

		<p><b>राष्ट्रीय बीज निगम लिमिटेड</b>  (An 9001:2015 &amp; ISO 14001:2015 Certified Company)  (भारत सरकार का उपक्रम - मिनिरातना कम्पनी)  CINNo.U74899DL1963GOI003913  क्षेत्रीय कार्यालय : मध्यप्रदेश एवं छत्तीसगढ़  48-49, सेक्टर-बी, औद्योगिक क्षेत्र, गोविन्दपुरा, भोपाल-462023  फोन : 0755-2580271, 2580319  ई-मेल: nscbhopalhr.gov.in@gmail.com, rm.bhopal@indiaseeds.com  वेबसाइट: <a href="http://www.indiaseeds.com">www.indiaseeds.com</a></p>	<p><b>NATIONAL SEEDS CORPORATION LIMITED</b>  (An ISO 9001:2015 &amp; ISO14001:2015 Certified Company)  (A Govt. of India Undertaking - Miniratna Company)  CIN No. U74899DL1963GOI003913  Regional Office: Madhya Pradesh &amp; Chattisgarh  48-49, Sector-B, Industrial Area, Govindpura, Bhopal-462023  Phone : 0755-2580271, 2580319  E-mail: nscbhopalhr.gov.in@gmail.com, <a href="mailto:rm.bhopal@indiaseeds.com">rm.bhopal@indiaseeds.com</a>  Website: <a href="http://www.indiaseeds.com">www.indiaseeds.com</a></p>
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क्रं-2(39)/मा.सं./एनएससी-भो/2020-21/

दिनांक :-18.06.2020

## निविदा सूचना

राष्ट्रीय बीज निगम लिमिटेड, भोपाल वर्ष 2020-21 के लिये अपने निवाड़ी स्थित प्रोसेसिंग प्लांट पर बीज विधायन संबंधित कार्यों के लिये सुयोग्य जाब कॉन्ट्रैक्टर (जो कि श्रम विभाग/लेबर कॉन्ट्रैक्टर श्रमिक हेतु तथा प्रोविडेन्ट फण्ड विभाग से पंजीकृत हो), नियुक्त करने हेतु मोहरबंद निविदायें दिनांक 10.07.2020 को 2:00 बजे तक राष्ट्रीय बीज निगम लिमिटेड, निवाड़ी में "2 बिड सिस्टम" से आमंत्रित की जा रही हैं, जो कि उसी दिन दिनांक 10.07.2020 को दोपहर 2:30 बजे खोली जायेगी। निविदा प्रपत्र व नियम एवं शर्तें रु. 236/- (200+18%GST) नकद भुगतान कर उपरोक्त कार्यालय से प्राप्त की जा सकती है। निविदा प्रपत्र एनएससी वेबसाइट [www.indiaseeds.com](http://www.indiaseeds.com) से भी डाउनलोड किया जा सकता है। ऑनलाइन डाउनलोड किये गए निविदा प्रपत्र के साथ रु. 236/- का डिमाण्ड ड्राफ्ट जमा करना होगा। निविदा में भाग लेने हेतु ई.एम.डी. राशि रु. 25000/- का डिमाण्ड ड्राफ्ट जमा करना अनिवार्य है। सभी डिमाण्ड ड्राफ्ट "National Seeds Corporation Ltd., payable at Niwari" के पक्ष में देय होंगे। भविष्य में निविदा से संबंधित किसी भी प्रकार की जानकारी/सूचना/शुद्धिपत्र, एनएससी वेबसाइट पर देखी जा सकती है।

क्षेत्रीय प्रबंधक

**TECHNICAL BID**  
**TENDER FOR APPOINTMENT OF JOB CONTRACTOR AT**  
**NATIONAL SEEDS CORPORATION LIMITED (PLANT, NIWARI)**

- 1 Name & Address of The Tenderer:-  
\_\_\_\_\_  
\_\_\_\_\_
  - 2 Name of The Proprietor/Partner  
\_\_\_\_\_
  - 3 Labor License No. of The Tenderer/ Organization  
along with (Encl. Copy Of Registration)  
\_\_\_\_\_
  - 4 EPF Registration No. (Encl. Copy Of Registration)  
\_\_\_\_\_
  - 5 ESI Registration No.( Encl. Copy Of Registration)  
\_\_\_\_\_
  - 6 Income Tax Pan No. (Encl. Copy Of PAN Card)  
\_\_\_\_\_
  - 7 Income Tax Return for the last 2 years(Copy Encl.)  
\_\_\_\_\_
  - 8 GST No. (Encl. Copy Of GST No.)  
\_\_\_\_\_
  - 9 Experience Certificate (Encl. Copy Of Certificate)  
\_\_\_\_\_
  - 10 Cost of Tender Form  
Rs. 236.00  
M.R. no./D.D. no. & Date  
\_\_\_\_\_
  - 11 Number, Date & Amount of Demand Draft/Cash  
Enclosed as EMD  
\_\_\_\_\_  
Date: \_\_\_\_\_  
Signature: \_\_\_\_\_
- Party Name with Rubber Stamp: \_\_\_\_\_  
Address, Phone No. & e-mail : \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

To,  
Regional Manager  
National Seeds Corp. Ltd  
48 – 49, Industrial Area,  
Govindpura, Bhopal

# TENDER FOR APPOINTMENT OF JOB CONTRACTOR AT NATIONAL SEEDS CORPORATION LIMITED (PLANT, NIWARI)

**The Regional Manager**  
National Seeds Corporation Ltd.,  
**Bhopal**

## COMMERCIAL BID

**Ref: Your open tender notice for appointment of job Contractor for the Year 2020-21.**

Sir,

We have carefully gone through the terms and conditions prescribed for entering into contract as indicated in schedule-I appointment of job contractor for the year 2020-21 My/Our lowest and firm rates for different items of work relating to your NSC, Processing Plant, Niwari (M.P.) are quoted here under:-

**Note: (Rates per qtls for each item/items)**

S.No.	Item of work	Rates per Qtl. (In Figures)	(In words)
1. a)	Loading/unloading of trucks and trolleys vice versa without weighment	Rs..... (Rs. ....)	
b)	Loading/Unloading of trucks and trolley's vice versa with weighment.	Rs.....(Rs. ....)	

### 2. Indirect Packing :-

Sl. No.	Description of Work	Within the Same Godown/ Building	
		(In Figures)	(In words)
A.	<p><b><u>Grading &amp; Bulk Packing (On raw seeds basis) :-</u></b>  <b>I)</b> Lot wise shifting of Raw Seeds from stack to grading machine i.e. Upto Hopper, its grading, filling in standard Gunny Bags (50 to 100 kgs), Weighing, Stitching of Graded Seeds filled in Gunny Bags, Sealing and lot wise Stacking the bags in the godown.</p>		
	<p><b><u>Small Packing :-</u></b>  <b>II)</b> After receiving Test results, lot wise removal of graded seed bags from the stack, keeping the seeds in same godown, mixing with chemicals thoroughly/preparation of chemical packets for keeping in the seed bags, its weighing in different size bags, stitching of labels and tags, sealing, filling sealed cloth bags in gunny bags and stacking them in the godown. Writing /rubber stamping of labels, tags and bags will be done by Contractor, NSC will provide ball pen, rubber stamps, pad ink, colour etc. Printing of bags, labels, tags if required be done by contractor. Different sizes of packings are mentioned below :</p>		
1	0.50 Gms, 100 Gms, 250 Gms, 500 Gms & 750 Gms		
2	1 kg to 1½ kg		
3	2 kg to 3 kg		
4	4 kg to 7 kg		
5	8 kg to 12 kg		
6	15 kg to 25 kg		
7	30 kg to 35 kg		
8	40 kg		
9	50 kg to 80 kg		

3. **Direct Packing:** All the operations of grading and packing in standard cloth bags/Jute Canvas Bags of different sizes of processed seeds. The operations will be - shifting of raw seeds lot wise from stack to grading machine for grading, treatment of seeds / preparation of treatment material packet, keeping packets in cloth bags/jute canvas bags/weighing of standard size bags, Stitching of bags along with labels, tags, and filling small bags in gunny bags, stacking in godown :

Sl. No.	Description of Work	Within the Same Godown/ Building
1	1 kg to 1½ kg	
2	2 kg to 3 kg	
3	4 kg to 7 kg	
4	8 kg to 12 kg	
5	15 kg to 25 kg	
6	30 kg to 35 kg	
7	40 kg	
8	50 Kg to 80 kg	
Above rates includes jobs of collecting of undersize seeds after grading, filling in gunny bags stitching weighing and stacking lot wise etc.		

- A) Packing material, labels, tags, leaflet, thread spools, Sealing Wax, Lead seals, Weighing Balances and Bag Closers will be supplied by NSC. In the emergency of work, Job Contractor may bring his own weighing balances and bag closers to cope up with the work for which he will not be paid any extra amounts. In the event of break-down in the bag closers supplied by NSC, the Labour Contractor is bound to get the bag closers repaired immediately at his own cost of which no reimbursement / payment would be made by NSC.
- B) Sealing may be either with lead seals or required number of wax or both as per the instructions of the in-charge Processing Plant / Area Manager.
- C) Writing /rubber stamping of labels, tags and bags will be done by Contractor, NSC will provide ball pen, rubber stamps, pad ink, colour etc. Printing of bags, labels, tags if required be done by contractor.
- D) Seeds means Breeder/Foundation/Certified/Pedigreed and Labeled of any kind and variety of Seed.
- E) Within the same godown means in the space of godown and precincts of the same godown.

4. Re-grading/Re-cleaning charges will be at par grading charges for bulk packing S. No. 2 (A-I).

5. **Indirect Re-validation** :- Re-grading charges and Re-packing charges.

S. No.	Description of Work	Re-grading Charges (per Qtl.)	Re-packing Charges of Standard Lots
1	1 kg to 1½ kg		
2	2 kg to 3 kg		
3	4 kg to 7 kg		
4	8 kg to 12 kg		
5	15 kg to 25 kg		
6	30 kg to 35 kg		
7	40 kg		
8	50 Kg to 80 kg		
Above rates includes jobs of collecting of undersize seeds after Re-grading, filling in gunny bags stitching weighing and stacking lot wise etc. <b>Separate bills will be submitted for each operation.</b>			

**6. Direct Revalidation Work** : Removal of bags from stack, opening of bags, arrange seeds lot wise for drawing samples by NSC officials, stitching of turned cloth bags, filling them in the gunny bags and stacking in the godown and later on after receipt of result from laboratory-de-stacking of bags, taking out cloth bags, stamping on each bags and stitching and restacking in the godown. (In this case, payment will be arranged after having completed full revalidation work and for the failed lots whose stamping is not required, 40% payment only will be paid to the contractor for such quantity).

S. No.	Description of Work	Rupees	
		(In figure)	(In Words)
1	1 kg to 1½ kg		
2	2 kg to 3 kg		
3	4 kg to 7 kg		
4	8 kg to 12 kg		
5	15 kg to 25 kg		
6	30 kg to 35 kg		
7	40 kg		
8	50 Kg to 80 kg		

- 7.** De-stacking and Stacking of Seeds. (Within same Godown) Rs.....(Rs.....)
- 8.** Segregation of gunny bags and making of bundles of 50 nos. gunny bags and stacking in countable condition for serviceable and un-serviceable Rs..... per bundle (Rs.....)
- 9.** Shifting and Loading/Unloading of seeds from one godown to another godown within premises. Rs.....(Rs.....)
- within radius of 10 km. Rs.....(Rs.....)
- 11 km to 30 km. Rs.....(Rs.....)
- 31 km to 50 km. Rs.....(Rs.....)
- 10.** Hand Picking:(Lot wise opening of bag, hand picking and refilling in bags & stacking)
- a) Groundnut Rs.....(Rs.....)
- b) Other than Groundnut (Peas, Gram etc.) Rs.....(Rs.....)
- 11.** Loading and unloading charges : Cloth bag, HDPE bag, Jute bag, Bundles/bales & Chemical Drum, bag. (Per Bundle/Bales/Drum/Bag)
- (a) 10 Kgs to 25 Kgs Rs.....(Rs.....)
- (b) 26 Kgs to 50 Kgs Rs.....(Rs.....)
- (c) Above 50 Kg Rs.....(Rs.....)
- 12.** Fumigation charges per quintal : Rs.....(Rs.....)
- 13.** Spraying/Dusting charges (Per Godown) Rs.....(Rs.....)

Signature: .....

Name in Block Letters: .....

Complete postal address: .....

.....

.....

Mobail/Telephone No. (if any):.....

		<p><b>राष्ट्रीय बीज निगम लिमिटेड</b>  (An 9001:2015 &amp; ISO 14001:2015 Certified Company)  (भारत सरकार का उपक्रम - मिनिरातना कंपनी)  CIN No. U74899DL1963GOI003913  क्षेत्रीय कार्यालय : मध्यप्रदेश, छत्तीसगढ़ एवं गुजरात  48-49, सेक्टर-बी, औद्योगिक क्षेत्र, गोविन्दपुरा, भोपाल-462023  फोन : 0755-2580271, 2580319  ई-मेल: nscbhopalhr.gov.in@gmail.com, rm.bhopal@indiaseeds.com  वेबसाइट: <a href="http://www.indiaseeds.com">www.indiaseeds.com</a></p>	<p><b>NATIONAL SEEDS CORPORATION LIMITED</b>  (An ISO 9001:2015 &amp; ISO14001:2015 Certified Company)  (A Govt. of India Undertaking - Miniratna Company)  CIN No. U74899DL1963GOI003913  Regional Office: Madhya Pradesh, Chattisgarh &amp; Gujrat  48-49, Sector-B, Industrial Area, Govindpura, Bhopal-462023  Phone : 0755-2580271, 2580319  E-mail: nscbhopalhr.gov.in@gmail.com, <a href="mailto:rm.bhopal@indiaseeds.com">rm.bhopal@indiaseeds.com</a>  Website: <a href="http://www.indiaseeds.com">www.indiaseeds.com</a></p>
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## **TENDER DOCUMENT FOR NSC LTD. PROCESSING PLANTS**

Sealed tenders super scribed "TENDER FOR APPOINTMENT OF JOB CONTRACTOR" for the year 2020-21 for NSC, Niwari Plant are invited on prescribed Tender Form from Labour Contractors registered with labour department to undertake the items of work with tender document.

However in case the valid labour license is not provided along with tender or due for renewal, the contractor will have the liberty to furnish the same within 15 days time from the date of receipt of work order. If the contractor fails to furnish the license within scheduled time, the Corporation will have the right to forfeit their Earnest Money deposit straightway and contractor will have no right for its refund.

### **TERMS & CONDITIONS**

1. The tenderer must fill in their rates both in words and in figures in the tender form. There should be no alternations or over writing in the rates quoted by the contractor. However, if it becomes inevitable the corrections should be made by encircling figures to be altered/over writing duly attested by the contractor. Any correction not attested in any tender form will lead to rejections of the tender.
2. Payment made/credit afforded to the Labour Contractor by NSC from time to time under the contract to be entered in to with the Labour Contractor shall be subject to the deduction of Income Tax at source according to the provision of section 194-C of Income Tax and the rules made there under.
3. Income Tax as per rules will be deducted at source.
4. All the Taxes as applicable shall be borne by the contractor.
5. Under any statutory requirement, contractor will be responsible to bear the EPF and ESI, if any of the laborers provided by him.
6. The Job Contractor should be equipped himself with the sufficient labour force to perform complete the work relating to processing and packing of seeds as per the schedule of work given by Area Manager & Plant In-Charge. The minimum & maximum height of stack will depend on the crop and as per seed norms.
7. The Job Contractor is allowed to complete the above minimum requirement of seeds delivery in one shift but because of any reasons which are beyond his control, he may complete the above said quantities in 2<sup>nd</sup> shift or 3<sup>rd</sup> shift.
8. In the emergency of dispatch of seeds, the Job Contractor has to run two or three shifts or get more labourers or both to cope with the volume of work which is to be completed within specified period without loss of time.
9. The Job Contractor has to be provided required numbers of labours for the job within 18 hours' notice by the concerned Area Manager. If he fails to do so, the job can be performed by other laborers and excess amount paid for it will be deducted from the bill of the contractor.
10. NSC does not guarantee the minimum or maximum workload.

11. The Labour Contractor cannot sublet the above labour contract to any contractor and the Labour Contractor or his representative shall remain present all the time at the Processing Plant during the work.
12. In case the grading work is not found satisfactory by Inspecting Officer, then contractor has to undertake regrading of such quantity upto the satisfaction and no extra payment will be paid to contractor for such work.
13. NSC can sublet the contract, if the party shall not give the satisfactory output of day to day work.
14. Job Contractor shall present bills in duplicate duly verified by the In-charge, Processing Plant and the concerned Area Manager. Payment will be made once in a 15 days on monthly basis from the Regional Office, NSC, Bhopal through RTGS/NEFT only.
15. The agreement entered into with the labour contractor shall be valid for one year and the same can be renewed with the mutual written consent of the parties if need so. However, in case of failure on the part of Labour Contractor to comply with any of the conditions, the Regional Manager, NSC, Bhopal reserves the right to terminate the contract at any time.
16. In case any misconduct or shortcomings by the Labour Contractor or by his labourers which lead to any monetary loss to the Corporation is noticed, the Competent Authority is empowered to recover the loss from contractor and may cancel the contract and the Labour Contractor will have no right to claim for any compensation for misconduct or short-comings by the Labour Contractor or by his labourer.
17. The regular cleaning of wastages outside of the godown at the dust collector shall be the responsibility of the contractor.
18. The contractor is required to maintain full requisite record as per bye-law such as attendance and wages disbursement register in report of laborers provided by the contractor to NSC and the NSC reserve the right to call for such like record for inspection by any of the nominated officer by the RM and labour contractor is obliged to provide the requisite record to the nominated officer without hesitation immediately on receipt of instruction in this regard. In the event of failure on the part for work contractor and contract can be terminated forthwith besides intimating other legalization as is deemed fit by the National Seeds Corporation Ltd.
19. Our Processing Plant comes under the Factory Act, 1948 and accordingly the Contractor has to pay the wages to the minimum wages act of state to the labourers engaged by him for the work at the Processing Plant and such payment register / documents have to be verified by the concerned Area Manager / Incharge Processing Plant. In case the contractor will not pay full wages to the concerned labourers according to the Job Contractors Act, 1970, the differences of wages if any will be recovered from the contractor bill / security after arranging payments to the labourers by NSC.
20. The tenders not confirming the prescribed terms & conditions and or conditional tender shall stand rejected. The tenders will be opened on the specified date and time in the presence of such tenderers as may be present. The decision about the acceptance of tenders will be taken on the date of opening of the tenders or as soon as thereafter be possible.
21. The successful tenders shall be intimated by the letters or other means of communication and the tenders so informed shall be bound from the time of transmission of the such acceptance. Formal acceptance of the tenders will be forwarded to successful tenderer in due course but it will serve us merely confirmation of the initial intimation and shall not effect the time from which the offers is/are bound by the contractor(s). The successful tenders is required to enter into on agreement on non judicial stamp paper of Rs. 500/. Cost of stamp paper is borne by labour contractor.
22. The Corporation shall not be bound to accept the lowest tender, any and or all the tenders may be rejected without assigning any reason what so ever and Regional Manager. NSC, Bhopal reserves the

right to reject any or all to accept any or part of the offer made and further he reserves the right to allot specified jobs to different tenders and split the job without assigning any reasons. The decision of the NSC, Bhopal in the matter shall be final and binding in all respects and it will not be challengeable by any of the tender.

23. The tenders received from black listed labour contractor by NSC or any other Govt. department shall not be considered. Notarized affidavit in this respect must be submitted by tenderer.
24. The cost of tender form is Rs. 236/- per set (including 18% GST, Not refundable) and tender form shall be issued on payment of Rs. 236/- by cash only. The sale of tender form shall be closed on 10.07.2020 upto 12.30 p.m. and no tender can be sold after this date and time. The tender form shall be available for sale at Regional Office, Bhopal or concerned sub-units on all working days from 10.00 A.M. to 5.30 P.M.
25. The Tender forms shall be received in the office of NSC Ltd. Niwari On 10.07.2020 up to 02:00 P.M. and will be opened on the same day at 02:30 P.M. in presence of the tenderer or their representative, if any. In case tender opening date happens to be holiday, than tender will be accepted and opened on next working day at same time.
26. The contract may be discontinued at any time at the desecration of Regional Manager and without assigning any reason.
27. NSC also reserves the right to terminate the contract and forfeit the security of the contractor if the performance of the contractor is not found satisfactory.
28. In the event of any difference or dispute arising out of or in connection with the agreement entered into with the Job Contractor, the same will be referred to the jurisdiction of a Sole Arbitrator to be nominated by the Chairman-cum-Managing Director of NSC on application being made to him by either of the parties. There shall be no objection to such person being nominated as an Arbitrator being in any manner concerned with either NSC or the Government of India or any other Government Undertaking. The Arbitrator so appointed shall have the power to decide and determine its own procedure and shall make an award in such time as may be possible in the circumstances of the case.
29. The parties hereby agree that in the event of any dispute, no cause of action shall arise in their favour to approach any court unless they have resorted to an exhausted the remedy of arbitration as envisaged above.
30. An earnest money deposit of Rs. 25000/- in the form of cash or Demand Draft drawn in favour of National Seeds Corporation Limited, Niwari of any scheduled bank shall be placed in the enveloped super scribed Technical and Commercial Bids, without EMD tender will not be accepted. Cheque will not be accepted.
31. 2% of the net amount payable to contractor per bill will be retained by National Seeds Corporation Limited as retention money (Security Money) and shall be refund to contractor on completion of contract satisfactorily along with EMD without interest.
32. The Security deposit will be discharged by the corporation and returned to the contractor the date of completion of the contract. They have no claim in respect of the contract or relating thereto of arising there from against NSC.



33. Indian manufacturers/suppliers who are **Micro Small Medium Enterprises (MSME) small scale units and registered with National Small Industries Corporation under single point registration scheme** are exempted from payment of tender form cost and earnest money deposit provided they furnish photocopy of **valid registration with NSIC under the single point registration scheme**, for the quoted stores in support of claim along with their request letter. This facility will, however, not be provided to those small scale units who are registered under the old registration scheme which extended up to 30<sup>th</sup> June, 1981 only.

**OFFERS OF THE FIRMS OTHER THAN (MSME) SMALL SCALE INDUSTRIES AS DEFINED ABOVE NOT ACCOMPANIED BY E.M.D. WILL BE SUMMARILY REJECTED. OFFERS OF THE (MSME) SMALL SCLAE INDUSTRIES NOT REGISTERED WITH NSIC FOR THE QUOTED ITEM UNDER SINGLE POINT REGISTRATION SCHEME AFTER 30<sup>TH</sup> JUNE 1981 AND NOT ENCLOSING THE VALID DOCUMENTARY PROOF IN SUPPORT OF THEIR CLAIM WITH THEIR REQUEST LETTER SHALL ALSO BE REJECTED.**

**REGIONAL MANAGER**

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