0006117 Branch Market Yard, Pune as per the clause no 24.**

26. Transfer and subletting: -The contractor shall not sublet, transfer, assign or otherwise part with the contract to any person, firm or Company directly or indirectly or any part thereof without the previous written permission of the Corporation.

27. Place of contract execution: - Work has to be executed to the processing plants located as per the tender document in section-IV.

28. Right to Terminate or Alter the Contract: - If at any time during the terms of this contract the plan of the Corporation changes for any reason beyond the control of the Corporation, the Corporation shall have the right to terminate or alter this contract by sending a notice of such intention to the contractor.

29. PENALTY FOR DELAYED WORKING:

If the Tenderer fails to attend the work within 24 hours of NSC's intimation through R.O/Area Offices either in writing/ telephonically, Area Manager of concerned Sub-unit shall have the right to execute the work through any other party. In that event, if NSC has to pay more than the amount payable to the tenderer under this agreement for the said work, then the excess amount paid shall be recovered / adjusted by NSC from the amounts due to be paid to tenderer and/ or from the Security Deposit at the credit of the tenderer.

AM of the concerned unit will recommend about the penalty to be imposed based on delayed in work.

30. Terms of payments:-

a) All invoices shall be prepared on **quarterly** basis in quadruplicate in the name of Regional Manager, National Seeds Corpn. Ltd. (Area Office) mentioned in the work Order and shall be signed by the contractor or his authorized person. Every invoice shall bear a certificate that.

“The processing plant machinery has been inspected by the contractor and conforms in every way to the contract scope of work and is in accordance with the contract requirement and further that no invoice has been prepared previously in respect of the articles charged in the particular invoice”.

Invoice should have GST Nos. printed on them (If applicable), In the Tax invoice, cost and Tax, (GST) amount shall be mentioned separately. Invoice to be submitted to concerned Area office and concerned Area Manager/Plant incharge should recommended it to **Regional Office, Pune** for payment after proper checking/necessary deduction.

100 % Payment of the invoice value would be paid by NSC against proof of satisfactory work report on quarterly basis from concern plant incharge/officer & Area Manager along with duly verified copy of original invoice.

b) Mode of Payment

All payment shall be made through RTGS after making necessary deduction if any towards liquidated damages, outstanding by the Corpn. The contractor is requested to provide information namely Bank name, location of branch & Name of City, Nature of Account, Bank Account No., IFSC code no., MICR code no. Permanent Account No (PAN) In Annexure "B" Section II.

31. TERMINATION OF CONTRACT

The terms and conditions as stated above shall be binding on the NSC and the same shall govern the tenderer and their relationship. NSC shall have the right to terminate the contract at any time during its currency after giving 15 days notice to the tenderer without assigning any reasons, whatsoever, and the tendere shall neither be entitled to question the termination nor shall be entitled to any compensation in this agreement.

In the event of the tenderer being adjudged insolvent or going in liquidation or winding up his business or failing to observe any of the provisions of the contract or is convicted or punished under the provisions of any statute, NSC shall be at liberty to terminate the contract without prejudice to any other rights or remedies under the contract and to get the work done for the unexpired period of the contract at the risk and cost of the tenderer and to claim from him any resultant loss sustained or costs incurred.

32. ARBITRATION

In the event any question, dispute or difference arising under or in connection with this agreement, its implementation or its satisfaction, the same shall be referred to the sole arbitrator, who may be appointed by the Chairman cum Managing Director (CMD) of NSC or by any other officer who at the relevant time is occupying the highest office in NSC. It shall be competent for the chairman or such other officer of NSC as aforesaid to act as the sole Arbitrator himself. The tenderer shall have no objection that the CMD or the Arbitrator nominated as above is a person who has or had dealt with the matter to which the contract relates or that in the course his duties has expressed views on all or any of the matter of dispute or difference. It is agreed between the parties that in the event of the CMD or the Arbitrator nominated as above vacating the office by resignation or otherwise or refusing to act as an Arbitrator it shall be lawful for the CMD NSC or the officer occupying the highest office in NSC at the relevant time to nominate any other person as the Arbitrator and he shall continue the proceeding from the stage at which the same have been left by his predecessor. The venue and the cost of Arbitration shall be at the discretion of the Arbitrator, it is agreed by the parties that the Arbitrator may on the request of the parties and in the interest of justice and proper determination of the dispute extend the time for making award by an order in writing conveyed to the parties. **In case of any dispute, the court of jurisdiction of the law will be at New Delhi and this agreement will be deemed to have been entered at New Delhi irrespective of the place of performance of the agreement.**

33. Corrupt Gifts & Payments of Commission:-

Any bribe, commission, gift or advantages given promised or offered by or on behalf of the contractor, his agents or representative or agent of the Corporation/or any person on his behalf in relation to the execution of this or any other contract with the Corporation shall in addition to the criminal liability under the Law enforce, subject the contractor to cancellation of this and other contracts with the Corporation and also to payment to any less resulting from any such cancellation to the extent as is provided in case of cancellation under “DEFAULT AND RISK PURCHASE’ and the Corporation shall be entitled to deduct the amount so payable from any money otherwise due to the contractor under this or any other contract or may recover the same by appropriate proceedings.

SECTION – II

TENDER FORM

To

FROM

Sir,

- i) I/We _____ have read the tender documents as issued by National Seeds Corporation Ltd., (hereinafter called Corporation) and hereby agree to abide by the said instructions, terms and conditions contained therein.
- ii) I/We also agree to keep the offer contained in the tender open for acceptance for a period of **90 days** from the date fixed for opening the same.
- iii) I/We offer to provide annual maintainance contract of processing plant machinery as detailed in the schedule attached (Annexure –A) herewith at the rates quoted by me/us and hereby bind myself/ourselves to complete the annual maintainance contract for 1 year as specified in the contract/work order.
- iv) Bank Draft No. _____ dated _____ for Rs. _____ (Rupees _____) drawn in the Name of National Seeds Corporation Ltd., _____(city)_____ towards payment of the earnest money, enclosed.

OR

Online payment receipt No. _____ Dated _____ for Rs. _____ towards payment of the earnest money, enclosed.

OR

- a) We are Small Scale industry registered with NSIC under ministry of MSME registered for item _____ under single point registration scheme after 30.6.81 (photocopy of the Registration Certificate is enclosed). Our Registration No. is _____
- v) The full value of the earnest money shall stand forfeited without prejudice to any other rights or remedies if:
 - (a) I/we withdraw the offer before a final decision of the tender is taken, provided that such a withdrawal is made within 90 days from the opening date of tender.
 - (b) I/we do not execute the contract agreement within the stipulated period after acceptance of my/our tender will be known to me/us.
- vi) I/We also understand that until a formal agreement is prepared and executed, acceptance on this tender shall constitute a binding contract between us subject to modifications as may be mutually agreed to between us and indicated in the letter of acceptance of my/our offer for this work. Valid on _____
- vii) I/we have read the arbitration clause in Section-I of tender document, relating to general conditions of the contract and I/we hereby agree that any dispute of

whatsoever nature that may arise in connection with this tender **shall be decided under these agreement clauses.**

- viii) Income tax PAN No:- (a copy is enclosed herewith)
- ix) GST No: - (a copy is enclosed herewith) if applicable
- x) Company profile as per prescribed Performa given in Annexure ‘B’ & of Section-II of the tender document and duly signed & stamped Scope of work as per section-V and terms and conditions of Section-I of contained in the Tender document is attached.
- xi) Rates are quoted in the prescribed format given in Annexure “A” of Section II of tender document.
- xii) I/We have read and understand that my/our financial bid shall be opened only if bid found qualified based on technical & commercial bid and the firm is found suitable during spot verification by NSC’s Officers or any third party deputed by NSC.
- xiii) I/We have read and understand the specification for the items and the terms and conditions contained in the tender document and agree to which by the same and against which the bids are submitted.

Signature: -----

Place: -

Name Of Authorized Signatory: - -----

SEAL

Date:-.

E-mail Id: -----

PhoneNo:-----

Mob. No: -----

Complete Postal Address: -----

SECTION - II**Annexure-A****FORM FOR PRICE BID****To****FROM**

Sir,

We have examined the prescribed scope of work for AMC and read the terms & conditions of Tender No _____ for the work namely _____ for Processing plant Nos. & Location _____ respectively, our rates for the aforesaid units according to the specification, terms & conditions are as under:

1) Price Bid for (processing plant SSP-2001 of capacity 4 TPH), at Aurangabad, Maharashtra

S.No.	Particular	Qty	Unit Rate (Rs.) annual basis	Total Amount (Rs.) annual basis
1	Annual maintainance of processing plant machinery as detailed below as per the scope of the work. The rate should be complete in all respect for 1 year			
	a) V.B. Bucket elevator 5 TPH	05 Nos		
	b) Seed pre-cleaner/ scalper 5 TPH	01Nos		
	c) Seed grader 4 TPH	01 Nos		
	d) Specific gravity separator 4 TPH	01 Nos		
	e) Automatic weighing bagging and stitching machine.	02 Nos		
	f) Air compressor	01 Nos		
	g) Hand Bag closer	02 Nos		
	h) PLC based electronic control panel with MIMC diagram.	01 Nos		
	i) Air pollution control system.	01 Nos		
	j) Weighing balance (Electronic)	02 Nos		
	k) Moisture meter.	01 Nos		
	l) Rejection Collection system with Belt conveyer.	01 Nos		
	m) Diesel Generator set 100 kva - Kirloskar	01 Nos		
2	Total			
3	Applicable GST & any other Tax	%		
4	Grand Total			

We agree to the terms and conditions specified in the tender no It is certified that the price quoted is reasonable and not higher than the price usually charged for the same nature to the other purchasers.

2) **Price Bid for (processing plant SSP-1915 of capacity 8 TPH), at Jalgaon, Maharashtra**

S.No.	Particular	Qty	Unit Rate (Rs.) annual basis	Total Amount (Rs.) annual basis
1	Annual maintainance of processing plant machinery as detailed below as per the scope of the work. The rate should be complete in all respect for 1 year			
	a) Z Type V.B. Bucket elevator 10 TPH	05 Nos		
	V.B. Bucket elevator 5 TPH	01 Nos		
	b) Seed pre-cleaner/ scalper 9-10 TPH	01 Nos		
	c) Seed grader 4 TPH	02 Nos		
	e) Specific gravity separator 4 TPH	02 Nos		
	f) Spiral separator 4 TPH	02 Nos		
	g) Air compressor	01 Nos		
	h) Hand Bag closer	02 Nos		
	i) Weighing balance (Electronic).	03 Nos		
	j) PLC based electronic control panel with MIMC diagram.	01 Nos		
	k) Air pollution control system.	01 Nos		
	l) Rejection Collection System: Consisting of –			
	Belt conveyor- 2 TPH & 13 M length, 2TPH & 1 M Length.	01 Nos		
		Each.		
	m) Moisture meter.	01 Nos		
	n) Stitching machine with conveyor belt.	01 Nos		
	o) Diesel Generator set 160 kva -Kirloskar	01 Nos		
2	Total			
3	Applicable GST & any other Tax	%		
4	Grand Total			

We agree to the terms and conditions specified in the tender no It is certified that the price quoted is reasonable and not higher than the price usually charged for the same nature to the other purchasers.

3) Price Bid for (processing plant SSP-2702 of capacity 2 TPH), at Amravati, Maharashtra

S.No.	Particular	Qty	Unit Rate (Rs.) annual basis	Total Amount (Rs.) annual basis
1	Annual maintainance of processing plant machinery as detailed below as per the scope of the work. The rate should be complete in all respect for 1 year a) V.B. Bucket elevator 3 TPH b) Seed pre-cleaner 3 TPH c) Seed grader attached with indented cylinder 2 TPH e) Specific gravity separator 3.5-4 TPH f) Air compressor. i) PLC based electronic control panel with MIMC diagram. j) Air pollution control system. l) Seed Treater (Sullry Type) Portable type m) Hand Bag closer. n) Weighing balance (Electronic). o) Moisture meter. p) Automatic sampler	04 Nos 01 Nos 01 Nos 01 Nos 01 Nos 01 Nos 01 Nos 01 Nos 04 Nos 05 Nos 01 Nos 01 Nos		
2	Total			
3	Applicable GST & any other Tax	%		
4	Grand Total			

We agree to the terms and conditions specified in the tender no It is certified that the price quoted is reasonable and not higher than the price usually charged for the same nature to the other puchasers.

Thanking you,

Place: _____

Signature: _____

Date: _____

Name of Authorized Signatory: _____

Address: _____

Phone No: - _____

Mobile No. _____

SEAL

SECTION - II**Annexure-B****FORM FOR TECHNICAL & COMMERCIAL BID****To****FROM**

Sir,

Profile of our Company/firm is as under:

1. Particulars of the company/ firm/proprietor where registered:-

Name of the company / firm/proprietor with full address, contact number and e mail	Type of the firm i.e prop./ pvt. Ltd./ Ltd. etc. with its registration no.	Name and contact no. of Prop./ partners/ Directors etc

***Attach the necessary valid document in support of above.**

- a. Orders of similar quantum executed as prime contractor/service provider to Government Deptt on quoted model over the last three years.

Year	Name & Address of Deptt.	No of processing plants	Purchase Order No. & Date	Value (Rs.in lakhs)	AMC Period	Satisfactory performance report
1	2	3	4	5	6	7

***Attach copies of Purchase Orders and proof of successful commissioning.**

- b. Information regarding Bid Capacity (Orders in hand to and spare able capacity) as on the date of this bid.

- c. Availability of Personnel

Type of Employee	No.	Qualification	Experience

- d. Qualification and experience of key personnel proposed for administration and execution of the contract. Attach biographical data

Position	Name	Qualification	Experience in the proposed position	Contact no.

- e. Financial statement including Annual report: (i.e. Balance sheet and profit & loss account) duly signed by Statutory Auditor of last 3 years along with copies. Average Annual Turnover in last three years should not be less than **3 times of quoted value of offer:**

Financial year	Annual Turnover (Rs. In Lakhs)	Annual Profit/ loss (Rs. In Lakhs)	Remarks

- f. Registration:

GST No.

- g. Income tax Details:-

PAN No	Returns for Last Two Years (attached)	
	Year	Copy

- h. EMD :-

Banker Name	Draft No./ Online payment receipt No.	Amount

- i. Particular of Banker:-

Name and address of Banker	Type of Account	Account No.	IFS Code	MICR Code

- j. MSEs' registration details (NSIC registered unit):

Registration No.	Category of Firm General/SC/ST	Validity Period	Registered Item/Items	Quantitative Capacity	Monetary Limit

- k. Information on litigation history in which the Bidder is involved.

Other party(ies)	Employer	Cause of dispute	Amount	Remarks involved showing present status
1	2	3	4	5

- l. A undertaking on Rs 100, Non judicial stamp paper stating that the firm is not black listed by any Govt. Department/Institution/Public Enterprises/Undertaking and no arbitration case is lying pending with this office as on date as per Performa attached in annexure B-1.

- m. An affidavit on Rs 100 non judicial stamp paper that Price Charged for the AMC under the contract shall under no circumstances exceed the lowest price at which the contractor sells the stores of identical description to any Govt. Department /Institution /Public Enterprises/Undertaking during the period of contract as per Performa attached in Annexure B-2.
- n. Evidence of Access of Finance Required (With Valid Proof):-
- o. Authorization for Signing Bid (With Valid Proof).

I hereby certify that all the information mentioned above are true and in case any information is found to be incorrect, my bid may be treated as rejected by NSC management.

Thanking you,

Stamp of the Company

Signature: _____

Place: -

Name Of Authorized Signatory: _____

Date:-.

Complete Mail Address: _____

Phone No.: _____

Mob. No. : _____

E-mail Address: _____

Note: - (All particulars are to be filled properly & correctly if required extra sheet can be attached).

SECTION - II

Annexure-B-1

Affidavit Certificate

I /We _____ (Name, Designation and Address) hereby declaring that my firm/Company has not been black-listed by any of the Govt. Department/ Organization /PSUs /Institution etc , where I /We had executed the contract during the last _____ years and no arbitration case pending in NSC

Signature of Authorized signatory -----

Name _____

Designation _____

Name of the Firm/Company _____

Full address _____

Rubber stamp _____

Place: _____

Dated: _____

SECTION - II

Annexure-B-2

Affidavit Certificate

I /We _____ (Name, Designation and Address) hereby declaring that price charged for quoted item/items under this contract, our firm has no circumstance exceeded lowest price of identical service given to any Govt. Deptt./PSUs/Institutions/Organizations etc .

Signature of Authorized Signatory -----

Name _____

Designation _____

Name of the Firm/Company _____

Full address _____

Rubber Stamp _____

Place: _____

Dated: _____

Check list of enclosures for Technical & Commercial Bids:

- i. EMD
- ii. Certificate of registration of the firm.
- iii. Partnership Deed if Partnership firm.
- iv. Authorization/ Resolution for signing of bid if it is limited company or partnership firm.
- v. An affidavit of ownership of proprietary firm/sole traders.
- vi. A copy of PAN No & Income-tax Return for the current year & previous year.
- vii. Copy of GST Registration No.
- viii. If representative participating, letter of authorization to participate in the tender opening/negotiation of rate.
- ix. Affidavit certificate that not blacklisted and no arbitration case pending in this office.
- x. MSE registered with NSIC, other Authorities Certificate with proper validity for quoted item along with their request letter for exemption in EMD.
- xi. Other document if any in support of the tender.
- xii. Each and every concerned pages of tender document should be signed with stamp of authorized signatory of tenderer.
- xiii. Affidavit no circumstances exceeded lowest price of identical service to Govt. /Semi Govt. Organizations.
- xiv. Evidence of access to financial resources.
- xv. All required documents attached with technical and commercial Bids, Financial Bid contains only offer rates.

Note: - In the absence of any of the above documents, tender may be considered for rejection.

SECTION – III**AGREEMENT FORM****AGREEMENT NO.....**

This agreement is made on thisbetween the National Seeds Corporation Ltd., A Government of India Company, incorporated under the Companies Act 1956 and having its registered office at _____(Address)_____ and (hereinafter called the ‘Corporation’ which expression shall unless excluded by or repugnant to the context, be deemed to include its successors and assigns) of the first part and M/s..... (Hereinafter called the ‘contractor’ which expression shall include unless excluded by or repugnant to the context, be deemed to its successors and assigns) of the second part.

WHEREAS the ‘Corporation’ with the intention of Annual maintainance contract for processing plant machinery” invited offers vide Tender No..... its own behalf

AND WHEREAS the contractor submitted their tender No.....and upon consideration of the tender and after due deliberations, the Corporation placed work Order NO.....dated..... with contractor, for the annual maintainance contract as per scope of work, number of units, and locations mentioned in schedule of this agreement and in work order no..... dated.....

AND WHEREAS the Corporation and the contractor have agreed to all the terms & conditions as contained in Section-I of the tender document for Tender No..... which shall form part of this agreement.

Contractor will ensure the timely repair and availability of machinery for smooth operation of processing plant. The contractor hereby agrees to execute the contract and corporation hereby agrees to award annual maintainance contract with scope of work and details as mentioned in work Order.

Settlement of Disputes:

All disputes and or differences in relation the tender, the contract of the interpretation of any of their terms of implementation hereof or arising out of or concerned directly or indirectly with the contract shall be referred to the arbitration of a single Arbitrator to be appointed by the (Regional Manger) of the corporation. The venue of Arbitration shall be at (_____place). The Court of Law at (_____place__) alone will have jurisdiction in the matter of any disputes whatsoever. The arbitrator shall have power to enlarge time for making and publishing the award with the consent of the parties. The parties will have no

objection to the appointment of the Arbitrator on the ground that such arbitrator had dealt with the matter at any earlier stage. If the claims involved in a dispute are of more than Rs.1.00 lakh, the arbitrator shall make a speaking award.

No amendments or modifications in the terms of this agreement shall be considered valid unless it is in writing and duly signed by both the parties.

IN WITNESS WHEREOF, both the parties have here to subscribe their signature on the date and year herein above written through authorized representatives.

For and on behalf of the contractor

For an on behalf of
theNationalSeedsCorporation __Address__&
____(city)____

Witness

Witness

1.

1.

2.

2.

3.

3.

SECTION-IV**THE ADDRESS OF THE PROCESSING PLANT FOR ANNUAL MAINTAINANCE
CONTRACT ARE AS UNDER**

S.No	Name of Area Office	Processing Plant No.	Capacity	Details of processing machinery	Make
1	National Seeds corporation Ltd. F-8/2 MIDC Area, Naregaon Road Chikhalthana, Aurangabad-431210	SSP-2001	4TPH	As per annexure-A in Section-II	M/s Osaw Agro Industries Pvt. Ltd. Ambala Cantt
2	National Seeds corporation Ltd. Plot No. X-24, MIDC Behind Maitreys Hotel JALGAON-425001	SSP-1915	8TPH	As per annexure-A in Section-II	M/s Osaw Agro Industries Pvt. Ltd. Ambala Cantt
3	National Seeds corporation Ltd. A-78, MIDC, Near Hanuman Dal Mill Amravati-444605	SSP-2702	2TPH	As per annexure-A in Section-II	Radiant Equipment Company Ambala, Haryana.
TOTAL		03			

SECTION-V

The Scope of works that are to be covered under the AMC are as follows:

1. Maintenance of machinery

S. No.	Components	Scope of work	Schedule (During plant operation)
1.	Pre Cleaner , Grader, indenting cylinder of Processing plant	<ol style="list-style-type: none"> 1. Inspection of sieves. 2. Checking of bearings and proper greasing. 3. Inspection of belts, chains and wire ropes and proper lubrication. 4. Inspection of electrical components and circuits. 5. Lubrication of fast moving parts like bearing body, bushes, couplings etc. 6. Checking of pulleys, blower fans and other fast moving items. 	During operation period one expert may be made available in each plant
2.	Vertical Bucket elevator	<ol style="list-style-type: none"> 1. Inspection of flat belts/chain and the buckets of elevator 2. Inspection of motor, bearings and pulleys. 3. Inspection and lubrication of gear box. 4. Lubrication of the fast moving parts. 5. Inspection of electrical components and circuits. 	
3.	Gravity separator	<ol style="list-style-type: none"> 1. Inspection of bearings and belts of the gravity. 2. Inspection of the blower's shaft, pulley and bearings. 3. Setting of air control 4. Lubrication of the fast moving parts. 5. Inspection of Motors, pulley, blower and electrical components. 	
4.	Main electrical supply and circuits	<ol style="list-style-type: none"> 1. Inspection of all the electrical components like starters, switches, joints, MCBs etc. 2. Maintenance of Electric supply. 3. Replacement of faulty parts. 	
5.	Air Compressors	<ol style="list-style-type: none"> 1. The air compressors should be inspected for 	

		<p>proper functioning and necessary repair should be done to avoid any breakdowns.</p> <p>2. Checking of high pressure pipe for any leakages.</p>	
6	<p>any other processing machinery like Bag closer, Bins vegetable plant, raw seed precleaner de-stoner, air compressor, automatic sampler, seed treater, electrical parts related to processing machine and equipment</p>	<p>1. Inspection of machine / parts</p> <p>2. Preventive service</p> <p>3. Lubrication of moving parts</p>	<p>During operation period one expert may be made available in each plant</p>

2. After inspection and checking of the above machinery, all the necessary setting repair and maintenance work has to be performed and job card shall be maintained
3. Prepare list of spare parts required to be replaced in the above machinery and submit to plant in-charge for taking approval for purchase
4. Arrange the spare parts after approval and carry necessary repair and fitting of parts and replaced old parts may be submitted to concern plant in charge/ Area Manager.
5. Maintain History sheet of service and maintenance record with list of spare parts replaced with cost incurred in spare parts.
6. Keep plant machinery ready for operation as per processing schedule of Regional office/Area office.
7. Operation of all the plant machinery as per requirement and processing schedule
8. To carry all the works/service to run the machine efficiently
9. To make the plant ready after complete checking, repair & maintenance 1 week before start of processing
10. The technical person of the contractor shall visit the plant as per the above schedule and on call of plant incharge to carry the maintenance work. The technical person should reach the plant within 24 hrs of call/intimation of plant incharge/ officer.
- 11.** Any other work related to processing machine maintenance & operation as per need of corporation.