

# NATIONAL SEEDS CORPORATION LIMITED

(A Government of India Undertaking)

**Regional Office: 17-11 TukaRam Gate  
North Lalaguda, Secunderabad**



## TENDER DOCUMENT

FOR

**REPAIR AND COMPLETE WATER PROOFING OF RCC  
ROOF & INVERTED BEAM (APX. 11314 SQFT & 85 RUNNING  
METER AREA) AT VPC(S), LALAGUDA, SECUNDERABAD**

<b>LAST DATE &amp; TIME FOR RECEIPT OF BIDS</b>	<b>UP TO 15: 00 hrs. of 04/01/2021</b>
<b>DATE &amp; TIME OF OPENING OF BIDS</b>	<b>AT 15:30 hrs. of 04/01/2021</b>

**NATIONAL SEEDS CORPORATION LIMITED  
(A GOVT.OF INDIA UNDERTAKING)**

F. No. Engg (LLG-R&M)/2020/NSC: HYD/2020-21

Dated: 22.12.2020

**SHORT-NOTICE INVITING TENDER**

National Seeds Corporation Ltd. Invites **E-tenders** under Two bid system from reputed contractors/Firms Registered in appropriate class with CPWD/PWD/Municipal Authorities/Semi Govt. Organization and having experience for successfully execution of at least three similar works for **Repair and water proofing solution of RRC Roof, for repair roof repair work at VPC(S), Lalaguda.** The details are mentioned as below:

S. No.	Work	Estimated Cost (Rs.), lakh	Tender Fees, Rs.	EMD, Rs	Completion Period
1	Repair and complete water proofing of RRC Roof and Inverted Beams	8.64	500.00/- Plus GST 18%	21600.00	30 Days

E-Tender documents containing Tender forms, specification, terms and conditions, etc. can be seen and downloaded on payment of **Rs 500/- Plus GST 18% (non-refundable) through online payment against tender fee.** Tender document can also be downloaded from NSC's website: <http://www.indiaseeds.com> or Central Procurement Portal [www.eprocure.gov.in](http://www.eprocure.gov.in) also but the bidders shall have to pay the cost of tender through **online mode only.**

**EMD amount of Rs. 21,600/- (Refundable)** shall be submitted **through online payment mode only.** EMD will be forfeited if the successful tenderer, whose rates are approved for the work and does not turn up to execute the work.

A bid without payment of Tender cost is liable for rejection. However, MSE's registered with NSIC are exempted from payment of cost of tender document subjected to furnishing valid documentary proof in support of claim along with their request letter.

Bidder has to **submit the tender online** following the instructions appearing on the screen/NIT. Offered rates should be valid for minimum period of 90 days from the date of opening of the tender.

NSC reserves the right to accept or reject any or all the tenders, alter or cancel the work without assigning any reason thereof. Any further corrigendum (s) to this tender shall be published only on our website/e-portal.

**Last date and time for receipt of Bids : Up to 15:00 hrs. on 04.01.2021**

**Date & Time of Opening of Bids : At 15:30 hrs. on 04.01.2021**

**Regional Manager**

## SECTION - I

### INSTRUCTIONS TO TENDERER – 1

#### DEFINITIONS:

- **C1 India Private Limited:** Service provider to provide the e-Tendering Software.
- **NSCL e-Procurement Portal:** An e-tendering portal of National Seeds Corporation Limited (“NSCL”) introduced for the process of e-tendering which can be accessed on <https://indiaseeds.eproc.in>.

#### I. ACCESSING / PURCHASING OF BID DOCUMENTS :

- It is mandatory for all the bidders to have Class-III Digital Signature Certificate (With Both DSC Components, i.e. Signing & Encryption) from any of the licensed Certifying Agency under CCA, Ministry of Electronics and Information Technology, Government of India to participate in e-tendering portal of NSCL. Bidders can see the list of licensed CA’s from the link [www.cca.gov.in](http://www.cca.gov.in) C1 India Pvt. Ltd. also facilitate Class III Digital Signature Certificate (With Both DSC Components, i.e. Signing & Encryption) to the bidders. Bidder may contact C1 India Pvt. Ltd. at mobile no. +91-8130606629 for DSC related queries or can email at [vikas.kumar@c1india.com](mailto:vikas.kumar@c1india.com)
- To participate in the e-bid, it is mandatory for the Applicants to get themselves registered with the NSCL e-Tendering Portal (<https://indiaseeds.eproc.in>) to have a user ID & Password which has to be obtained by submitting a non-refundable annual registration charges of Rs. 3416/- inclusive of all taxes through **online** mode. Validity of Registration is 1 year.
- The amendments / clarifications to the tender, if any, will be posted on the NSCL e-Tendering Portal (<https://indiaseeds.eproc.in>).
- To participate in bidding, bidders have to pay EMD (refundable) as per the amount mentioned in the tender document online through NEFT/RTGS after generating E-challan from <https://indiaseeds.eproc.in>.
- To participate in bidding, bidders have to pay Tender Processing Fee of Rs. 570/- inclusive of all taxes (Non-refundable) through online mode (internet banking/debit card/credit card).
- The Bidder may modify or withdraw their bid after submission prior to the Bid Due Date. No Bid shall be modified or withdrawn by the Bidder after the Bid Due Date and Time.
- Both 'EMD' and 'Tender Document Fee' are mentioned in individual tender document as published at NSCL e-Tendering Portal (<https://indiaseeds.eproc.in>).
- For helpdesk, please contact e-Tendering Cell and Help Desk Support Monday to Friday Ph: **0124-4302033/36/37, nsclsupport@c1india.com**.
- It is highly recommended that the bidders should not to wait till the last date of bid submission to avoid complications like internet connectivity issue, network problems, system crash down, power failure, browser compatibility issue, system compatibility issue, improper digital signature certificate problem etc. In view of this context, neither M/s National Seeds Corporation Limited nor M/s. C1 India Pvt. Ltd will be responsible for such eventualities.

## **II. PREPARATION & SUBMISSION OF APPLICATIONS:**

- i) Detailed NIT may be downloaded from NSCL e-tendering portal and the Application may be **submitted online** following the instructions appearing on the screen/NIT.
- ii) Vendor can pay tender document fee through online mode i.e. (Internet Banking/ Debit Card/Credit Card).
- iii) A Vendor manual containing the detailed guidelines for e-tendering system is also available on the portal.

## **III. MODIFICATION / SUBSTITUTION/ WITHDRAWAL OF BIDS:**

1. The Bidder may modify, substitute or withdraw its e- bid after submission prior to the Bid Due Date. No Bid shall be modified, substituted or withdrawn by the Bidder on or after the Bid Due Date.
2. Any alteration/ modification in the Bid or additional information supplied subsequent to the Bid Due Date, unless the same has been expressly sought for by the NSCL, shall be disregarded.
3. For modification of e-bid, bidder has to detach its old bid from e-tendering portal and upload / resubmit digitally signed modified bid.
4. For withdrawal of bid, bidder has to click on withdrawal icon at e-tendering portal and can withdraw its e-bid.

## **IV. OPENING AND EVALUATION OF APPLICATIONS:**

1. Opening of Applications will be done through online process.
2. NSCL shall open documents of the Application received in electronic form. NSCL will subsequently examine and evaluate the Applications in accordance with the provisions set out in the NIT.
3. The price bid of the eligible applicants only will be opened and the date of opening of price bid will be notified later on.

## **V. DISCLAIMER**

The Applicant must read all the instructions in the tender Document and submit the same accordingly.

Regional Manager

## INSTRUCTIONS TO TENDERER – 2

1. **ADVICE FOR TENDERS:** -The tenderers are advised in their own interest to carefully read the tender documents and understand their purpose unless the tenderer specifically states to the contrary in respect of any particular clause, it shall be presumed that he accepts all the terms and conditions as have been laid down in the tender document.
2. **ELIGIBILITY CRITERIA:** - Tenderers interested to quote against this tender must quote for Repair and complete water proofing solution of RCC roof and Columns building at Area Office, NSC VPC(S), Lalaguda and should furnish all valid required documents as per tender. **Bidder must be valid registered firm/contractor along with Minimum 3 years' experience in water proof work or similar works. Similar nature of work means any civil construction work/repair works to any building etc. would be preferred in Government Departments/Reputed Private.** Tenderer must have adequate labour/mason/plumber for carrying out the work in accordance with time schedule.
3. **SUBMISSION OF OFFER:** - Offer must be submitted in the prescribed tender form provided in the tender document at Section-IV. The tenderer may attach additional sheets to the tender form wherever detailed description is necessary. **Only that party should tender who accepts all the terms & conditions because conditional tender may be treated as void.**
4. **DEVIATION IN SPECIFICATION:** - Normally no deviation from the specification laid-down will be accepted. However, if the tenderer feels that he can execute better work/items, which shall fulfill the requirement of NSC with different specifications, the tenderer should describe as to what respect and to what extent the item offered by them deviate from the specification even though deviation may be minor and how it will meet requirement. If Bureau of Indian Standards have fixed norm or specifications for the material given in Part A then supply has to be made as per ISI Standards in addition to specification laid down in Part A.
5. **QUOTATION OF PRICES:** - Tenderer shall give final firm and net per unit price free from all escalation. Request for increase in price will under no circumstances be considered after opening of the tender. For the purpose of comparison and evaluation of bids, the tenderers are required to quote the rates for entire work on turnkey basis as indicated in the Section-IV of the tender inclusive of all taxes and charges i.e. transportation, loading unloading and cleaning etc. Price of complete work means i.e. Repair and complete water proofing solution of roof with all charges.
  - a) The rates should be quoted as per Price Bid format provided in the tender which is **inclusive of all the cost of materials, cost of cement, labour, insurance charges etc.** The contractor should indicate their GST registration number and amount separately.
6. If the rates quoted by tenderer are exclusive of taxes or levies, which are payable in addition, the exact rate at which they are payable should be shown clearly in the tender. In the absence of clear indication that these levies are payable in addition to the rates quoted, it will be assumed that rates are inclusive of all taxes and no extra taxes will be paid.
7. Preference will be given to the contractors who are having the past experience in the similar works.

## **8. CHANGE IN PARTNERSHIP FIRM:**

- a) Where the contractor is a partnership firm, a new partner shall not be introduced in the firm except only upon obtaining the prior consent in writing of the purchaser.
- b) On the death or retirement of any partner of the contractor firm before from the due performance of the contract, the purchaser may at this option cancel the contract and in such case the contractor shall have no claim whatsoever for the compensation against the purchaser.

**9. PRINTED TERMS & CONDITIONS OF TENDERING FIRM:** - Printed terms and conditions of the tender shall not be considered and the same shall not be binding or become part of the contract unless any of such terms is specifically laid down by the tenderer in the tender and accepted by the Corporation in writing Except to the extent stated above, it will be deemed that the **printed terms and conditions of the tendering firms have been rejected by the Corporation.**

**10. EARNEST MONEY: EMD is fixed as indicated in Notice Inviting Tender of the tender document.**

- a) EMD to be submitted by means of online payment only.
- b) **Exemption of earnest money deposit for Indian Manufacturers/contractors which are registered with NSIC under Single point registration scheme:** Indian manufacturers/suppliers who are **Micro Small Medium Enterprises (MSME) and registered with National Small Industries Corporation under single point registration scheme** are exempted from payment of earnest money deposit provided to furnish photocopy of **valid registration with NSIC under the single point registration scheme**, for the quoted stores in support of claim along with their request letter. This facility will, however, not be provided to those small scale units who are registered under the old registration scheme which was extended up to 30th June, 1981 only.
- c) The Public Sector Undertakings may deposit EMD in the form of FDR or Bank Guarantee issued by any **Scheduled Commercial Bank** for a term of 6 months.

**OFFERS OF THE FIRMS OTHER THAN FIRMS AS DEFINED ON 'b' ABOVE NOT ACCOMPANIED BY EMD WILL BE SUMMARILY REJECTED. OFFERS OF THE (MSM's) SMALL SCALE INDUSTRIES NOT REGISTERED WITH NSIC FOR THE QUOTED ITEM UNDER SINGLE POINT REGISTRATION SCHEME AFTER 30TH JUNE 1981 AND NOT ENCLOSING THE VALID DOCUMENTARY PROOF IN SUPPORT OF THEIR CLAIM WITH THEIR REQUEST LETTER SHALL ALSO BE REJECTED.**

**NO ADJUSTMENT OF EMD FROM THE DUES, IF ANY, AVAILABLE WITH THE CORPORATION, AGAINST THE CONSTRUCTION WORK WILL BE CONSIDERED. TENDERS WITH SUCH REQUEST AND NOT ACCOMPANIED WITH REQUISITE AMOUNT OF EMD FEE FROM ANY ADJUSTMENT SHALL BE SUMMARILY REJECTED.**

**11. FORMAT AND SIGNING OF TENDER: -**

- a) Tenderers are required to submit their tender as per the prescribed Performa given in the tender document. The Tender prepared by the bidder and all correspondence and documents relating to the tender exchanged by the tenderer and purchaser, shall be written in the English/ Hindi languages. Each copy of the tender should be completed in all respect **and should preferably**

**bebound in one column.** The letter authorization shall be indicated by written power of attorney accompanying the Tender.

12. **PROCEDURE FOR SUBMISSION OF TENDER:** - The Tenderers shall submit the bidonline only before the due date and time of submission.
13. **MODIFICATION AND WITHDRAWAL OF TENDER:** - The tenderer cannot modify orwithdraw its tender after the tender’s submission, but the modification or withdrawal can be done prior to the deadline prescribed for submission of tenders.
14. **DEADLINE FOR SUBMISSION OF TENDERS:** - Tender must be received by theCorporation no later than time and date specified in the invitation for tender. In the event of the specified date for the submission of bids being declared a holiday for the purchaser, the Tender will be received up to the appointed time on the next working day.
15. **LATE TENDER:** - Any Tender Received by the Corporation after deadline for submission oftender prescribed by the purchaser, pursuant to NIT/Tender Document/any amendment will be rejected.
16. **OPENING OF TENDER:** - The Corporation will open the “**Technical & Commercial bids**” **on the date of opening tender** and “**Price Bids**” of tender only be opened based uponan examination of the documentary evidence submitted in **technical & Commercial bid** for theTenderer’s qualification by the tenderer, as well as such other information as the Corporation deems necessary and appropriate, found **in order**, date of opening of **Price bid** will **beinformed separately**.
17. **CLARIFICATION OF BIDS:** - To assist in the examination, evaluation and comparisons oftenders, the purchaser may at its discretion, ask the tenderer for clarification of its bid. The request for clarification and the response shall be in writing and no change in price or substance of the bid shall be sought, offered or permitted.
18. **FORFEITURE OF THE EARNEST MONEY:** - Earnest Money may be forfeited.

(a)If a tenderer withdraws its tender during the period of Tender validity specified by the Tenderer on the Tender Form:

OR

(b) In case of a successful Tenderer, if tenderer fails:

- i. To sign the contract in accordance with clause no. 26 (a)
- ii. To furnish security deposit in accordance with clause no. 26 (b)
- iii. To furnish pre contract integrity pact in accordance with clause

19. **DISPUTES or DIFFERENCES:** - All disputes or differences that may arise in connectionwith this tender or the interpretation of any of its terms or in any other way related to this tender directly or indirectly shall be referred to arbitration in accordance with the clause relating to

“settlement of disputes” included in Section-II of Part 'B' of tender document i.e. General terms and conditions of the contract.

20. **VALIDITY OF OFFER:** - The tenderer shall keep their offers open for acceptance for a **period of 90 days from the date of opening of the tender**. In case the last date happens to be a holiday, offers shall remain open for acceptance till the next working day. Tenderers with shorter validity period, subject to prior sales, immediate acceptance and any such similar conditions are liable to be rejected.
21. **AWARD CRITERIA:** - The Corporation will award the contract to the successful tenderer whose bid has been determined to be substantially responsive and has been determined as the lowest evaluated tender, provided further that the tenderer is determined to be qualified to perform the contract satisfactorily.
22. **PURCHASER'S RIGHT TO VARY QUANTITIES AT TIME OF AWARD:** - The Corporation reserves the right at the time of award of contract to increase or decrease by up to 40-50% or even cancel the entire work specified in the schedule of requirements without any change in price or other terms & conditions.
23. **PURCHASER'S RIGHT TO ACCEPT ANY BID AND TO REJECT ANY OR ALL BIDS:** - The Purchaser/Corporation reserves the right to accept or reject any or all Bids, and to annul the tendering process and reject all Bids any time prior to award of contract, without thereby incurring any liability to the affected tenderer or tenderers or any obligation to inform the affected tenders of the grounds for the purchaser's action.
24. **NEGOTIATION:** - There shall normally be no post tender negotiation. If at all negotiations are warranted under exceptional circumstances, then it can be with L-1 (lowest tenderer) only.
25. **REPEAT ORDER:** - The validity of the tender shall be extended to a period of six months from the date of placing initial order and it shall be opened to the Purchaser/Corporation to place repeat order with the work on the same rates and same terms and conditions for quantities not more than 50% of the quantity in the initial work order. Repeat Order can be exceeded more than 50% of W. O's quantity and beyond six months on need basis with the prior consent of the contractor.
26. **CONTRACTS:** -
  - a) **SIGNING OF CONTRACT:** -The successful tenderers within 7 days from date of issue the Work Order, shall sign and date agreement as per the corporation format, wherever the value of terms ordered is more than Rs. one lakh and furnish it to the purchaser. The terms and conditions contained in the tender document will be considered to be part of agreement, any variation in the terms and conditions as may be suggested by the tendered and accepted by the Corporation will be part of the agreement. The cost of stamping for agreement shall be borne by the successful tenderer. However, to expedite execution of the agreement, the Corporation shall purchase the stamp paper on behalf of the contractor and send typed agreement for signature of the contractor. The cost of stamp paper shall be recovered from the contractor payments.



b) **SECURITY MONEY:** - The Successful Tenders within 7 days from date of issue of supply order shall furnish the Security in accordance with the condition of the contract. The Security can be furnished @10 % of the value of the supply order in shape of Demand Draft or in form of Online Transfer in NSC Account. **Cheque will not be accepted.**

**27. REFUND OF EARNEST MONEY: -**

**(A) Unsuccessful tenderers:** In case of unsuccessful tenders who do not, withdraw their offers before the receipt of final decision, the earnest money deposited shall be returned, without interest after the finalization of tenders or after expiry of validity period of the respective offer, whichever is earlier by means of RTGS/ NEFT and the Corporation will not be responsible for reimbursing to the tenderers the Bank's commission for encashing the same.

**(B) SUCCESSFUL TENDERERS: - (i)** The successful tenderers shall sign agreements as per the corporation format with the terms and conditions of the tender document and shall deposit the security money within 7 days from the date of issue of work order, deposit by demand draft or online security in the manner indicated in clause – 26 of section- I.

**(ii)** After the successful tenderer has completed formalities as stated above, the earnest money deposit will be refundable to him/ them. No interest shall be allowed on earnest money.

## SECTION – II

### GENERAL TERMS AND CONDITIONS OF THE CONTRACT

1. **Signing of Agreement:** - The contractor shall within 7 days from the date of issue of work order execute the agreement on non-judicial stamp paper as per prescribed Performa, in the tender document, with the Corporation.
2. **Completion Period:** - The contractor shall undertake to complete the overall Repair Work within **30 days from the date of issue of work order provided vacant space by NSC** for execution of the work **is made available** or otherwise specified. However, the work may be completed early also for which no extra benefit or relaxation in payment terms shall be allowed to the contractor.
3. **Changes in specifications:** - The Corporation/ purchaser should require any changes in specifications, the corporation shall use his best endeavor to comply with the Corporation's/ purchaser's wishes subject to fair adjustment of prices and delivery schedule where appropriate.
4. **Warranty:** - Warranty of the work will be of 5 years from the date of satisfactory completion.
5. **Liquidated damages:** - It is emphasized by Corporation and understood by the contractor that the **period of completion stipulated in the contract is the essence of the contract**. It is **admitted by the contractor that any delay in the work completion after the due date of the completion** would enforce from the contractor as liquidated damages (and not by way of penalty) of sum at the rate of  $\frac{1}{2}$  % (**half percent**) of the contract price **maximum up to 10% of the contract value**. Provided however, that if the delay shall have arisen from any cause which the Corporation may in his discretion allow such additional time as it may consider to have been required by the circumstances of the case.
6. **Default & Risk purchase:** -
  - (a) Should the contractor fail to complete the work as aforesaid, or should the contractor in any manner or otherwise fail to perform the contract or should it fail to complete the work in time according to the specifications or should it have winding up order made against it or make or enter into any arrangements or composition with its creditor or suspend payments (or being a company should enter into liquidation either compulsory or voluntary) the Corporation shall have power under the hand of MD/CMD, to declare the contract at the end at the risk and cost of the contractor in every way. In such case contractor shall be liable for any liquidated damages for delay as above provided and for any expenses, losses or damages which the Corporation/purchaser may be put to incur or sustain by reason of, or in connection with contractor's default.
  - (b) The cancellation of the contract may be either for whole or part of the contract at Corporation's option. In the event of the Corporation/Purchaser terminating this contract in whole or in part, it may procure upon such items and in such manner as it deems appropriate supplies similar to these so terminated and the contractor shall be liable to the Corporation for any excess cost for such similar supplies provided that the contractor shall continue the performance of this contract to the extent not terminated under the provisions of this clause.

**7. Terms of payments: -**

a) Invoices shall be prepared in the name of National Seeds Corporation Ltd, mentioned in the work order and shall be signed by the contractor and a copy will also be sent through Registered AD/Speed Post.

Invoice should have GST Registration No. printed on them. In the Tax invoice, cost and applicable GST amount shall be mentioned separately.

b) Unless otherwise specified in the contract, **90% of the Invoice value would be paid by NSC after the completion of the work satisfactorily.** Small Scale ancillary unit having single point registration certificate issued by **MSME's registered with NSIC shall also be paid 95% of the Invoice value after the satisfactorily work completion.** All payments shall be made through NEFT/RTGS/Cheque after making necessary deduction if any towards liquidated damages, outstanding, tax if applicable or as decided by the Corpn. The Contractor is requested to provide information namely Bank name, location of branch & Name of City, Nature of Account, Bank Account No., IFSC code no., MICR code no.

Permanent Account No (PAN) In Annexure "B" Section III.

**Balance 10% or 05% (in case of MSME's) of the Invoice value shall be made within two Month after work completion with satisfactory report.**

**8. Settlement of disputes: -**

In case any dispute arises between the NSC and the other party due to any term or matter, both the parties will opt to resolve it through mutual understanding and discussion. In case, dispute remains even after discussions, then it shall be binding upon the parties to resolve issue under the provision of Arbitration and conciliation Act, 1996 as amended from time to time. Under this provision, the Chairman-Cum-Managing Director, National Seeds Corporation Limited with the concurrence of both the parties shall appoint sole arbitrator to resolve the issue and both the parties will have to abide by the decision. The parties will bind to resolve the dispute through arbitration before going to court of law. The Arbitration shall be conducted at New Delhi and shall in English Language. The court of Delhi shall have the jurisdiction.

The Arbitrator shall have powers to enlarge time for making & publishing the Award with the consent of the parties. If the claims involved in a dispute are of more than Rs. one lakh, the Arbitrator shall make a speaking award as per provision of Arbitration & Conciliation Act 1996.

In case the contractor/supplier is a Public Sector Undertaking, the above clause shall not be applicable and in that event the following clause shall apply.

In the event of any dispute or difference relating to the interpretation and application of the provisions of the contracts, such dispute or difference shall be referred by either party for arbitration to the sole arbitrator in the Department of Public Enterprises to be nominated by the Secretary to the Govt. of India, In charge of the Department of Public Enterprises. The Arbitration & Conciliation Act, 1996 shall not be applicable to the arbitration under this clause. The award of the Arbitrator shall be binding upon the parties to the dispute,

provided, however, any party aggrieved by such award may make a further reference for setting aside or revision of the award to the Law Secretary, Department of Legal and Affairs, Ministry of Law and Justice, Govt. of India. Upon such reference, the dispute shall be decided by the Law Secretary or the Special Secretary/Additional Secretary when so authorized by the Law Secretary whose decision shall bind the parties finally and conclusively. The parties to the disputes will share equally the cost of arbitration as intimated by the Arbitrator.

**9. Corrupt Gifts & Payments of Commission: -**

Any bribe, commission, gift or advantages given promised or offered by or on behalf of the contractor, his agents or representative or agent of the Corporation/or any person on his behalf in relation to the execution of this or any other contract with the Corporation shall in addition to the criminal liability under the Law enforce, subject the contractor to cancellation of this and other contracts with the Corporation and also to payment to any less resulting from any such cancellation to the extent as is provided in case of cancellation under “DEFAULT AND RISK PURCHASE’ and the Corporation shall be entitled to deduct the amount so payable from any money otherwise due to the contractor under this or any other contract or may recover the same by appropriate proceedings.

## SECTION – III

Annexure-A

### TENDER FORM

To,  
The Regional Manager  
National Seeds Corporation Limited  
Secunderabad-50017

From

Sir,

1. I/We \_\_\_\_\_ have read the tender documents as issued by National Seeds Corporation Ltd., (hereinafter called Corporation) and hereby agree to abide by the said instructions, terms and conditions contained therein.
  2. I/We also agree to keep the offer contained in the tender open for acceptance for a period of **90 days** from the date fixed for opening the same.
  3. I/We also agree to extend the validity of this tender for a further period of **six months** from the date of placing the initial order to repeat the order on same rates, terms and conditions for any additional quantities up to 50% likely to be required during this period.
  4. I/We offer to supply the equipment as detailed in the schedule attached (Section-IV) herewith at the rates quoted by me/us and hereby bind myself/ourselves to complete the Repair Works.
  5. E-challan/receipt for online payment towards the earnest money deposited to be enclosed.
- OR
6. We are Small Scale industry registered with NSIC under ministry of MSME registered for item \_\_\_\_\_ under single point registration scheme after 30.6.81 (photocopy of the Registration Certificate is enclosed). Our Registration No. is \_\_\_\_\_
  7. The full value of the earnest money shall stand forfeited without prejudice to any other rights or remedies if:
  8. I/we withdraw the offer before a final decision of the tender is taken, provided that such a withdrawal is made within 90 days from the opening date of tender.
  9. I/we do not execute the contract agreement & / Composite Bank Guarantee within the stipulated period after acceptance of my/our tender will be known to me/us.
  10. I/We also understand that until a formal agreement is prepared and executed, acceptance on this tender shall constitute a binding contract between us subject to modifications as may be mutually agreed to between us and indicated in the letter of acceptance of my/our offer for this work. Valid on \_\_\_\_\_
  11. I/we have read the arbitration clause in Section-I, II&III of tender document, relating to instructions to tenderers and general conditions of the contract and I/we hereby agree that any dispute of whatsoever nature that may arise in connection with this tender **shall be decided under these agreement clauses.**

12. This tender is being submitted at Secunderabad and will be opened and decided at Secunderabad and whereas, it is agreed that Civil Courts at Delhi/New Delhi alone will have jurisdiction to deal with any legal proceeding that may arise in connection with this tender or subsequently.
13. Income tax PAN No: - (a copy is enclosed herewith)
14. TIN/CST/VAT/GST No: - (a copy is enclosed herewith).
15. Company profile as per prescribed Performa given in Annexure 'B' & of Section III of the tender document and duly signed & stamped specifications for items of
16. Terms and conditions of Section I, II& III contained in the Tender document is accepted and agreed by Me.
17. Rates are quoted in the prescribed format given in Section IVof tender document.
18. I/We have read and understand the specification for the items and the terms and conditions contained in the tender document and agree to which by the same and against which the bids are submitted.

Place ....

Signature .....

Name of the Authorize Signatory.....

Seal....

Date .....

E-mail

Contact....

**Section: - III**

**Annexure-B**

**Technical BID**

To,  
The Regional Manager  
National Seeds Corporation Limited  
Secunderabad-50017

From

Sir,

1. Particulars of the contractor with complete address: -  
**Attach the necessary valid document in support of above.**

2. Experience and past performance in past three years.

S. No.	Name of the Organization	Amount of work done (Rs.)	Nature of the work

**\*Attach copies of Work Orders and proof of successful completion.**

3. Availability of Equipment:

Item of Equipment	Available no. and capacity	Owned/ leased/ to be procured	Age/ condition	Remarks

4. Average Annual Turnover in last three years: -

Financial year	Annual Turnover (Rs. In Lakhs)	Annual Profit/ loss (Rs. In Lakhs)	Remarks

5. Registration:

GST/TIN/VAT No.	CST No.

6. Income Tax Details: -  
Attach copy of PAN No. and previous returns.

7. EMD: -

8. Bank details: -

<b>Name and address of Banker</b>	<b>Type of Account</b>	<b>Account No.</b>	<b>IFSC Code</b>	<b>MICR Code</b>
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9. MSMEs' registration details (NSIC registered unit):

**I hereby certify that all the information mentioned above are true and in case any information is found to be incorrect, my bid may be treated as rejected by NSC management.**

**Thanking you,**

**Stamp of the Contractor**

**Signature:** \_\_\_\_\_

**Place: -Name of Authorized Signatory:** \_\_\_\_\_

**Date: -** \_\_\_\_\_

**Phone No.:** \_\_\_\_\_

**Mob. No. :** \_\_\_\_\_

**E-mail Address:** \_\_\_\_\_



**Section-III**

**Annexure-C**

**Affidavit**  
(On party Letter Head)

**Certificate-1**

I /We \_\_\_\_ (Name, Designation and Address) hereby declaring that my firm/Company has not been black-listed by any of the Govt. Department/ Organization /PSUs /Institution etc., where I /We had provided the vehicle during the last three years and no arbitration case is pending with NSC.

**Certificate-2**

I/We have read and understood e-tender Terms & Conditions and I agree to abide by them. I hereby certified that all the information mentioned above & provided by me are true and in case of any information is found to be incorrect, my bid may be treated as rejected by NSC Management. Above information is true to our knowledge and belief.

Name \_\_\_\_\_

Designation \_\_\_\_\_

Name of the Firm/Company \_\_\_\_\_

Full address \_\_\_\_\_

Rubber stamp \_\_\_\_\_

Place: \_\_\_\_\_

Dated: \_\_\_\_\_

**SECTION- IV**  
**(Financial Bid)**

To,  
The Regional Manager  
National Seeds Corporation Limited  
Secunderabad-500017

Sir,

We have examined the prescribed specifications and read the terms & conditions of Tender No \_\_\_\_\_ for the work namely Repair and complete water solution of RCC roof and Inverted beams Works at VPC(S), Lalaguda (approx. 11314Sqft. area & 85 Running meter), our rates for the aforesaid units according to the specification, terms & conditions are as under:

S. No.	Work description	Quantity	Unit Rate, Rs	Amount, Rs.
1.	<p>TERRACE WATER PROOFING COATING product which having a heavy duty terrace waterproofing system, composed of specially developed highly elastic &amp; resilient acrylic polymers, properly selected &amp; graded fillers, lightfast &amp; weather durable pigments, micro-fibers, additives &amp; best quality fungicidal in water medium applied as a liquid with minimum four-layer waterproofing membrane for all types of building terraces. <b>Product should have the higher tensile strength, tear resistance &amp; bond strength with cementitious substrates, U.V resistance anti-fungal, algal &amp; anti-skid with Light weight.</b></p> <p><b><u>Application Procedure:</u></b> Clean the surface free of dirt, dust, laitance, etc. and inspect for cracks/Weak areas of screed. All cracks over the screed must be cut and cleaning the groove by air blow or paint brush. Any cracks up to 10mm to be filled with PU sealant. Ensure Flooring-Parapet wall galtha cracks will be cut and filled with PU sealants. Existing screeds will be checked for its soundness. Damaged or hollow areas will be removed and repaired with a polymer-modified screed. After surface preparation washing the entire terrace with water and allow it for 1-2 day for dry. Apply 1st coat of <b>Prime seal/solution and</b> Allow it to dry for 5-6 hours. Apply the <b>1st coat of New Coat</b> over the primer coat. Apply 2<sup>nd</sup> coat of <b>New Coat/water proofing sealant</b> over the Fiber Mesh. Ensuring application direction will should be opposite to first coat and allow it to dry for 6- hrs.</p>	11314 SFT	55.00	622270.00

	Apply 3 <sup>rd</sup> coat of <b>New Coat/water proofing sealant</b> over the second. Ensuring application direction will should be opposite to 2 <sup>st</sup> coat and allow it to dry for 6- hrs. Allow the above waterproofing system for 7 days for complete dry.			
2.	Preparation of joints to the (desired size and locations) by saw cutting etc., cleaning /removal of all loose particles, laitance, traces of bitumen etc., vacuum cleaning of the joints and making it dust free completely. The excessive depth of the joint to be sealed of inserting compressible polystyrene foam backer rod of a reputed manufacturer which is slightly larger in diameter of the joint width and fits into the groove, taking care the depth to width ratio of the joint and fixing masking tapes on either side of the groove etc. complete. Supplying and applying prime A and prime the two sides of the substrate using a brush etc. complete. Supplying and applying seal PS 42 P,mixing the base and curing paste thoroughly using a slow speed drill machine with a suitable paddle until homogeneous and filling the joints with a suitable means starting from one end taking care at no point air is entrapped. After the completion of the filling, using suitable tool ensuring the seal is finished with proper adhesion on the two side surfaces and etc. complete. Supply & fixing of aluminum Sheet over the expansion joints wherever required.	85 Running Meter	1300.00	110500.00
				Total Rs, 732825.00
				GST 18%, Rs. 131908.50
				<b>Grand Total, Rs 864668.60</b>

Note: - The rates are inclusive of all charges and taxes.

I/We here by tender for Grand Total of value. My/our rates ----- --- % (percent) above the rate.	
I/We here by tender for Grand Total of Value. My/our rates ----- ----- % (percent) below the rate.	

We agree to the terms and conditions specified in the tender no ..... It is certified that the price quoted is reasonable and not higher than the price usually charged for the same nature to the other work.

Name \_\_\_\_\_

Designation \_\_\_\_\_

Name of the Firm/Company \_\_\_\_\_

Full address \_\_\_\_\_

Place: \_\_\_\_\_ Dated: \_\_\_\_\_ Rubber stamp \_\_\_\_\_

**Check list of enclosures for Technical & Commercial Bids:**

<b>S. No.</b>	<b>Particulars</b>	<b>Remark yes/ No</b>
1	Tender fee as per NIT (Non- refundable): - online mode.	
2	EMD as per tender online mode.	
3	Certificate of registration of the firm (attached copy)	
4	Certificate of registration of the firm in appropriate class	
5	Partnership Deed if Partnership firm.	
6	Authorization for signing if it is limited company or partnership firm.	
7	An affidavit of ownership if proprietary firm/sole traders.	
8	PAN Number	
9	Income-tax Return for the current & two previous years .	
10	Name and addresses of the Bank, Account No., IFSC Code.	
11	Copy of registration for :- GST PF, ESI or Labour License	
12	Performance / experience certificate of Department for :-	
13	Affidavit certificate that not black listed/Debarred and no arbitration case pending in this office.	
14	MSME / NSIC certificate with validity of time and item with MSME UDYOG ADHAR MEMORANDUM	
15	Technical Bid, Section-III, Annexure-A, B & C	
16	Other document if any in support of the tender.	
17	Address of the contractor E-mail Contact	

Note: All above documents must to be furnished along with the bids for consideration the bids for technical evaluation, in absence of any of the document bid is liable for rejection.

Signature of Contractor  
With seal