

राष्ट्रीय बीज निगम लिमिटेड

(भारत सरकार का उपक्रम- मिनी रत्न कंपनी)

NATIONAL SEEDS CORPORATION LIMITED

(A Government of India Undertaking)

Regional Office: 17-11 Tuka Ram Gate

North Lalaguda, Secunderabad



TENDER DOCUMENT

FOR

SUPPLY OF STAINLESS STEEL WATER COOLER WITH INBUILT/ATTACHED WATER PURIFIER

LAST DATE & TIME FOR RECEIPT OF BIDS	UP TO 15: 00 hrs. of 10/02/2021
DATE & TIME OF OPENING OF BIDS	AT 15:30 hrs. of 10/02/2021

Contact details: -

Particulars		Telephone	E-mail
Regional Office - Secunderabad	Regional Manager	040-27731152	rm.secunderabad@indiaseeds.com
	JE (Agril.), Engg.	7015006727	Engg.nscsecunderabad@gmail.com
	Programmer, IT	9885750587	
Web Site		www.indiaseeds.com	

राष्ट्रीय बीज निगम लिमिटेड

(भारत सरकार का उपक्रम - मिनी रत्न कंपनी)

क्षेत्रीय कार्यालय :17-11, तुकाराम गेट, नार्थ लालागुड़ा, सिकंदराबाद- 500017

F. No. Engg (CSR-water purifier)/NSC: HYD/20-21

Dated: 28.01.2021

NOTICE INVITING TENDER (OFFLINE)

National Seeds Corporation Ltd. Invites **Sealed/Offline Tender** under Two bid system from reputed supplier/Firms/ Registered dealers for supply of stainless steel water cooler with inbuilt/attached RO purifier at F.O.R. Khammam dist.

The details are mentioned as below:

S. No.	Item	Estimated Cost (Rs.), lakh	Tender Fees, Rs.	EMD, Rs	Supply Period
1	Stainless Steel Water Storage Cooler with inbuilt/attached RO water Purifier	2.00 Lakh	590.00/-	5000.00	20 days

Tender documents containing Tender forms, specification, terms and conditions, etc. can be downloaded from NSC's website: <http://www.indiaseeds.com> and also can be purchase from NSC office by paying the cost of tender through **online mode only**.

EMD amount of Rs. 5000/- (Refundable) shall be submitted **through DD or online transfer into NSC account only**. EMD will be forfeited if the successful tenderer, whose rates are approved for the purchase and does not turn up to supply the material.

A Bid without payment of Tender cost is liable for rejection. However, **MSME's registered with NSIC** are exempted from payment of cost of tender document & EMD amount subjected to furnishing valid documentary proof in support of claim along with their request letter.

Bidder has to **submit the tender in sealed envelope under two Bid system** following the instructions appearing on the NIT. Offered rates should be valid for minimum period of 90 days from the date of opening of the tender.

NSC reserves the right to accept or reject any or all the tenders, alter or cancel the work without assigning any reason thereof. Any further corrigendum (s) to this tender shall be published only on our website/e-portal.

Last date and time for receipt of Bids : Up to 15:00 hrs. on 10.02.2021

Date & Time of Opening of Bids : At 15:30 hrs. on 10.02.2021

Regional Manager

SECTION - I

INSTRUCTIONS TO TENDERER – OFFLINE MODE

1. The Tender Documents with tender form along with complete details can be purchased from this office or can be downloaded from our websites www.indiaseeds.com . The Tenders duly sealed along with Demand Draft in favour of National Seeds Corporation Ltd. payable at Hyderabad (for EMD & cost of tender) should be submitted up to **15.00 Hrs. on 10.02.2021** at **Regional Office, National seeds Corporation Limited, 17-11 Tukaram Gate North Lalaguda, Secunderabad-500017.**

The cost of tender & EMD can also be transfer to NSC SBI Account No. **32897527652 IFSC Code SBIN0020822 Branch, Malkajgiri (West), Secunderabad/Hyderabad.** The Tenders so received shall be opened by the Committee on the same day i.e. on 10.02.2021 at 15.30 Hrs. in the presence of Tenderers / their representatives at Regional Office, Secunderabad (if be present).

2. The Tender should be submitted only after agreeing with all the terms and conditions. For acceptance of terms and conditions, he is required to sign on **affidavit Certificate**. They should submit the Tender in **Two Bid System**

Two independent sealed envelopes should be prepared as detailed below:

A) ENVELOP NO. 1 (SEALED): -

This envelope should be marked as “ENVELOP NO.1 COMMERCIAL AND TECHNICAL BID contain following papers with covering letter on letter head (Tenderer should invariably mention their name, address, etc. on left hand side of envelop for clear identification).

- a) PART “A” (commercial and Technical Bid)
- b) E.M.D. & Tender Fee details
- c) Declaration Form, Xerox copies of PAN Card, Aadhar Card, Sales Tax Registration. GST Registration and other required documents etc.

B) ENVELOP NO.2 (Sealed)

This envelope should be marked as ENVELOPE NO-2 FINANCIAL BID- should contain PART ‘B’ (tenderer should invariably mention their name, address etc. on left hand side of envelop for clear identification).

Both the envelopes should be enclosed in one bag sealed envelope super scribing **‘TENDER FOR SUPPLY OF STAINLESS STEEL WATERCOOLER WITH INBUILT PURIFIER**. The sealed tender should be delivered in the office of the Regional Manager, at **17-11, TUKARAM GATE, NORTH LALAGUDA, REGIONAL OFFICE, NSC, SECUNDERABAD.**

Tenderer must affix put address seal on each envelope.

3. In case successful tenderer fails to complete the work order in time or could not complete, Penalty may be imposed and EMD & other payable amount will be forfeited as per tender norms.
4. GST/Taxes/Transportation Charges if any shall be borne by the Tenderer for **F.O.R Destination**.
5. Conditional /Telegraphic / Fax Tenders will not be accepted.
6. Any difference or dispute arising out of or in connection with the tender shall be decided by the Arbitrator. The Chairman-cum-Managing Director, NSCL shall be sole Arbitrator and the Arbitrator's decision shall be final and binding to the parties.
7. The Corporation is not bound to accept the lowest quotation. Any or all the quotations may be rejected without assigning any reason thereof. The Corporation also reserves the right to accept in whole or part of the offers made. The decision of the Corporation in this matter shall be final and binding to all.
8. Tender Form and Declaration/affidavit Form are attached. Quantity may decrease / increase as per the requirement of corporation.
9. Tender should essentially be accompanied by Earnest Money by way of Online Payment/Demand Draft drawn. **CHEQUES WILL NOT BE ACCEPTED.**
10. Financial Bid should contain only the offered rate in the provided format and all other details/documents should only be mentioned/attached with **Technical bid only**.
11. Opening of Applications will be done through by Committee at Regional Office, Secunderabad. The bidder may present in opening of the tender, however, no invitation shall be given.
12. NSCL shall open documents of the Application received in sealed envelope only. NSCL will subsequently examine and evaluate the Applications in accordance with the provisions set out in the NIT.
13. The price bid of the eligible applicants only will be opened and the date of opening of price bid will be notified later on.

DISCLAIMER

The Applicant must read all the instructions in the tender Document and submit the same accordingly.

Regional Manager

INSTRUCTIONS TO TENDERER – 2

- 1. ADVICE FOR TENDERS:** - The tenderers are advised in their own interest to carefully read the tender documents and understand their purpose unless the tenderer specifically states to the contrary in respect of any particular clause, it shall be presumed that he accepts all the terms and conditions as have been laid down in the tender document.
- 2. ELIGIBILITY CRITERIA:** - The criteria as fixed as per the required documents in Section III.
- 3. SUBMISSION OF OFFER:** - Offer must be submitted in the prescribed tender form provided in the tender document at Section-IV. The tenderer may attach additional sheets to the tender form wherever detailed description is necessary. **Only that party should tender who accepts all the terms & conditions because conditional tender may be treated as void.**
- 4. DELIVERY OF Items:** - **The delivery period for supply of items is 15 days from the date of purchase order.** Only those parties should participate in tender who are in a position to stick to the delivery prescribed. Their attention is also invited to clause relating to liquidated damages which shall be binding in **Section -II.**
- 5. DEVIATION IN SPECIFICATION:** - Normally no deviation from the specification laid-down will be accepted. However, if the tenderer feels that he can execute better work/items, which shall fulfill the requirement of NSC with different specifications, the tenderer should describe as to what respect and to what extent the item offered by them deviate from the specification even though deviation may be minor and how it will meet requirement. If Bureau of Indian Standards have fixed norm or specifications for the material given in Part A then supply has to be made as per ISI Standards in addition to specification laid down in Part A.
- 6. QUOTATION OF PRICES:** - Tenderer shall give final firm and net per unit price free from all escalation. Request for increase in price will under no circumstances be considered after opening of the tender. For the purpose of comparison and evaluation of bids, the tenderers are required to quote the rates for a unit inclusive of all taxes and charges i.e. transportation, loading unloading, Installation & GST etc.
 - a) The rates should be quoted as per Pride Bid format provided in the tender which is **inclusive of all kind of charges & Taxes i.e. GST, transportation, Installation, fitting with Existing supply line etc.** The contractor should indicate their GST registration number and amount separately.
- 7.** If the rates quoted by tenderer are exclusive of taxes or levies, which are payable in addition, the exact rate at which they are payable should be shown clearly in the tender. In the absence of clear indication that these levies are payable in addition to the rates quoted, it will be assumed that rates are inclusive of all taxes and no extra taxes will be paid.
- 8. PRINTED TERMS & CONDITIONS OF TENDERING FIRM:** - Printed terms and conditions of the tender shall not be considered and the same shall not be binding or become part of the contract unless any of such terms is specifically laid down by the tenderer in the tender and accepted by the Corporation in writing Except to the extent stated above, it will be deemed that the **printed terms and conditions of the tendering firms have been rejected by the Corporation.**
- 9. EARNEST MONEY:** EMD is fixed as indicated in Notice Inviting Tender of the tender document.

- a) EMD to be submitted by means of DD or online Transfer before the date of submission of tender. In case, Online Transfer, inform the details by E-mail immediately to regularizes the transaction.
- b) **Exemption of earnest money deposit for Indian Manufacturers/contractors which are registered with NSIC under Single point registration scheme:** Indian manufacturers/suppliers who are **Micro Small Medium Enterprises (MSME) and registered with National Small Industries Corporation under single** point registration scheme are exempted from payment of earnest money deposit provided to furnish photocopy of **valid registration with NSIC under the single point registration scheme**, for the quoted stores in support of claim along with their request letter. This facility will, however, not be provided to those small scale units who are registered under the old registration scheme which was extended up to 30th June, 1981 only.

OFFERS OF THE FIRMS OTHER THAN FIRMS AS DEFINED ON 'b' ABOVE NOT ACCOMPANIED BY EMD WILL BE SUMMARILY REJECTED. OFFERS OF THE (MSM's) SMALL SCALE INDUSTRIES NOT REGISTERED WITH NSIC FOR THE QUOTED ITEM UNDER SINGLE POINT REGISTRATION SCHEME AFTER 30TH JUNE 1981 AND NOT ENCLOSING THE VALID DOCUMENTARY PROOF IN SUPPORT OF THEIR CLAIM WITH THEIR REQUEST LETTER SHALL ALSO BE REJECTED.

NO ADJUSTMENT OF EMD FROM THE DUES, IF ANY, AVAILABLE WITH THE CORPORATION, AGAINST THE CONSTRUCTION WORK WILL BE CONSIDERED. TENDERS WITH SUCH REQUEST AND NOT ACCOMPANIED WITH REQUISITE AMOUNT OF EMD FEE FROM ANY ADJUSTMENT SHALL BE SUMMARILY REJECTED.

10. FORMAT AND SIGNING OF TENDER: -

Tenderers are required to submit their tender as per the prescribed Performa given in the tender document. The Tender prepared by the bidder and all correspondence and documents relating to the tender exchanged by the tenderer and purchaser, shall be written in the English/ Hindi languages.

11. PROCEDURE FOR SUBMISSION OF TENDER: - The Tenderers shall submit the bid in sealed under two Bid system only before the due date and time of submission. If the tender received after the due date and time, it will be liable to reject.

12. MODIFICATION AND WITHDRAWAL OF TENDER: - The tenderer cannot modify or withdraw its tender after the tender's submission, but the modification or withdrawal can be done prior to the deadline prescribed for submission of tenders.

13. DEADLINE FOR SUBMISSION OF TENDERS: - Tender must be received by the Corporation no later than time and date specified in the invitation for tender. In the event of the specified date for the submission of bids being declared a holiday for the purchaser, the Tender will be received up to the appointed time on the next working day.

14. LATE TENDER: - Any Tender Received by the Corporation after deadline for submission of tender prescribed by the purchaser, pursuant to NIT/Tender Document/any amendment **will be rejected.**

15. **OPENING OF TENDER:** - The Corporation will open the “**Technical & Commercial bids**” on the date of opening tender and “**Price Bids**” of tender only be opened based upon an examination of the documentary evidence submitted in **technical & Commercial bid** for the Tenderer’s qualification by the tenderer, as well as such other information as the Corporation deems necessary and appropriate, found **in order**, date of opening of **Price bid** will be informed separately.
17. **CLARIFICATION OF BIDS:** - To assist in the examination, evaluation and comparisons of tenders, the purchaser may at its discretion, ask the tenderer for clarification of its bid. The request for clarification and the response shall be in writing and no change in price or substance of the bid shall be sought, offered or permitted.
18. **FORFEITURE OF THE EARNEST MONEY:** - Earnest Money may be forfeited.
- (a) If a tenderer withdraws its tender during the period of Tender validity specified by the Tenderer on the Tender Form:
- OR
- (b) In case of a successful Tenderer, if tenderer fails:
- i. To sign the contract in accordance with clause no. 26 (a)
 - ii. To furnish security deposit in accordance with clause no. 26 (b)
 - iii. To furnish pre contract integrity pact in accordance with clause
19. **DISPUTES or DIFFERENCES:** - All disputes or differences that may arise in connection with this tender or the interpretation of any of its terms or in any other way related to this tender directly or indirectly shall be referred to arbitration in accordance with the clause relating to “settlement of disputes” included in Section-II of Part 'B' of tender document i.e. General terms and conditions of the contract.
20. **VALIDITY OF OFFER:** - The tenderer shall keep their offers open for acceptance for a **period of 90 days from the date of opening of the tender**. In case the last date happens to be a holiday, offers shall remain open for acceptance till the next working day. Tenderers with shorter validity period, subject to prior sales, immediate acceptance and any such similar conditions are liable to be rejected.
21. **AWARD CRITERIA:** - The Corporation will award the contract to the successful tenderer whose bid has been determined to be substantially responsive and has been determined as the lowest evaluated tender, provided further that the tenderer is determined to be qualified to perform the contract satisfactorily.
22. **PURCHASER’S RIGHT TO VARY QUANTITIES AT TIME OF AWARD:** - The Corporation reserve the right at the time of award of contract to increase or decrease by up to 50-75% or even cancel the entire work specified in the schedule of requirements without any change in price or other terms & conditions.
23. **PURCHASER’S RIGHT TO ACCEPT ANY BID AND TO REJECT ANY OR ALL BIDS:** - The Purchaser/Corporation reserves the right to accept or reject any or all Bids, and to annul the tendering process and reject all Bids any time prior to award of contract, without

thereby, incurring any liability to the affected tenderer or tenderers or any obligation to inform the affected tenders of the grounds for the purchaser's action.

24. NEGOTIATION: - There shall normally be no post tender negotiation. If at all negotiations are warranted under exceptional circumstances, then it can be with L-1 (lowest tenderer) only.

25. REPEAT ORDER: - The validity of the tender shall be extended to a period of six months from the date of placing initial order and it shall be opened to the Purchaser/Corporation to place repeat order with the work on the same rates and same terms and conditions for quantities not more than 50% of the quantity in the initial work order. Repeat Order can be exceeded more than 50% of W. O's quantity and beyond six months on need basis with the prior consent of the contractor.

26. CONTRACTS: -

a) **SIGNING OF CONTRACT:** -The successful tenderers **within 5 days** from date of issue the Work Order, shall enter into the agreement on Rs. 100/- Non-Judicial Stamp paper with NSC as per the corporation format, wherever the value of terms ordered is more than Rs. one lakh and furnish it to the purchaser. The terms and conditions contained in the tender document will be considered to be part of agreement, any variation in the terms and conditions as may be suggested by the tendered and accepted by the Corporation will be part of the agreement. The cost of stamping for agreement shall be borne by the successful tenderer. However, to expedite execution of the agreement, the Corporation shall purchase the stamp paper on behalf of the contractor and send typed agreement for signature of the contractor. The cost of stamp paper shall be recovered from the contractor payments.

b) **SECURITY MONEY:** - The Successful Tenders within 5 days from date of issue of supply order shall furnish the Security in accordance with the condition of the contract. The Security can be furnished **@10 % of the value of the supply order** in shape of Demand Draft or in form of Online Transfer in NSC Account. **Cheque will not be accepted.**

27. REFUND OF EARNEST MONEY: -

(A) Unsuccessful tenderers: In case of unsuccessful tenders who do not, withdraw their offers before the receipt of final decision, the earnest money deposited shall be returned, without interest after the finalization of tenders or after expiry of validity period of the respective offer, whichever is earlier by means of RTGS/ NEFT and the Corporation will not be responsible for reimbursing to the tenderers the Bank's commission for encashing the same.

(B) SUCCESSFUL TENDERERS: - **(i)** The successful tenderers shall sign agreements as per the corporation format with the terms and conditions of the tender document and shall deposit the security money within 7 days from the date of issue of work order, deposit by demand draft or online security in the manner indicated in clause – 26 of section- I.

(ii) After the successful tenderer has completed formalities as stated above, the earnest money deposit will be refundable to him/ them. No interest shall be allowed on earnest money.

SECTION – II

GENERAL TERMS AND CONDITIONS OF THE CONTRACT

1. **Signing of Agreement:** - The contractor shall within 7 days from the date of issue of work order execute the agreement on non-judicial stamp paper as per prescribed Performa, in the tender document, with the Corporation.
2. **Supply Period:** - The contractor shall complete the supply of material within **15 days from the date of issue of purchase order**. However, the supply may be completed early also for which no extra benefit or relaxation in payment terms shall be allowed to the contractor.
3. **Changes in specifications:** - The Corporation/ purchaser should require any changes in specifications, the corporation shall use his best endeavor to comply with the Corporation's/ purchaser's wishes subject to fair adjustment of prices and delivery schedule where appropriate.
4. **Warranty:** - Warranty of the material shall be minimum of 1 years from the date of satisfactory completion of supply.
5. **Liquidated damages:** - It is emphasized by Corporation and understood by the contractor that the **period of supply stipulated in the contract is the essence of the contract**. It is **admitted by the supplier that any delay in the supply of material after the due date of the completion of supply** would enforce from the contractor as liquidated damages (and not by way of penalty) of sum at the rate of $\frac{1}{2}$ % (**half percent**) of the contract price **maximum up to 10% of the contract value**. Provided however, that if the delay shall have arisen from any cause which the Corporation may in his discretion allow such additional time as it may consider to have been required by the circumstances of the case.
6. **Default & Risk purchase:** -
 - (a) Should the contractor fail to complete the work as aforesaid, or should the contractor in any manner or otherwise fail to perform the contract or should it fail to complete the work in time according to the specifications or should it have winding up order made against it or make or enter into any arrangements or composition with its creditor or suspend payments (or being a company should enter into liquidation either compulsory or voluntary) the Corporation shall have power under the hand of MD/CMD, to declare the contract at the end at the risk and cost of the contractor in every way. In such case contractor shall be liable for any liquidated damages for delay as above provided and for any expenses, losses or damages which the Corporation/purchaser may be put to incur or sustain by reason of, or in connection with contractor's default.
 - (b) The cancellation of the contract may be either for whole or part of the contract at Corporation's option. In the event of the Corporation/Purchaser terminating this contract in whole or in part, it may procure upon such items and in such manner as it deems appropriate supplies similar to these so terminated and the contractor shall be liable to the Corporation for any excess cost for such similar supplies provided that the contractor shall continue the performance of this contract to the extent not terminated under the provisions of this clause.

7. Terms of payments: -

a) Invoices shall be prepared in the name of National Seeds Corporation Ltd, mentioned in the purchase order and shall be signed by the supplier.
Invoice should have GST Registration No. printed on them. In the Tax invoice, cost and applicable GST amount shall be mentioned separately.

b) Unless otherwise specified in the contract, **90% of the Invoice value would be paid by NSC after the completion of the supply of material satisfactorily.** Small Scale ancillary unit having single point registration certificate issued by **MSME's registered with NSIC shall also be paid 95% of the Invoice value after the satisfactorily supply.** All payment shall be made through NEFT/RTGS/Cheque after making necessary deduction if any towards liquidated damages, outstanding, tax if applicable or as decided by the Corpn. The supplier is requested to provide information namely Bank name, location of branch & Name of City, Nature of Account, Bank Account No., IFSC code no., MICR code no.

Note: - supplier have to submit the acknowledge copy of delivery from the authorized person of FOR Destination along with bills.

Permanent Account No (PAN) In Annexure "B" Section III.

Balance 10% or 05% (in case of MSME's) of the Invoice value shall be made after completion of installation and satisfactory performance.

8. Settlement of disputes: -

In case any dispute arises between the NSC and the other party due to any term or matter, both the parties will opt to resolve it through mutual understanding and discussion. In case, dispute remains even after discussions, then it shall be binding upon the parties to resolve issue under the provision of Arbitration and conciliation Act, 1996 as amended from time to time. Under this provision, the Chairman-Cum-Managing Director, National Seeds Corporation Limited with the concurrence of both the parties shall appoint sole arbitrator to resolve the issue and both the parties will have to abide by the decision. The parties will bind to resolve the dispute through arbitration before going to court of law. The Arbitration shall be conducted at New Delhi and shall in English Language. The court of Delhi shall have the jurisdiction.

The Arbitrator shall have powers to enlarge time for making & publishing the Award with the consent of the parties. If the claims involved in a dispute are of more than Rs. one lakh, the Arbitrator shall make a speaking award as per provision of Arbitration & Conciliation Act 1996.

In case the contractor/supplier is a Public Sector Undertaking, the above clause shall not be applicable and in that event the following clause shall apply.

In the event of any dispute or difference relating to the interpretation and application of the provisions of the contracts, such dispute or difference shall be referred by either party for arbitration to the sole arbitrator in the Department of Public Enterprises to be nominated by the Secretary to the Govt. of India, In charge of the Department of Public Enterprises. The Arbitration & Conciliation Act, 1996 shall not be applicable to the arbitration under this clause. The award of the Arbitrator shall be binding upon the

parties to the dispute, provided, however, any party aggrieved by such award may make a further reference for setting aside or revision of the award to the Law Secretary, Department of Legal and Affairs, Ministry of Law and Justice, Govt. of India. Upon such reference, the dispute shall be decided by the Law Secretary or the Special Secretary/Additional Secretary when so authorized by the Law Secretary whose decision shall bind the parties finally and conclusively. The parties to the disputes will share equally the cost of arbitration as intimated by the Arbitrator.

9. Corrupt Gifts & Payments of Commission: -

Any bribe, commission, gift or advantages given promised or offered by or on behalf of the contractor, his agents or representative or agent of the Corporation/or any person on his behalf in relation to the execution of this or any other contract with the Corporation shall in addition to the criminal liability under the Law enforce, subject the contractor to cancellation of this and other contracts with the Corporation and also to payment to any less resulting from any such cancellation to the extent as is provided in case of cancellation under “DEFAULT AND RISK PURCHASE’ and the Corporation shall be entitled to deduct the amount so payable from any money otherwise due to the contractor under this or any other contract or may recover the same by appropriate proceedings.

Specification of Material: -

Stainless Steel Water Storage Cooler with inbuilt RO Water Purifier

- A. Purification Capacity: Minimum 50 liter per Hour
- B. Reverse osmosis technology
- C. Storage capacity: Minimum 100 liter
- D. Material Stainless steel only
- E. Warranty: 1 year
- F. Preferred brand: Voltas, Blue Star, Aqua guard, Kent, HUL etc.

F.O.R. Destination: - for Supply & Installation of watercooler with inbuilt/attached RO purifier: -

S. No.	Location 1 st	Location 2 nd
1.	The Head Master ZPSS, Rotary Nagar Khammam Mdl. & Dist. Telangana- 507001	The Head Master ZPSS, Jalagam Nagar Khammam Mdl. & Dist. Telangana- 507001

SECTION – III

Annexure-A

TENDER FORM

To,
The Regional Manager
National Seeds Corporation Limited
Secunderabad-50017

From

Sir,

1. I/We _____ have read the tender documents as issued by National Seeds Corporation Ltd., (hereinafter called Corporation) and hereby agree to abide by the said instructions, terms and conditions contained therein.
 2. I/We also agree to keep the offer contained in the tender open for acceptance for a period of **90 days** from the date fixed for opening the same.
 3. I/We also agree to extend the validity of this tender for a further period of **six months** from the date of placing the initial order to repeat the order on same rates, terms and conditions for any additional quantities up to 50% likely to be required during this period.
 4. I/We offer to supply the equipment as detailed in the schedule attached (Section-IV) herewith at the rates quoted by me/us and hereby bind myself/ourselves to complete the Repair Works.
 5. E-challan/receipt for online payment towards the earnest money deposited to be enclosed.
- OR
6. We are Small Scale industry registered with NSIC under ministry of MSME registered for item _____ under single point registration scheme after 30.6.81 (photocopy of the Registration Certificate is enclosed). Our Registration No. is _____
 7. The full value of the earnest money shall stand forfeited without prejudice to any other rights or remedies if:
 8. I/we withdraw the offer before a final decision of the tender is taken, provided that such a withdrawal is made within 90 days from the opening date of tender.
 9. I/we do not execute the contract agreement & / Composite Bank Guarantee within the stipulated period after acceptance of my/our tender will be known to me/us.
 10. I/We also understand that until a formal agreement is prepared and executed, acceptance on this tender shall constitute a binding contract between us subject to modifications as may be mutually agreed to between us and indicated in the letter of acceptance of my/our offer for this work. Valid on _____
 11. I/we have read the arbitration clause in Section-I, II & III of tender document, relating to instructions to tenderers and general conditions of the contract and I/we hereby agree

that any dispute of whatsoever nature that may arise in connection with this tender **shall be decided under these agreement clauses.**

12. This tender is being submitted at Secunderabad and will be opened and decided at Secunderabad and whereas, it is agreed that Civil Courts at Delhi/New Delhi alone will have jurisdiction to deal with any legal proceeding that may arise in connection with this tender or subsequently.
13. Income tax PAN No: - (a copy is enclosed herewith)
14. TIN/CST/VAT/GST No: - (a copy is enclosed herewith).
15. Company profile as per prescribed Performa given in Annexure 'B' & of Section III of the tender document and duly signed & stamped specifications for items of
16. Terms and conditions of Section I, II & III contained in the Tender document is accepted and agreed by Me.
17. Rates are quoted in the prescribed format given in Section IV of tender document.
18. I/We have read and understand the specification for the items and the terms and conditions contained in the tender document and agree to which by the same and against which the bids are submitted.

Place

Signature

Name of the Authorize Signatory.....

Seal....

Date

E-mail

Contact....

SECTION: - III

Annexure-B

Technical BID

To,
The Regional Manager
National Seeds Corporation Limited
Secunderabad-50017

From

Sir,

1. Particular of bidder: -

S. No.	Particulars	Details
1	Name of Supplier/dealer/firm	
2	Registration of supplier/dealers/firm certificate (if any)	
3	Registered Address	
4	GST Registration	
5	PAN No.	
6	Contact Number	
7	e-mail id	
8	Tender fee	
9	EMD	

2. Experience and past performance in past Two years.

S. No.	Name of the Organization	Amount of supply done (Rs.)	item
1			

***Attach copies of Work Orders and proof of successful completion.**

3. Bank details: -

Name and address of Banker	Type of Account	Account No.	IFSC Code	MICR Code

4. MSMEs' registration details (NSIC registered unit):

I hereby certify that all the information mentioned above are true and in case any information is found to be incorrect, my bid may be treated as rejected by NSC management.

Thanking you,

Stamp of the Contractor

Signature: _____

Place: -Name of Authorized Signatory: _____

SECTION-III

Annexure-C

Affidavit
(On party Letter Head)

Certificate-1

I /We _____(Name, Designation and Address) hereby declaring that my firm/Company has not been black-listed by any of the Govt. Department/ Organization /PSUs /Institution etc., where I /We had supplied the material during the last three years and no arbitration case is pending with NSC.

Certificate-2

I/We _____ have read and understood tender Terms & Conditions and I agree to abide by them. I hereby certified that all the information mentioned above & provided by me are true and in case of any information is found to be incorrect, my bid may be treated as rejected by NSC Management. Above information is true to our knowledge and belief.

Name _____

Designation _____

Name of the Firm/Company _____

Full address _____

Rubber stamp _____

Place: _____

Dated: _____

राष्ट्रीय बीज निगम लिमिटेड

(भारत सरकार का उपक्रम - मिनी रत्न कंपनी)

क्षेत्रीय कार्यालय :17-11, तुकाराम गेट, नार्थ लालागुड़ा, सिकंदराबाद- 500017

SECTION-IV

(FINANCIAL BID)

To,
The Regional Manager
National Seeds Corporation Limited
Secunderabad-500017

From,
.....
.....
.....

Sir,

With refence to your advisement/tender No..... Dated We have examined the prescribed specification and read the Terms & Conditions of Tender and we hereby quote our most competitive offer for supply of below mentioned item. Our rates to your specification, Terms & Conditions for below work are mentioned as under: -

S. No.	Description of item	Qty. (Nos.)	Rated Quoted for F.O.R Khammam destination inclusive of all kind of charges, Taxes & Transportation for each Unit, Rs/ each		Total Amount, Rs.
1.	Stainless Steel Water Cooler with inbuilt/attached RO Water Purifier. Purification Capacity: 50 LPH and Storage capacity 100 liter	2 Nos	Rs, (In Figure)	Rs, (In Words)	

The rate shall include the cost of all labour, material, equipment, transport (loading, unloading and lifting), installation and all taxes i.e. GST etc.

Quantities and number of times may increase or decrease as per requirement of Corporation.

It is certified that the price quoted is reasonable and not higher than the price usually charged for the same nature to the other work.

Name _____

Designation _____

Name of the Firm/Company _____

Full address _____

Place: _____

Dated: _____

Rubber stamp _____

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Check list of enclosures for Technical & Commercial Bids:

S. No.	Particulars	Remark yes/ No
1	Tender fee as per NIT (Non- refundable): - DD/Online Transfer Details	
2	EMD as per tender DD/Online Transfer Details	
3	Certificate of registration of the firm (if applicable)	
4	Certificate of registration of the firm/dealers/manufacturer	
5	Partnership Deed if Partnership firm.	
6	Authorization for signing of documents if it is limited company or partnership firm or partnership dealers.	
7	An affidavit of ownership if proprietary firm/sole traders	
8	PAN Number	
9	Income-tax Return for the current & two previous years .	
10	Name and addresses of the Bank, Account No., IFSC Code.	
11	GST Registration copy	
12	Performance / experience certificate of	
13	Affidavit certificate that not black listed/Debarred and no arbitration case pending in this office.	
14	MSME / NSIC certificate with validity of time and item with MSME UDYOG ADHAR MEMORANDUM	
15	Technical Bid, Section-III, Annexure-A, B & C	
16	Other document if any in support of the tender.	
17	Address of the contractor	
	E-mail	
	Contact	

All above documents must to be furnished along with the bids for consideration the bids for technical evaluation, in absence of any of the document bid is liable for rejection.

Signature with seal