

National Seeds Corporation Limited

(A Government of Indian Undertaking "Mini Ratna" Company)

Beej Bhawan, Pusa Complex, New Delhi-110 012 (India)

CIN: U74899DL1963GOI003913

<http://indiaseeds.com>/<https://indiaseeds.eproc.in>

Phone No. - +91-11-25846292, 25842209,

Fax: +91-11-25841337 email : dgm.engg@indiaseeds.com

File No.16 (8)/NSC-ENGG./AC-R&M/2020-21

Dated: 09.04.2021

NOTICE INVITING E-TENDER

E-tenders under Two Bid Systems are invited from reputed/registered/Experienced companies for providing Comprehensive Annual Maintenance Contract of window/split Air Conditioners, A.C. Package units and water coolers with following available items at Corporate Office, New Delhi :110012.

SN	Details of items	Qty.(nos)	Make
1 a)	2TR Capacity split air conditioners	9 Nos.	Voltas/ LG/ Blue Star/Samsung...etc
b)	1.5 TR Capacity split air conditioners	26 Nos.	
c)	1TR Capacity Split air conditioners	3 Nos.	
2.a)	2TR Capacity window air conditioners	1 no.	
b)	1.5 TR Capacity window air conditioners	42 Nos.	
3..	2 TR Split air conditioners (Guard sample room)	1 No.	-----
4.	1.5 TR split AC for 20 degree and 30 degree (3 phase).	2 Nos.	-----
5.	Cassette type air conditioners (3.38 TR capacity)	4 Nos.	O General
6.	Water Coolers	4 Nos.	Voltas/ Sidwal
7.	A.C. Package Units (3.38 TR capacity, 3 phase)	2 Nos.	Sidwal

Tender Schedule & Contact Details:

Particulars	Details
Download End Date/time :	01 .05.2021
Schedule for online bid submission:	Upto 16:00 Hrs on 01.05.2021
Schedule for opening Technical Bid:	After 16:30 PM on 01.05.2021
Validity of Bids	90 Days.
Tender Fee (To be deposited online – Non Refundable)	Rs.1000/- (Rupees One Thousand Only.)
EMD Fee (To be deposited online – Refundable)	Rs.7000/- (Rupees Seven Thousand only)
Address for Communication	DGM (Engg)Civil ,National Seeds Corporation Ltd., Beej Bhawan, Pusa Complex, New Delhi:110012.
Contact Person (Phone No &E-Mail)	Shri Pramod Kumar, Manager (Engg) Elect) 011-2586292, 25846295 (M)9560598714 Email :pramodnsc61@gmail.com

Details of eligibility criteria, tender schedule and other Terms and Conditions can be viewed and down loaded from <https://indiaseeds.eproc.in> & www.indiaseeds.com. Interested parties may submit their bid on or before **16:00 Hrs on 01-05-2021** and has to deposit Tender participation fee of Rs. 1000/- through NSC's e-Tender portal. Technical bid will be opened on same day at 16:30 Hrs. and schedule of financial bid opening will be intimated after Technical bid evaluation. NSC reserves the right to make any alteration/modification in Tender Document or scrap the Tender at any stage without assigning any reason whatsoever.

(R.K Kaswan)
DGM (Engg) Civil



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U=IT CELL, O=NATIONAL SEEDS CORPORATION LIMITED, C=IN
User ID : rajesh.chauhan
Serial No : 118EF03

INSTRUCTIONS TO BIDDER – ONLINE MODE**DEFINITIONS:**

- **C1 India Private Limited:** Service provider to provide the e-Tendering Software.
- **NSCL e-Procurement Portal:** An e-tendering portal of National Seeds Corporation Limited (“NSCL”) introduced for the process of e-tendering which can be accessed on <https://indiaseeds.eproc.in>.

I. ACCESSING / PURCHASING OF BID DOCUMENTS:

- It is mandatory for all the bidders to have Class-III Digital Signature Certificate (**With Both DSC Components, i.e. Signing & Encryption**) from any of the licensed Certifying Agency (Bidders can see the list of licensed CA’s from the link www.cca.gov.in) to participate in e-tendering of NSCL.
- C1 India Pvt. Ltd. Facilitates procurement of Class-III DSC’s. DSC Procurement request may be sent to jatin.kalra@c1india.com for more details during NSCL working days.
- To participate in the e-bid, it is mandatory for the Applicants to get themselves registered with the NSCL e-Tendering Portal (<https://indiaseeds.eproc.in>) to have a user ID & Password which has to be obtained by submitting a **non-refundable** annual registration charges of **Rs.3416/- inclusive of all taxes** in favour of M/s C1 India Private Limited through Online mode ONLY. Validity of Registration is 1 year.
- After making the payment through online, Vendors have to send email intimation to Helpdesk for their profile activation. Online mode (i.e. Net banking, Debit card, Credit Card), Vendors have to send an e-mail intimation to Helpdesk for their profile activation. The account will be activated within 24 working hours.
- All profile activations will be done only during NSCL working days. No profile activation will take place during NSCL Holidays & gazetted holidays.
- The amendments / clarifications to the tender, if any, will be posted on the NSCL e-Tendering Portal (<https://indiaseeds.eproc.in>).
- To participate in bidding, bidders have to pay **EMD (refundable)** as per the amount mentioned in the tender document online through NEFT / RTGS after generating E-challan from <https://indiaseeds.eproc.in>.
- Bid without payment of Tender Cost and EMD shall be liable for rejection. However, MSEs registered with NSIC companies are exempted from payment of cost of tender document and EMD. MSEs are entitled to avail the benefit of purchase preference as per Public Procurement Policy for Micro and Small Enterprises (MSEs) 2012, subject to furnishing of the documentary proof in support of claim along with their request letter.
- To participate in bidding, bidders have to pay Tender Processing Fee of **Rs.570/- inclusive of all GST taxes (Non-refundable)** through online mode (internet banking/debit card/credit card) Both 'EMD' and 'Tender Document Fee' are mentioned in individual tender document as published at NSCL e-Tendering Portal (<https://indiaseeds.eproc.in>). The bidders who are MSE and registered with NSIC are exempted from paying tender document cost, for which they have to submit the documentary proof.
- For helpdesk, please contact e-Tendering Cell/ Help Desk Support at email Id [nscl support\[at\]c1india\[dot\]com](mailto:nscl.support[at]c1india[dot]com) and NSCL Global Support Telephone: **+91-124-4302033 / 36 / 37**.

II. PREPARATION & SUBMISSION OF APPLICATIONS:

- Detailed NIT may be downloaded from NSCL e-tendering portal and the Application may be submitted compulsorily online mode following the instructions appearing on the screen / NIT.
- Vender can pay tender document Fee as per tender document online through Internet Banking / Debit Card / Credit Card.
- A Vendor manual containing the detailed guidelines for e-tendering system is also available on the portal.

III. MODIFICATION / SUBSTITUTION / WITHDRAWAL OF BIDS:

- The Bidder may modify, substitute or withdraw it's e-bid after submission prior to the Bid Due Date. No Bid shall be modified, substituted or withdrawn by the Bidder on or after the Bid Due Date.
- Any alteration/ modification in the Bid or additional information supplied subsequent to the Bid Due Date, unless the same has been expressly sought for by the NSCL, shall be disregarded.
- For modification of e-bid, bidder has to detach its old bid from e-tendering portal and upload / resubmit digitally signed modified bid.
- For withdrawal of bid, bidder has to click on withdrawal icon at e-tendering portal and can withdraw it's e-bid.



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IV. OPENING AND EVALUATION OF APPLICATIONS:

- Opening of Applications will be done through online process. However, Corporation reserves the right for evaluation and decision based on tender submitted online.
- NSCL shall open documents of the Application received in electronic form of the tender on the Application due date i.e. in the presence of the Applicants who choose to attend. NSCL will subsequently examine and evaluate the Applications in accordance with the provisions set out in the Tender Document.
- The price bid will be opened of the responsive applicants. The date of opening of price bid will be notified later on.

V. DISCLAIMER :

- The vender must read all the instruction in the RFP and submit the same accordingl.



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SECTION - II
TERMS AND CONDITION OF THE TENDER

1 ESSENTIAL PREQUALIFICATION REQUIREMENTS FOR THE TENDERER:-

Qualification Criteria given below specify minimum Qualification Criteria in various areas to ensure that tenderer has necessary experience, expertise, financial and human resources to successfully provide the maintenance services of desired quality service. Offers from the tenderers not meeting these criteria shall not be considered, therefore tenderers who do not meet these criteria may not submit their bid.

- i. **The tenderer should 3 year Experienced firm for providing the Comprehensive** AMC of Window Air-conditioners/Split Air conditioners, AC package unit and Water Coolers.
- ii. **Experience for Comprehensive Annual Maintenance services:** The tenderer should have executed /inhand similar nature involving maintenance of Air-conditioners for PSUs or Govt./Semi Government Department/reputed Pvt. Company.
- iii. **The tenderer should be in Air- Conditioners Maintenance business since three years** and in support of this, a copy of the work order from the client is required to be submitted.
- iv. **Tenderer's Turnover** should **not be less than Rs.6 Lakhs from the business of AMC of Air conditioners in India for last three year.** The tenderer should be a profitable company. Copy of the document proof viz audited annual report/ITR Return for three years to be submitted.
- v. **The tenderer should have testing &repairing facility (Workshop)** for air conditioners.
- vi. **NSCL may conduct a** survey to assess the suitability of this facility.
- vii. The tenderer should be financially sound to undertake Comprehensive AMC of such nature.
- viii. The tenderer should have expert and qualified manpower to undertake Comprehensive AMC of Air- Conditioners. .
- ix. The tenderer shall furnish the Clause-by-Clause Compliance Statement with respect to technical and Commercial Specifications & Bid evaluation criteria with respect to desired Tender Specs.
- x. The tenderer is required to furnish the requisite necessary Qualification Criteria supporting documents and Credentials as specified above, failing which the bid are likely to get rejected.
- xi. The tenderer shall employ only such individuals and are skilled & experienced in the works to be executed under the contract. On direction from the D G M (E n g g)Civil, contractor shall immediately remove from the works any of his employees who in the opinion of the Engineering charge is not a fit person to be retained on the works or by his conduct has made his presence undesirable and such person shall not be positioned on the works again.

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xii. Eligibility Criteria for selecting:

S. No.	Basic Requirements	Specific Requirements	Documents Required
1	Bidder Company	The bidder should be a reputed company or A sole proprietorship firm.	1 Certificate / an under taking in this regard is required.
2	Offices and Experience and Technical Capability	Bidder should have an office/customer service centre in Delhi/NCR and Operating in New Delhi for the last 3 years as of 31st Dec.,2019.	<ul style="list-style-type: none"> • Self-attested address proof in respect of Office /Service Centre location.
3		Registered with the Service Tax Authorities etc. ITR return for the year 2019-20 2018-19, 2017-18,	<ul style="list-style-type: none"> • Registration Certificate GST / • Copy of PAN /TAN etc. • Copy of ITR return for the year 2017-18, 2016-17, 2015-16,
4		Bidder should have successfully completed/ current at least 3 work orders for CAMC before 31.12.2020	Provide copy of 3 work orders of any Govt. Deptt./PSU/Pvt sector
5		Annual turnover up to 6 lakh	Documents to be furnished.

2. SCOPE OF WORK

- a. The Air- Conditioners and water coolers are to be maintained in good working condition. The Services under Comprehensive AMC shall consist of the following (but shall not be limited to):
- b. Scope/Quantity of work according to situation may be increased or decreased without assigning any reason by the Corporation.
- c. Rates should be submitted for AMC on comprehensive basis which would include periodical maintenance, attending of complaints, replacement/re-winding of fan motor, gas filling, repair of cooling/ condensing coil except aluminium condenser, Three dry servicing and one wet servicing of air conditioners/package units /water coolers, including compressor of original make and provision of providing standby Air-Conditioner/Water-Cooler when equipment is taken to workshop for repair for more than two days.
- d. Parties should indicate periodicity for routine checking of machines. Successful party would have to attend the complaint call on the same day and attend the repairs.
- e. Payment towards Comprehensive AMC will be released on quarterly basis in 4 equal instalments on pro-rata basis on submission of Bills and service reports.



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3. GENERAL AND COMMERCIAL TERMS & CONDITIONS

- i. **Award of Contract** will be made at the sole & absolute discretion of NSCL, which shall not be disputed. Work Order issued on the basis of this tender will be called Contract. The terms and conditions as embodied in the contract shall be final and shall supersede any other terms and conditions that might have been indicated in the tender submitted by the tenderers. The terms & conditions given in the tender documents shall also form part of Work Order.
- ii. **Contract Period** of Comprehensive Annual Maintenance Contract will be for **one year** from the date of award of the contract. Contract period may be reduced or extended at the discretion of NSCL depending upon performance. The rates shall remain firm for the entire contract period. The Contract may be extended for a further period of one year with mutual agreement.
- iii. **Cancellation of the contract:** NSCL reserves the right to cancel the contract, if services are found to be unsatisfactory without giving any explanation on this account.
- iv. **Clear understanding:** When a tenderer submits his tender in response to these tender documents, he will be deemed to have understood fully about requirements terms and conditions. No claim from tenderer shall be entertained whatsoever on the plea that the tenderer did not have a clear idea on any particular point and or a clause of the tender.
- v. **Assignment or Subletting of Contract:** The successful tenderer shall not sublet or assign the contract or any part thereof or assign any rights or delegate any obligation thereunder without the prior written consent of NSCL. Any breach of this condition shall entitle NSCL to terminate the contract and the tenderer shall be solely responsible and liable for any loss or damage arising out of or ensuing from such termination. NSCL reserves its right to recover the said losses or damages or charges and expenses incurred on this account in any manner whatsoever and from any dues payable to the tenderer or available with NSCL. The permitted subletting of work by the tenderer shall not establish any contractual relationship between the sub-contractor and NSCL and shall also not relieve the tenderer of any of his obligations under the contract.
- vi. **Force Majeure:** The terms and conditions agreed upon under the contract shall be subject to force majeure. Neither the tenderer nor NSCL shall be considered in default in the performance of their obligations contained therein, if such performance is prevented or delayed or restricted or interrupted with by reasons of war, hostilities, revolution, civil commotion, strike, epidemics, accident, fire, floods, earthquake, regulation or ordinance or requirement of any government or any sub-division thereof or authority of representative of any such government and / or due to technical snag / reasons or any other act whatsoever whether similar or dissimilar to those enumerated, beyond the reasonable control of the parties hereto or because of any Act of God.
- vii. **Agreement:** The successful tenderer shall be required to execute an Agreement on a non- judicial stamp paper of **Rs.100/-with NSCL within 15days of receipt of the Letter of Intent.** The agreement to be executed will be in the Agreement Performa to be specified by NSCL. The cost of stamp paper will be borne by the tenderer.
- viii. **Jurisdiction:** Notwithstanding the place where the work under the contract is to be executed, it is mutually understood and agreed by and between the parties hereto that the contract shall be deemed to have been entered into at Delhi and all suits in respect of the contract shall be subject to the jurisdiction of the Courts at Delhi only.
- ix. **Conciliation:** At the first instance both the parties shall make efforts to resolve the disputes through conciliation as per the procedures laid down in the Arbitration and conciliation Act 1996 failing which disputes shall be referred to the arbitration as per the provision provided hereunder.

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x. Settlement of Disputes:

All disputes and or differences in relation the tender, the contract of the interpretation of any of their terms of implementation hereof or arising out of or concerned directly or indirectly with the contract shall be referred to the arbitration of a single Arbitrator to be appointed by the Chairman cum Managing Director of the Corporation and in the absence of CMD, the highest Executive Officer of the Corporation shall make such appointment. The venue of Arbitration shall be at New Delhi. The Court of Law at New Delhi/Delhi alone will have jurisdiction in the matter of any disputes whatsoever. The arbitrator shall have power to enlarge time for making and publishing the award with the consent of the parties. The parties will have no objection to the appointment of the Arbitrator on the ground that such arbitrator had dealt with the matter at any earlier stage. If the claims involved in a dispute are of more than Rs.1.00 lakh, the arbitrator shall make a speaking award.

xi. Secrecy: Any information delivered or otherwise communicated by NSCL to supplier in connection with the contract shall be regarded as secret and confidential and shall not without the written consent of NSCL be published or disclosed to any third party or made use of by the supplier except for the purpose of implementing the contract.

xii. Safety: The tenderer shall comply with all statutory requirements and laws in performing the contract. The responsibility for action/safety of their employees while performing the contract by the tenderer shall be solely his.

xiii. Indemnity

(a) The contractor shall at all times indemnify NSCL against all claims which may be made in respect of any equipment, used in the services under the contract for in fragment of any right protected by patent, registration of designs or trademark provided always that in the event of any claim in respect of alleged breach of patent, register designs or trade mark made against the company (owner), the same will be notified to the contractor and the contractor shall at his own cost either settle any such dispute or conduct any litigation that may arise there from.

(b) The Contractor shall indemnify and legally protect NSCL and/or its employees against all claims, actions, proceedings, demands, costs, expenses causes of action or suit arising out of, incidental to any/or consequent upon the services provided by the contractor under the contract or due to the failure of the contractor in the performance of his obligations under the terms of the contract. The tenderer shall indemnify NSCL against any infringement of trademark/copyright or title to goods/services by him and shall be solely responsible for goods/services offered.

xiv. Laws governing contract: The contract shall be governed by the laws of Union of India for the time being in force.

xv. Taxes/GST: The prices quoted by tenderer are inclusive of all Taxes, duties and other statutory levies or which maybe come applicable / leviable in future or from time to time. Unless specified to the contrary in the bid, all present and future taxes & other statutory levies shall be borne and paid for by the tenderer. Payment of Taxes shall be the responsibility of tenderer and shall not be payable by NSCL and the tenderer shall not raise any dispute in this regard at a later stage. Rates quoted by the tenderer and agreed finally by NSCL shall be firm and shall not be subject to any escalation whatsoever throughout the contract period or extended period thereof.

Xvi TDS: Income Tax as per provisions of Income Tax Act and its amendments from time-to-time shall be recovered from your bills. TDS certificate shall be issued to you.

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xvii. Security Deposit

- a. The successful tenderer shall require to furnish a security deposit of the amount equivalent to **10% of the total contract value by way of Bank Guarantee/ Demand Draft** from any Nationalized / Scheduled bank in favour of National Seeds Corporation Ltd., New Delhi for due and faithful performance of the contract within a period of 15days from the date of award of the contract. The Bank Guarantee shall be valid till the period of the contract or any extension together with a claim period of six months.
- b. This security deposit shall be refunded (or BG released) after one month of successful completion of AMC period and certification to that effect has been issued by NSCL. It shall be lawful for NSCL, if any differences or dispute are likely to occur, to defer payment of the security deposit or any portion thereof, which may be due for release until such difference and dispute, has been finally settled or adjusted.
- d. The security deposit shall not bear any interest.
- e. The tenderer shall submit the Security Deposit/Bank Guarantee at Corporate Office, New Delhi..

xviii. Claims: NSCL shall be entitled to retain the amount, if any, of its claim against the successful tenderer, whether liquidated or un-liquidated arising out of the contract under reference or otherwise, however and set off the same pro-rata against any amount payable to the successful tenderer under the contract under reference, without prejudice and in addition to the other rights of NSCL, to cover the amount of claim by other remedies, legally available.

xix. Risk & Cost: If tenderer fails to perform the Contract in accordance with the terms and conditions of the Contract, NSCL shall have the right to get the job done by any other agency at risk and cost of the tenderer .

4. TERMINATION OF THE CONTRACT:

The Contract is liable to be terminated if the Contractor:

- i. Becomes bankrupt or insolvent or goes in to liquidation (other than a voluntary liquidation for the purpose of amalgamation or reconstruction, in the case of a Company) or is ordered to be wound up or has a receiver appointed on its assets or execution or distress is levied upon all or substantially all of his/their assets or property on the works or
- ii. Makes an arrangement with or assignments in favour of his/their creditors or agrees to carry out the contract under a committee or inspection of his/their creditors; or
- iii. Abandons the work; or
- iv. Persistently disregards the instructions of Engineer in contravention of any provision of the Contract; or
- iv. Fails to adhere to the agreed program of work; or
- vi. Assigns or sublets the work in whole or in part thereof without prior written consent of NSCL; or
- vii. Performance is not satisfactory; or
- viii. Defaults in the performance of any material undertaking under the contract and fails to correct such default to the reasonable satisfaction of NSCL within fifteen days after written notice of such default is provided to the Contractor. Such termination will be by 15 (fifteen) days notice in writing and no claim/compensation shall be payable by NSCL as a result of such termination.

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- ix. At anytime, the contract makes default in proceeding with the works/job with due diligence and continues to do so after a notice in writing of seven (7) days from EIC/OIC.
- x. If the party obtains the contract with NSCL as a result of re- tendering, or with illegal measures;
- xi. Information submitted/furnished by the contract is found to be incorrect.
- xii. The above shall be without prejudice to NSCL other rights under the law.

5. CONSEQUENCES OF TERMINATION

If the contract is terminated by Owner for reasons detailed above or for any other reasons whatsoever:

- i. The owner shall reserve the right to get work completed at the risk and cost of the contractor and to recover from the contract or any amount by which the cost of completing the work by any other agency shall exceed the value of the contract without prejudice to any other remedies/rights/claims etc. that may be available to the owner.
- ii. Performance Guarantee Bond/Security in any form submitted by the contractor shall stand forfeited.
- iii. The contractor shall have no claim to compensation for any loss sustained by him by reason of having entered into any commitment or made any advances on account of or with a view to the execution of works or on account of loss of expected profits.
- iv. All the dues payable to the contractor for the work executed by him before and up to termination shall only be released after making adjustments for the expenses, charges, demands, expected losses etc. incurred by the owner as a consequence of termination of the contract.

6. RIGHTS OF NSCL

A unilateral stoppage of work by the Contractor shall be considered a breach of the contract and NSCL reserves its right to take necessary and suitable action as it may deem fit, to adequately protect its interests; at the risk and cost of the Contractor. Any aforesaid action shall be without prejudice to any other action, right and remedies etc .that may also be available to NSCL.

- 7. **Incorrect Information:** In case any information submitted by the tenderer in the tender is found incorrect, untrue or false or it is noticed during execution of the contractor prior to award of the contract that any information having material bearing on the contract has been concealed by the contractor, the owner shall have right to terminate/rescind the contract.

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NATIONAL SEEDS CORPORATION LTD.

SECTION - III

INSTRUCTIONS TO BIDDER

ADVICE FOR BIDDERS: The Bidders are advised in their own interest to carefully read the tender documents and understand their purpose unless the Bidder specifically states to the contrary in respect of any particular clause, it shall be presumed that they accept all the terms and conditions as have been laid down in the tender document

TENDER FEE (Non Refundable): Tender Fee **Rs.1,000/-** (Rupees One Thousand Only) must be deposited in online mode only.

EMD FEE (Refundable): Tender Fee **Rs.7,000/-** (Rupees Seven Thousand Only) must be deposited in online mode only.

ELIGIBILITY CRITERIA: As indicated in on Page No.-5 sr.xii of Tender Document.

SUBMISSION OF OFFER: Rate must be submitted in prescribed format i.e. Price Bid form. Only those party should participate in tender who accepts all the terms & conditions because conditional tender may be treated as void.

Period of Comprehensive AMC services: One year from receipt of Purchase order.

BID OPENING AND EVALUATION: Technical bids will be opened as per the schedule given in NIT.

AWARD OF CONTRACT:

- **Award Criteria:** NSC will award the Contract to the successful Bidder whose bid has been determined to be substantially responsive.
- **Notification of award:** Prior to the expiration of bid validity period.
- **Cancellation of Work order:** NSC reserve the right to cancel the Tender/ Purchase order at any stage (by giving the notice in writing) due to non-satisfactory services of the selected firm and security deposit will be forfeited. .

CLARIFICATION OF BIDS: To assist in the examination, evaluation and comparisons of tenders, the NSCL may at its discretion, ask the Bidder for clarification of its bid .The request for clarification and the response shall be in writing and no change in price or substance of the bid shall be sought, offered or permitted.

FORFEITURE OF BANK GUARANTEE: Bank Guarantee may be forfeited, if the Supplier does not provide comprehensive AMC Services as per tender.

VALIDITY OF OFFER: The Bidder shall keep their offers open for acceptance for a minimum period of **90 days** from the date of opening of the tender. In case the last date happens to a holiday, offers shall remain open for acceptance till the next working day. Bidders with shorter validity period, subject to prior sales, immediate acceptance and any such similar conditions are liable to be rejected.

RIGHT TO ACCEPT ANY BID AND TO REJECT ANY OR ALL BIDS: The Corporation (NSCL) reserves the right to accept or reject any or all Bids.

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NATIONAL SEEDS CORPORATION LTD.

SECTION - IV

Check list of enclosures for Technical & Commercial Bids to be uploaded:

1	Certificate of the firm/ Partnership Deed if Partnership firm/ Proprietor ship (affidavit)	{ }
2.	i) Copy of PAN No: ii) GST No: iii) Income tax return for last 3 years. iv) Annual turnover of the Party	{ }
3.	Copy of 3 nos. of Purchase orders for Comprehensive AMC on <i>Department Letter head.</i> (Govt./PSU/Pvt. Ltd.)	{ }
5	Firm Authorization for signing of bid if it is limited Company or partnership firm on company letter head.	{ }
6	Bank guarantee format (section –vii)	
7	Affidavit certificate that not blacklisted/de-barred and no arbitration case pending in NSC/ other organization on Company Letter Head (<u>section -viii</u>)	{ }
8	Affidavit no circumstances reduced lowest price of identical Product to Govt. / Semi Govt. Organizations on Company Letter Head. (<u>Annexure-ix</u>)	
9	MSME unit Registered with NSIC Certificate for providing Comprehensive AMC services in the offer if participation in tender.	{ }

Signature :-
Subject : CN=RAJESH CHAUHAN, SERIALNUMBER=69db339e27e97786854420965a1913
2dcbbe48f86a3727d16ae98d2067c70, ST=DELHI, OID.2.5.4.17=110012, O
U=IT CELL, O=NATIONAL SEEDS CORPORATION LIMITED, C=IN
User ID : rajesh.chauhan
Serial No : 118EF03



NATIONAL SEEDS CORPORATION LTD.

SECTION – V

“Technical BID”

(To be submitted in on line mode ‘Technical & Commercial Bid’)

To
The Dy. General Manager (Engg)Civil
National Seeds Corporation Ltd.,
Beej Bhawan, Pusa Complex,
New Delhi-110012

FROM

Sir,

Profile of our Company is as under:

1. Particulars of the company/firm:

S.No	Name of party	Address full	Email	Mobile	Type of firm

Upload copies of supporting documents.

2. Work performed: (Bidder **should have successfully completed/ongoing 3 orders of AMC work in Govt/PSU/Pvt Ltd.**)

Year	Name & Address, with Mb. No. of Company	Description of work	Purchase Order No. & Date	Value (In Rs.)	Stipulated Completion period	Actual date of Completion	Remarks/ explanation for delay.
1	2	3	4	5	6	7	8

It is mandatory to upload copies of such Purchase Orders *of the Govt./PSU/Pvt ltd. Company on Department Letter head.*

Signature :-
Subject : CN=RAJESH CHAUHAN, SERIALNUMBER=69db339e27e97786854420965a1913
2dcbbe48f86a3727d16ae98d2067c70, ST=DELHI, OID.2.5.4.17=110012, O
U=IT CELL, O=NATIONAL SEEDS CORPORATION LIMITED, C=IN
User ID : rajesh.chauhan
Serial No : 118EF03



3. Registration: Service tax/GST/CST/PAN registration no. required.

GST No.	Registration No or CST No.

Upload copies of supporting documents.

4. Income tax Details:-

PAN No	Returns for Last three Years (attached)	
	Year	Copy
	2019-20	
	2018-19	
	2017-18	

5. Particular of Bank details:

Name and address of Banker	Type of Account	Account No.	IFS Code	MICR Code

6. MSME registration details (NSIC registered unit) along with a valid copy of NSIC Registration Certificate (up-Load) :

Registration No.	Category of Firm General/SC/ST	Validity Period	Registered Item/Items	Quantitative Capacity	Monetary Limit

(Upload copies of supporting documents.)

7. Department/Institution/Public Enterprises/Undertaking and no arbitration case is lying pending with this office as on date as per Performa attached in Annexes/Formats **Section-viii** (Upload) on company letter head.



Signature :-
 Subject : CN=RAJESH CHAUHAN, SERIALNUMBER=69db339e27e97786854420965a1913
 2dcbb48f86a3727d16ae98d2067c70, ST=DELHI, OID.2.5.4.17=110012, O
 U=IT CELL, O=NATIONAL SEEDS CORPORATION LIMITED, C=IN
 User ID : rajesh.chauhan
 Serial No : 118EF03

8. Affidavit no circumstances reduced the lowest price of identical product to Govt. / Semi Govt. Organizations.(section ix) on company letter head.
9. Authorization letter for Signing the Bid is to be uploaded on company letter head.

I hereby certify that all the information mentioned above are true and in case any information is found to be incorrect, my bid may be treated as rejected by NSC management.

	Stamp of the Company:
Place: -	Signature: _____
	Name of Authorized Signatory: _____
Date:-.	Complete Postal Address: _____
	Mob. No. : _____
	e-mail Address: _____



Signature :-
 Subject : CN=RAJESH CHAUHAN, SERIALNUMBER=69db339e27e97786854420965a1913
 2dcbbe48f86a3727d16ae98d2067c70, ST=DELHI, OID.2.5.4.17=110012, O
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 User ID : rajesh.chauhan
 Serial No : 118EF03

NATIONAL SEEDS CORPORATION LTD.

SECTION - VI

“PRICE BID”

(To be submitted in on line mode Financial Bid)

To
The Dy. General Manager (Engg)Civil
National Seeds Corporation Ltd.,
Beej Bhawan, Pusa Complex,
New Delhi-110012

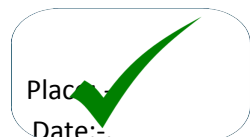
FROM

Sir,

We have examined the prescribed specifications and read the Terms & Conditions of Tender issued under File No 16 (8)/NSC-ENGG/AC-R&M/2018-19 Dated 10.05.2018 for providing the comprehensive AMC services for Air Conditioners and Water Coolers at NSCL New Delhi Office for a period of one year. We are quoting the following rates:-

S.No	Item Description	Qty	AMC Charges PerUnit For one Year Comprehensive AMC (Rs)	Total CAMC Charges for One Year CAMC (Rs)	GST in %age	Total CAMC Charges for one Year Comprehensive AMC including GST (Rs)
1 a)	2TR Capacity split air conditioners	9 Nos.				
b)	1.5 TR Capacity split air conditioners	26 Nos.				
c)	1TR Capacity Split air conditioners	3 Nos.				
2.a)	2TR Capacity window air conditioners	1 no.				
b)	1.5 TR Capacity window air conditioners	42 Nos.				
3.	2TR Spilt air conditioner (Guard sample room)	1 no.				
4.	1.5 TR split AC for 20 degree and 30 degree (3 phase).	2 Nos.				
5.	Cassette type air conditioners (3.38 TR capacity)	4 Nos.				
6.	Water Coolers	4 Nos.				
7.	A.C. Package Units (3.38 TR capacity, 3	2 Nos.				
	TOTAL Amount inclusive of GST					

➤ **Total amount shall be considered for financial evaluation for tech. qualified bidders.**



Signature :-
Subject : CN=RAJESH CHAUHAN, SERIALNUMBER=69db339e27e97786854420965a1913
2dcbbe48f86a3727d16ae98d2067c70, ST=DELHI, OID.2.5.4.17=110012, O
U=IT CELL, O=NATIONAL SEEDS CORPORATION LIMITED, C=IN
User ID : rajesh.chauhan
Serial No : 118EF03

Signature: -----

Name of Authorized Signatory: -----

Complete postal Address:-----

(Section-vii)

NATIONAL SEEDS CORPORATION LTD.

COMPOSITE BANK GUARANTEE FORM IN LIEU OF SECURITY DEPOSIT

(To be stamped in accordance with Stamp Act)

The non-judicial stamp paper in the name of issuing Bank

Ref. _____

Bank Guarantee No. _____

Dated: _____

To,

National Seeds Corporation Limited (NSCL), A company under Companies Act, 1956 having its Registered Office at Beej Bhawan, Pusa Complex, New Delhi-110012 (hereinafter referred to as NSC)

Dear Sirs,

WHEREAS, Party Name _____ under Companies Act having its Registered office at _____ received Purchase order No. _____ dated _____ from NSC for providing the Comprehensive AMC services for Air Conditioners and water coolers at NSCL, New Delhi.

AND WHEREAS, NSC has not made any advance payment to Party Name _____ as per the Terms and Conditions specified in Tender document. As per the said Purchase order a Bank Guarantee to be furnished by Party Name _____, we _____ Bank, hereby expressly, irrevocably and unreservedly undertake and guarantee that if Party Name _____ fails to perform the work as per said Purchase order, then on demand in writing by you, shall, without demur, pay to _____ Bank, _____ Branch, New Delhi on your behalf the said sum due by Party Name _____ under the Purchase order Terms & Conditions upto a maximum of Rs. _____ (10% - of quoted value).

NOTWITHSTANDING any right Party Name _____ may have directly against NSC or disputes raised by Party Name _____, on written demand to us by you stating the necessary details as to the payment s of such demand by you shall be final and binding on us without any reference to Party Name _____.

We shall not be discharged or released from this undertaking and the Guarantee herein contained on account of any variation of the terms of the Purchase Order effected between you and Party Name _____ or any indulgence shown by you to party Name _____ in the

disclosure of their obligations under the Terms of Purchase Order.

U=IT CELL, O=NATIONAL SEEDS CORPORATION LIMITED, C=IN
User ID : rajesh.chauhan
Serial No : 118EF03



This Guarantee shall come into force simultaneously with the acceptance of Purchase order by Party Name ____ .

This Guarantee shall be a continuing Guarantee and shall not be discharged by any change in the constitution of the Bank or Party Name ____ . It is further guaranteed that payment under this Guarantee shall be made **within thirty days from date of receipt** of NSC's written demand making reference to this Guarantee.

This guarantee shall remain valid until **15 months period** (as per tender terms), and shall be considered null and void after that date notwithstanding that the document is returned or not to us for cancellation unless extended by mutual agreement.

This Guarantee is governed in all respect by the provisions of above-mentioned Purchase Order issues by NSC on the name of Party Name _____ .

Upon this, release, our Guarantee shall be considered as null and void whether returned or not for cancellation.

Dated this, the _____ th day of _____ 2021.

Signature :-
Subject : CN=RAJESH CHAUHAN, SERIALNUMBER=69db339e27e97786854420965a1913
2dcbbe48f86a3727d16ae98d2067c70, ST=DELHI, OID.2.5.4.17=110012, O
U=IT CELL, O=NATIONAL SEEDS CORPORATION LIMITED, C=IN
User ID : rajesh.chauhan
Serial No : 118EF03



NATIONAL SEEDS CORPORATION LTD.

(section -viii)

Affidavit Certificate

I /We _____ (Name, Designation and Address) hereby declaring that my/our firm/Company has been neither black-listed nor de-barred from participation in tender by any of the Govt. Department/ Organization /PSUs /Institution etc , where I /We had provided the Comprehensive AMC services for Air Conditioners and waters the last _____ years as well as no arbitration case pending in NSC .

signatory -----

Signature of Authorized

Name _____

Designation _____

Name of the Firm/Company _____

Full

address _____

stamp _____

Place: _____

Dated: _____

Signature :-
Subject : CN=RAJESH CHAUHAN, SERIALNUMBER=69db339e27e97786854420965a1913
2dcbbe48f86a3727d16ae98d2067c70, ST=DELHI, OID.2.5.4.17=110012, O
U=IT CELL, O=NATIONAL SEEDS CORPORATION LIMITED, C=IN
User ID : rajesh.chauhan
Serial No : 118EF03



ANATIONAL SEEDS CORPORATION LTD.

(section -ix)

Affidavit Certificate

I /We _____ (Name, Designation and Address) hereby declaring that price charged for quoted item/items under this contract, our firm has not given the lower price of identical Comprehensive AMC/Services to any Govt. Deptt./PSUs/Institutions/Organizations etc. under any circumstances during last one year .

Signature of Authorized Signatory

Name _____
Designation _____

Name of the Firm/Company _____

Full address _____

Stamp _____

Place: _____

Dated: _____

Signature :-
Subject : CN=RAJESH CHAUHAN, SERIALNUMBER=69db339e27e97786854420965a1913
2dcbbe48f86a3727d16ae98d2067c70, ST=DELHI, OID.2.5.4.17=110012, O
U=IT CELL, O=NATIONAL SEEDS CORPORATION LIMITED, C=IN
User ID : rajesh.chauhan
Serial No : 118EF03



FORMAT OF AGREEMENT

Contract no.

Dated

This agreement is made between National Seeds Corporation Limited, Area Office ----- having its registered office at Beej Bhawan, Pusa complex, New Delhi-110012 as the first part, referred here after as corporation and M/S or Sh....., the party as the second part, referred as contractor for at-----

Whereas the Corporation being desirous of having performing the provision of works mentioned above, enumerated or referred in Notice inviting Tender, General conditions of contract, specifications, Drawing and other documents constituting the tender and acceptance thereof, copy hereto annexed, all of which are designed in form of this contract and are included in the term 'CONTRACT' when ever here in used.

And whereas the Corporation accepted the tender of contractor for the provision and the execution of the said work upon the terms and conditions as contained in the tender documents submitted by the contractor form in part of the contract.

Now this agreement witnessed and it is hereby agreed and declared as follows:

1 The consideration of the payment to be made to the contractor for the works to be executed by him the contractor hereby covenant with the corporation of contractor shall and will duly provide, execute and complete the said works in -----months as per the terms of the contract and maintain the same at his own cost during the maintenance period, "-----", thereafter, perform all other acts and things in the contract mentioned or described or which are to be implied there from or may be reasonable necessary for the completion of the said works and at the times and in the manner and subject to the terms and conditions or stipulations mentioned in the contract.

2 In consideration of the due provision, execution and completion of the said works, the corporation does hereby agree to pay to the contractor for the works actually done by him at the rates quoted by the contractor against the bill of quantities forming part of the tender documents and accepted by the corporation or at Agreed Rates and such other sums are may become payable to the contractor under the provision of the contractor such payments to be made at such time and in such manner as provided for in the contract.

3 And in consideration of the above, the contractor does hereby agree to pay to the Corporation the sums as may be due to the corporation for the services, if any, rendered by the corporation to the contractor and such other sum or sums as may become payable to the corporation as per the terms and conditions of contractor, such payment to be made at such manner as it provided in the contract.

4 Notwithstanding the execution of this agreement at any place other than Delhi the parties expressly agree that this Agreement shall be deemed to have been signed at Delhi and the courts at Delhi alone shall have jurisdiction in respect of this contract and dispute if any. The parties shall not take any proceedings in any other court having concurrent jurisdiction in the matter.

Signature
Subject: CN=RAJESH CHAUHAN, SERIALNUMBER=69db339e27e97786854420965a1913
2dcbbe4886a3272d16ae98d2067c70, ST=DELHI, OIP=2.5.4.17=110012, O
National Seeds Corporation
Serial No - 118EF03

In witness where of the parties hereto have signed on the date respectively set under their signatures.

SIGNED AND DELIVERED FOR AND ON BEHALF OF AT

SIGNED AND DELIVERED FOR AND ON BEHALF OF AT

In the presence of :-

In the presence of :-

Witness 1 _____.

Witness 1 _____.

2 _____.

2 _____.

Signature :-
Subject : CN=RAJESH CHAUHAN, SERIALNUMBER=69db339e27e97786854420965a1913
2dcbbe48f86a3727d16ae98d2067c70, ST=DELHI, OID.2.5.4.17=110012, O
U=IT CELL, O=NATIONAL SEEDS CORPORATION LIMITED, C=IN
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