

**NATIONAL SEEDS CORPORATION LIMITED**  
(A GOVERNMENT OF INDIA UNDERTAKING-MINIRATNA COMPANY)  
**PLOT NO. 24, INDUSTRIAL AREA, PHASE – IX,**  
**REGIONAL OFFICE: MOHALI**  
(CIN NO: U 74899 DL 1963 GOI 003913)



**TERMS & CONDITIONS OF TENDER/ CONTRACT**  
**FOR**

**SUPPLY OF OAT KENT CS / TL SEED AND BERSEEM MESCAVI CS/ TL SEED**

TENDER SHOULD BE SUBMITTED IN TWO BIDS SYSTEM **ON LINE** ONLY

DATE FOR DOWNLOADING THE TENDER	03.08.2021
LAST DATE & TIME FOR RECEIPT OF BIDS	09.08.2021 up to 1.00 p.m.
DATE & TIME FOR OPENING OF TECHNICAL BIDS	09.08.2021 at 2.00 p.m.
DATE FOR OPENING OF FINANCIAL BIDS	10.08.2021 2.00 p.m.
COST OF TENDER FORM (Non-refundable)	1180/- (Including GST)
Contact Details	0172 – 2215388 <a href="mailto:rm.chandigarh@indiaseeds.com">rm.chandigarh@indiaseeds.com</a>

## INDEX

<b>S. No.</b>	<b>DESCRIPTION</b>	<b>PAGE NO.</b>
1.	NOTICE INVITING TENDER (NIT)	3
2.	PART - A	4
3	SECTION – I INSTRUCTIONS TO TENDERERS – ONLINE MODE	5 - 6
4.	SECTION – II INSTRUCTIONS TO TENDERERS	7 – 9
5.	SECTION – III GENERAL TERMS AND CONDITIONS	10
6.	OTHER TERMS AND CONDITIONS	11 – 12
7.	FORMAT OF TECHNICAL BID	13 – 15
8	AFFIDAVIT CERTIFICATES AND CHECKLIST OF DOCUMENTS	16-18
9.	FORMAT OF FINANCIAL BID – PART B	19
10.	AGREEMENT PART C	20 - 21

**National Seeds Corporation Limited**  
**(A Government of India Undertaking)**  
**Plot No.24, Phase No.9, Industrial Area**  
**Regional Office: Mohali**  
**Phone No.0172 – 2214388/2215388**

No. III/(OS/Oat/Berseem) Mktg/NSC-CHD/2021-22

Dated: 03/08/2021

**SHORT TERM NOTICE INVITING E-TENDER**

National Seeds Corporation (A Govt. Of India Undertaking) Mohali invites E-Tender in two bids system (Technical & Financial) towards purchase of **1500 qtls of Berseem mascavi CS/TL and 3000 Oat Kent CS/TL**. Therefore, interested parties are requested to submit their offer online up to 1.00 PM on 03.08.2021 at NSC, Regional Office, Plot No.24, Phase-9, and Industrial Area Mohali & after that tender shall be opened on same date & venue at 2.00 PM in the presence of Tenderers if any. Minimum quantity offered should be **40% of the tendered/ NIT crop quantity.**

Accordingly details of Terms & Conditions can be obtained from website [www.indiaseeds.com](http://www.indiaseeds.com) & <https://indiaseeds.eproc.in> such parties have to deposit online **Rs.1180/- (Including GST) being cost of E-Tender documents**. The undersigned reserves the right to accept/cancel all or any Tender without any reason. **Any further corrigendum(s) to this tender shall be published only in our eportal <https://indiaseeds.eproc.in>**

Particulars	Details
Date of issue of NIT	03.08.2021
Tender Document Downloading Date	03.08.2021
Last Date and time for submission of online bid	<b>09.08.2021 up to 1.00 p.m.</b>
Date and time of opening of Technical Bid	<b>09.08.2021 at 2.00 p.m.</b>
Date and time of opening of Price Bid	<b>10.08.2021 at 2.00 p.m.</b>
Tender Fee including GST (To be deposited online/DD payable at NSC Ltd Chandigarh)	<b>Rs.1180 (One Thousand One Hundred Eighty Only)</b>
<b>EMD</b> (To be deposited online)	<b>7.00 Lakhs</b>
Address for Communication	National Seeds Corporation Limited Plot no.24 Phase-9, Industrial Area, Mohali Pin-160062
Contact Person (with Phone No & E-Mail)	In-charge Marketing: <a href="mailto:rm.chandigarh@indiaseeds.com">Email:rm.chandigarh@indiaseeds.com</a> Ph.0172-2214388 / 0172-2215388
<b>This Tender Document contains Two Parts</b>	
<b>Part–A:</b> Background, Job requirements, Deliverables and other operational aspects, Eligibility criteria, Instructions to bidders (SECTION-I for ONLINE MODE & SECTION II General Instructions) & General Terms and Conditions.	
<b>Part–B:</b> Annexes / Formats for Bid Submission & other formats.	

Regional Manager

# PART- A

INSTRUCTIONS TO BIDDER – ONLINE MODE

DEFINITIONS:

C1 India Private Limited: Service provider to provide the e-Tendering Software.

NSCL e-Procurement Portal: An e-tendering portal of National Seeds Corporation Limited (“NSCL”) introduced for the process of e-tendering which can be accessed on <https://indiaseeds.eproc.in>.

I. ACCESSING / PURCHASING OF BID DOCUMENTS :

- It is mandatory for all the bidders to have Class-III Digital Signature Certificate (With Both DSC Components, i.e. Signing & Encryption) from any of the licensed Certifying Agency under CCA, Ministry of Electronics and Information Technology, Government of India to participate in e-tendering portal of NSCL. Bidders can see the list of licensed CA’s from the link [www.cca.gov.in](http://www.cca.gov.in) C1 India Pvt. Ltd. also facilitate Class III Digital Signature Certificate (With Both DSC Components, i.e. Signing & Encryption) to the bidders. Bidder may contact C1 India Pvt. Ltd. at mobile no. +91-8130606629 for DSC related queries or can email at [vikas.kumar@c1india.com](mailto:vikas.kumar@c1india.com)
- To participate in the e-bid, it is mandatory for the Applicants to get themselves registered with the NSCL e-Tendering Portal (<https://indiaseeds.eproc.in>) to have a user ID & Password which has to be obtained by submitting a non-refundable annual registration charges of Rs. 3416/- inclusive of all taxes through online mode. Validity of Registration is 1 year.
- The amendments / clarifications to the tender, if any, will be posted on the NSCL e Tendering Portal (<https://indiaseeds.eproc.in>).
- To participate in bidding, bidders have to pay EMD (refundable) as per the amount mentioned in the tender document online through NEFT/RTGS after generating Echallan from <https://indiaseeds.eproc.in>.
- To participate in bidding, bidders have to pay Tender Processing Fee of Rs. 570/- GST (Non-refundable) through online mode (internet banking/debit card/credit card).
- The Bidder may modify or withdraw their bid after submission prior to the Bid Due Date. No Bid shall be modified or withdrawn by the Bidder after the Bid Due Date and Time.
- Both 'EMD' and 'Tender Document Fee' are mentioned in individual tender document as published at NSCL e-Tendering Portal (<https://indiaseeds.eproc.in>).
- For helpdesk, please contact e-Tendering Cell and Help Desk Support Monday to Friday Ph: 0124-4302033/36/37, [nsclsupport@c1india.com](mailto:nsclsupport@c1india.com).
- It is highly recommended that the bidders should not to wait till the last date of bid submission to avoid complications like internet connectivity issue, network problems, system crash down, power failure, browser compatibility issue, system compatibility issue, improper digital signature certificate problem etc. In view of this context, neither M/s National Seeds Corporation Limited nor M/s. C1 India Pvt. Ltd will be responsible for such eventualities.

## II. PREPARATION & SUBMISSION OF APPLICATIONS:

- Detailed NIT may be downloaded from NSCL e-tendering portal and the Application may be submitted compulsorily online mode following the instructions appearing on the screen / NIT.
- Vender can pay tender document Fee as per tender document online through Internet Banking / Debit Card / Credit Card.
- A Vendor manual containing the detailed guidelines for e-tendering system is also available on the portal.

## III. MODIFICATION / SUBSTITUTION/ WITHDRAWAL OF BIDS:

- The Bidder may modify, substitute or withdraw its e-bid after submission prior to the Bid Due Date. No Bid shall be modified, substituted or withdrawn by the Bidder on or after the Bid Due Date.
- Any alteration/ modification in the Bid or additional information supplied subsequent to the Bid Due Date, unless the same has been expressly sought for by the NSCL, shall be disregarded.
- For modification of e-bid, bidder has to detach its old bid from e-tendering portal and upload / resubmit digitally signed modified bid.
- For withdrawal of bid, bidder has to click on withdrawal icon at e-tendering portal and can withdraw its e-bid.

## IV. OPENING AND EVALUATION OF APPLICATIONS:

- Opening of Applications will be done through online process. However, Corporation reserves the right for evaluation and decision based on tender submitted online.
- NSCL shall open documents of the Application received in electronic form of the tender on the Application due date i.e. in the presence of the Applicants who choose to attend. NSCL will subsequently examine and evaluate the Applications in accordance with the provisions set out in the Tender Document.
- The price bid will be opened of the responsive applicants. The date of opening of price bid will be notified later on.

## V. DISCLAIMER :

The vender must read all the instruction in the RFP and submit the same accordingly.

## NATIONAL SEEDS CORPORATION LTD.

### SECTION - II

#### INSTRUCTIONS TO BIDDER

**ADVICE FOR BIDDERS:** The Bidders are advised in their own interest to carefully read the tender documents and understand their purport unless the Bidder specifically states to the contrary in respect of any particular clause, it shall be presumed that they accept all the terms and conditions as have been laid down in the tender document

**TENDER FEE (Non Refundable):** Tender Fee **Rs.1180/- (Rupees One Thousand One Hundred Eighty Only)** must be deposited in online mode only (As per instruction SECTION-I)

**EARNEST MONEY (Refundable):**

- EMD amount **Rs.7,00,000/- (Rupees Seven Lakh Only)** must be deposited before due date in online mode only (As per instruction SECTION-I)
- Exemption of earnest money deposit for Indian Manufacturers which are registered with NSIC under Single point registration scheme, Indian manufacturers/suppliers who are Micro and Small Enterprises (MSE) small scale units and registered with National Small Industries Corporation (NSIC) under single point registration scheme are exempted from payment of earnest money deposit provided to furnish photocopy of valid registration with NSIC under the single point registration scheme, for the quoted stores in support of claim along with their request letter. This facility will, however, not be provided to those small-scale units who are registered under the old registration scheme which was extended up to 30<sup>th</sup> June, 1981 only. (Registration Certificate to be attached).

**ELIGIBILITY CRITERIA:** As indicated in **PART -A**

**SUBMISSION OF OFFER:** Offer must be submitted in prescribed tender input form in Online Mode only. Only that party should tender who accepts all the terms & conditions because conditional tender may be treated as void.

**DELIVERY OF THE PRODUCT:** As indicated in **PART –A** (Deliverables and other operational aspects)

**BID OPENING AND EVALUATION:** Bids will be open in Online Mode (As per instruction SECTION-I)

**AWARD OF CONTRACT:**

- **Award Criteria:** Purchase committee will award the Contract to the successful Bidder whose bid has been determined to be substantially responsive and has been determined as the best evaluated bid provided further that the Bidder is determined to be qualified to perform the Contract satisfactorily, for which the Firm may be asked for making a presentation, along with other parameters.
- **Notification of award:** Prior to the expiration of the period of bid validity Selection Committee will place a Firm order or notify the successful Bidder in writing.

- **Cancellation of Work order / AMC Services:** NSC reserves the right to cancel the contract /AMC service at any stage (by giving the notice in writing) due to non-satisfactory services of the selected firm.

**CLARIFICATION OF BIDS:** To assist in the examination, evaluation and comparisons of tenders, the purchaser may at its discretion, asks the Bidder for clarification of its bid. The request for clarification and the response shall be in writing and no change in price or substance of the bid shall be sought, offered or permitted

**FORFEITURE OF THE EARNEST MONEY:**

Earnest Money may be forfeited.

(a) If a Bidder withdraws its tender during the period of Tender validity specified on the Tender Form:

OR

(b) In case of a successful Bidder, if Bidder fails:

(i) To sign the contract in accordance with Contract Clause (As mentioned below)

(ii) To furnish security deposit in accordance with Contract Clause (As mentioned below)

**CONTRACTS:**

**(a) SIGNING OF CONTRACT:**

The successful Bidders within 5 days from date of issue the Purchase Order, shall sign an agreement as per the format given in **PART- "B" (Annexes / Formats - Annexure-A)** of the tender document, wherever the value of terms ordered is more than Rs. one lakh and furnish it to the purchaser. The terms and conditions contained in **PART "A" (General Terms & Conditions)** of the tender document will be considered to be part of agreement, any variation in the terms and conditions as may be suggested by the Bidder and accepted by the Corporation will be part of the agreement. The cost of stamping for agreement shall be borne by the successful Bidder. However, to expedite execution of the agreement, the Corporation shall purchase the stamp paper on behalf of the supplier and send typed agreement for signature of the suppliers. The cost of stamp paper shall be recovered from the supplier payments.

**(b) SECURITY MONEY:**

The Successful Tenderers within 5 days from date of issue of purchase order shall furnish the security money in accordance with the condition of the contract, in the Security Money it can be furnished @ **5 %** of the value of the purchase order through online mode NEFT /RTGS ONLY.

**DISPUTES OR DIFFERENCES:** All disputes or differences that may arise in connection with this tender or the interpretation of any of its terms or in any other way related to this tender directly or indirectly shall be referred to arbitration in accordance with the clause relating to "settlement of disputes" as under.

In case any dispute arises between NSC and the other party due to any term or matter, both the parties will opt to resolve it through mutual understanding. In case dispute remains even after



discussions, then it shall be binding upon parties to resolve the issue under the provisions of Arbitration & Conciliation Act, 1996 as amended from time to time. Under this provision, the Chairman-cum-Managing Director, National Seeds Corporation Limited with the concurrence of both the parties shall appoint Sole Arbitrator to resolve the issue and both the parties will have to abide by the decision. The parties will bind to resolve this dispute through arbitration before going to court of law. The arbitration shall be conducted at New Delhi and shall in English Language. The court of Delhi shall have the jurisdiction.

If the claims involved in a dispute are of more than Rs.1.00 lakh the arbitrator shall make a speaking award as per provision of Arbitration & Conciliation Act, 1996 as amended from time to time.

In case the supplier is a Public Sector Undertaking, the above clause shall not be applicable and in that event the following clause shall apply.

In the event of any dispute or difference relating to the interpretation and application of the provisions of the contracts, such dispute or difference shall be referred by either party for arbitration to the sole arbitrator in the Department of Public Enterprises to be nominated by the Secretary to the Govt. of India, In charge of the Department of Public Enterprises. The Arbitration & Conciliation Act, 1996 shall not be applicable to the arbitration under this clause. The award of the Arbitrator shall be binding upon the parties to the dispute, provided, however, any party aggrieved by such award may make a further reference for setting aside or revision of the award to the Law Secretary, Department of Legal and Affairs, Ministry of Law and Justice, Govt. of India. Upon such reference, the dispute shall be decided by the Law Secretary or the Special Secretary/Additional Secretary when so authorized by the Law Secretary whose decision shall bind the parties finally and conclusively. The parties to the disputes will share equally the cost of arbitration as intimated by the Arbitrator.”

**VALIDITY OF OFFER:** The Bidder shall keep their offers open for acceptance for a **period of 180 days** from the date of opening of the tender. In case the last date happens to a holiday, offers shall remain open for acceptance till the next working day. Bidders with shorter validity period, subject to prior sales, immediate acceptance and any such similar conditions are liable to be rejected.

**RIGHT TO ACCEPT ANY BID AND TO REJECT ANY OR ALL BIDS:** The Purchaser / Corporation reserves the right to accept or reject any or all Bids, and to annul the tendering process and reject all Bids any time prior to award of contract, without thereby, incurring any liability to the affected Bidder or Bidders or any obligation to inform the affected tenders of the grounds for the purchaser’s action.

**GENERAL TERMS & CONDITIONS OF THE CONTRACT**

National Seeds Corporation Limited (NSC) desires to purchase Oat Kent CS/TL (3000 Qtls.); and Berseem Mascavi (1500 Qtls.) CS/ TL seed. Each Tenderer has to submit in two bid system.

**Procedure for submission of e-tender:**

Each Tenderer shall submit in two parts.

**1. TECHNICAL BID:**

The TECHNICAL BID shall be submitted as per PART A, this contains the details of organization, company profile, details of experience, EMD etc.

**2. FINANCIAL BID:**

The Financial Bid for supply of following certified / TL seeds should have quote **Rate Rs. / Qtl.** basis as per PART B in e-portal.

<b>S. No.</b>	<b>Crop</b>	<b>Variety</b>	<b>Class of Seed</b>	<b>Quantity Required (Qtls.)</b>	<b>Packing Size</b>
1	Oat	Kent	CS/TL	5000	10Kg /20 Kg /25 Kg
2	Berseem	Mescavi	CS/TL	1500	1Kg /2 Kg

## **OTHER TERMS AND CONDITIONS**

1. The suppliers are required to quote the rates in Rs. Per Qtl for net final cleaned / graded certified seed/ TL seed packed in NSC packing (exclusive of bag weight) Ex-godown / F.O.R. Himachal Pradesh/ J&K / Haryana & Punjab State. The rates shall be all inclusive of packing material (Primary Pouch Pack /HPDE Bag/Non-Woven Bag/Cloth Bag/ Jute Bag) & secondary packing (HDPE Bags) as the packing material cost will be borne by the supplier and no other claim on taxes etc. if any, leviable shall be entertained by NSC. **Packing material design will be given by NSC.** In case NSC provides packing material, the cost of the packing material will be deducted from supplier bill.
2. The actual producers / societies / companies in whose name the production programme is registered are also eligible to participate in the tender. The tenderers can offer and quote for **minimum 40% quantity of each crop against tendered quantity CS/TL seed.**
3. The tender shall be accompanied with interest free earnest money deposit **EMD of Rs. 7.00 Lakhs**, EMD shall be remitted online through RTGS/NEFT. EMD is refundable on fulfillment of the supply as per the terms and conditions and within the time schedule. Tenders without the requisite EMD will be rejected. EMD of unsuccessful tenderers will be returned within 30 days from tender opening. The tender participants registered with NSIL / Govt. organization are exempted from EMD deposit. However, security deposit will be waived off only to the extent of monetary limit.
4. The suppliers offer shall be valid at least for **180 days**. Dispatch and delivery of the entire quantity offered by the tenderer and agreed to by NSC should commence according to the delivery schedule given by NSC. Failure to deliver the quantity approved by NSC shall entitle NSC to impose penalty @ 10% of the value of the shortfall in the supply at the rate agreed to. For delayed supplies penalty of Rs. 2/- per day per Qtl. will be charged.
5. The successful tenderer shall remit interest free **security deposit @ 5%** of the total value of the supply order at the approved rate. This deposit shall be, remitted in the form of DD or through RTGS ONLY in favour of National Seeds Corporation Ltd. Mohali within five working days from the date of receiving the NSC's purchase order / intimation. EMD of the successful tenderer can be adjusted in the security amount. Failure to remit the Security Deposit will imply forfeiture of EMD. The Security deposit shall be refunded after **180 days**, subject to the deal is deemed to have been completed satisfactorily and there is no serious complaint from the farmers regarding germination and quality of the seed supplied by the tenderer.
6. The successful tenderer will execute a formal agreement with NSC on non-judicial stamp paper of required value for arranging the supply as per the terms and conditions, sign each page of the terms and conditions and submit the same to NSC along-with the security deposit.
7. NSC shall have the right to inspect the operations of processing, grading, packing, despatches etc. at supplier's premises/supply points from time to time.
8. NSC will draw representative samples of the final cleaned/graded seed lots offered to NSC by the suppliers and have them analyzed in any lab identified by NSC. **In case of T/L – standard QCL lab report while for C/S supply standard report both in STL and QCL (NSC's) are essential.** Only the lot cleared by the lab as above will be finally accepted by NSC. NSC may draw samples for 25 % more quantity than the offered quantity to ensure that in the event of failure of any lot in the Lab, there is no shortfall in the supply from the ordered quantity.
9. The Seed stock shall conform to the quality specifications, prescribed in the Minimum Seed Certification Standards 2013 as amended from time to time and shall possess good physical appearance and subjected to NSC's satisfaction with regard to quality, physical & genetical status.
10. Supplier's failure to arrange the supply as per the terms and conditions will entitle NSC to Forfeit the EMD & security deposit and the Firm will be black listed for future supply.
11. NSC may increase or decrease the final requirement of the quantity given in the NIT. The seed will be purchased only on actual need basis and unsold stock will be lifted by supplier at his own cost. NSC may increase 100% quantity over and above the quantity mentioned in the NIT and may repeat the purchase order, if required, within 6 months from the date of deposit of Security Deposit.
12. In case of so procured seed is supplied to NSC authorized dealer, 80% payment to the tenderer will be made through RTGS on the receipt of the bills and balance 20% after 90 days' subject to fulfilling the requirements set out in the terms and conditions as well as the satisfactory completion of supply and acceptance.
13. In case of government supply, payment will be made on above ratio i.e. 80 % payment will be released within 30 days of receipt of payment against supply of seed from the concerned Govt. department and balance 20% after 90 days' subject to fulfilling the requirements set out in the terms and conditions as well as the satisfactory completion of supply and acceptance.

14. The NSC staff and the representative of Department of Agriculture, J&K; Haryana; Himachal Pradesh and Punjab State shall inspect the quality of Seed at the time of dispatch.
15. The supplier shall, at his cost take back part or full quantity of such stock proved defective on receipt by/delivery to NSC.
16. In the event of any dispute/complaint with reference to the seed quality, if any, at any stage the responsibility of the supplier is proved / established; he shall bear the loss / damage if any sustained by NSC to the relevant extent.
17. Conditional offers are likely to be rejected and the tenderer shall not impose any additional term/conditions.
18. The tenderer shall make available to NSC a copy of the release order/certificate issued by SSCA for each seed lot delivered to NSC in case of certified seed.
19. The tenderer shall be responsible for GST and income tax liabilities if any. NSC will not carry any tax liability related with the transactions.
20. NSC will not be responsible for the losses incurred to the tenderer due to change in Govt. Decisions, natural calamities, which are beyond the control of NSC.
21. Quality control inspectors of the concerned State may draw the samples of the stocks. In case the stock failed in test results the tenderer will be responsible for the consequences of violation of seed act and seed laws and losses caused to NSC.
22. The weight of seed container shall be checked at any point of transaction and in case shortage found in the container, NSC will not pay any cost against such supplies and tenderer shall be responsible for the legal consequences of weight and measurement Department.
23. NSC shall not be responsible for fluctuation of the market rate of the ordered seed.
24. The tenderer shall be required to supply the seed at agreed rate only. Agreement can be terminated at any time due to noncompliance of any of the terms and conditions of the agreement to the satisfaction of the Corporation.
25. The Packing size will be as given in Section – III (General Terms and Conditions of the contract) (Page No. 10) (Net; Exclusive of packing material) at the time of delivery to farmers. The disputed parties i.e. black listed and whose EMD has been forfeited are not eligible to participate in the tender.
26. The Regional Manager reserves the right to accept or reject either in full or part of the tender or all the tenders without assigning any reason. The Regional Manger further reserves the right to award contract / issue the order for supplies to more than one tenderer.
27. In case of dispute arising out of the contract, the party / parties shall have to agree to the decision of the sole arbitrator appointed with concurrence of both the parties by CMD of NSC or the officer in organization holding the highest position whose decision will be binding on both the parties.
28. The Court of law situated at Delhi will have the jurisdiction in matter related to this tender or any dispute during the performance of the contract. The seed suppliers will have to give name of the firm / individual, their postal addresses, telephone Nos., E-Mail, name of the responsible person in the tender form itself so as to make further communication.
29. The Tenderer will submit the seed directory duly certified by the SSCA along with Technical Bid in case of Certified Seed.

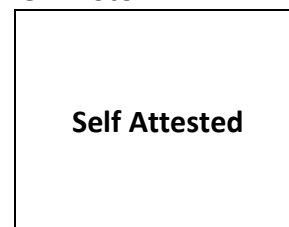
(I have read and understood the forgoing terms and conditions and I agreed to abide by them.)

Date  
Place

Signature of the tenderer  
Name Address (with seal)

## Annexure – I (Technical Bid)

Owner Photo



### National Seeds Corporation Limited

(A Government of India Undertaking)  
Plot No.24, Phase No.9, Industrial Area  
**Regional Office: Mohali-Chandigarh**

TENDER FOR PURCHASE OF OAT KENT / BERSEEM MESCAVI CS/TL SEED THROUGH OUTSOURCING  
PRODUCED OUT OF RABI 2020-21/ KHARIF 2021.

#### TECHNICAL BID / COMPETENCY DETAILS:

01.	Name of Tenderer		
02	Address:		
	i) Office:		
	ii)Plant:		
03	Phone No:		
	i)Office :		
	ii)Plant :		
04	Name of responsible person to handle the business:		
	<b>S. No.</b>	<b>Name of Person</b>	<b>Cell No.</b>
	1.		
	2.		
	3.		
	4.		
	5.		
05.	Registration Certificate No.		
06.	Seed License No.		
07.	Seed Certification Agency Plant Registration No.		
08.	PAN No:		
09	GST No :		
10	i)Name & Address of Banker:		
	ii)Account Number:		
11	i)Storage Facility	a)Own Godown	.....sqft & Location.....
		b)Hired Godown	.....sqft & Location.....
	ii)Processing Facility	a) Own Machine Make.....	Capacity .....TPH

		b) Hired Machine Make .....	Capacity .....TPH
--	--	--------------------------------	-------------------

12. a) Since how long tenderer is dealing in seed production activity.

i) Number of years .....

ii) Past Performance details of last 3 years:

S. No.	Year	Name of Agency/Company	Total contracted quantity (in Qtls.)	Total supplied quantity (in Qtls.)	Percent supply

(If required, separate sheet be enclosed)

b) Last year (2020-21) supply details to NSC under NIT –

S. No.	Crop/Variety	Stage (FS/CS/TL)	Contracted Quantity	Actual Supply	Percent Supply	Reasons for shortfall
1						
2						
3						
4						
5						
6						
7						

13. Total Physical/Financial Turn over:

S. No.	Financial Year	Physical Quantity (in Qtls.)	Financial Turnover (Turnover in Rs. Lakhs)
1	2019-20		
2	2020-21		
3			
4			

14. Technical / other Manpower availability details:

S. No.	Name of Staff	Designation	Qualification
1			
2			
3			
4			

15. Availability of Breeder / Foundation seeds with the tenderer:

S. No.	Crop / Variety	Stage	Quantity available in Qtls.	Source
1				
2				
3				
4				

16. Organized production during Rabi **2020-21**:

S. No.	Crop / Variety	Season	Area proposed Hectares	Quantity Planned (Qtls.)	Expected Productivity per Hectare	Location of production programme District/Town
1						
2						
3						
4						

17. Quantity Offered –

S. No	Crop/Variety	Class	Quantity offered (in quintals)	Stock Point Address for physical verification & Sampling
1	Berseem Mescavi	CS		
	Berseem Mescavi	TL		
2.	Oat Kent	CS		
3.	Oat Kent	TL		

17. E.M.D. Details –

- i) DD/UTR No. ....
- ii) Bank .....
- iii) Amount .....

18. List of Enclosures: Tick (✓) Certificates enclosed.

1. Copy of valid Registration Certificate from seed Certification Agency.
2. Copy of valid Seed Business License from State Agriculture Department.
3. Copy of valid GST Certificate.

4. Photo copy of PAN Card.
5. Power of Attorney Certificate in case of Partnership Firm/ Company.
6. \_\_\_\_\_.

Above information is true to our knowledge and belief.

Signature of Tenderer

Stamp

Date: -----

**AFFIDAVIT CERTIFICATE-I**

I, \_\_\_\_\_(Name, Designation and Address) hereby declares that my firm / Company has not been debarred/ black listed by any of the Govt. Department / Govt. Agencies where I had supplied the goods during the last \_\_\_\_\_ years and also no arbitration case pending in NSC office.

Name \_\_\_\_\_

Designation \_\_\_\_\_

Name of the Firm/Company \_\_\_\_\_

Full Address \_\_\_\_\_

Rubber Stamp \_\_\_\_\_

Place: \_\_\_\_\_

Dated: \_\_\_\_\_



**AFFIDAVIT CERTIFICATE-II**

I \_\_\_\_\_(Name, Designation and Address) hereby declare that the price charged for quoted item/items under this contract, our firm under no circumstance exceeded lowest price of identical goods given to government and semi-government organizations.

Name\_\_\_\_\_

Designation\_\_\_\_\_

Name of the Firm/Company\_\_\_\_\_

Full Address \_\_\_\_\_

Rubber Stamp \_\_\_\_\_

Place: \_\_\_\_\_

Dated: \_\_\_\_\_

**Check List of enclosures for Technical & Commercial Bids:**

- EMD
- Certification of Registration of Firm
- Partnership Deed if Partnership Firm.
- Authorization/Resolution for signing of bid if it is limited company or partnership firm.
- An affidavit of ownership if proprietary firm / sole traders.
- A copy of PAN No & Income-tax Return for the FY-2018-19 (Assessment year 2019-20) & FY-2019-20 (Assessment Year 2020-21).
- Balance Sheet for last two years i.e. FY-2018-19 (Assessment year 2019-20) & FY-2019-20 (Assessment Year 2020-21).
- Copy of GST Registration No.
- Business performance certificate from customers for quality and timely supply preferably from Govt. Organizations.
- If representative participating letter of authorization to participate in the tender opening/ negotiation of rate.
- Affidavit certificate that not black listed and no arbitration case pending in this office in given format
- Affidavit no circumstances exceeded lowest price of identical goods to Govt./Semi Govt. Organizations in given format
- MSME registered with NSIC or Other Authorities Certificate with proper validity for quoted item.
- Other document if any in support of the tender.
- Each and every concerned page of tender document should be signed with stamp of authorized signatory tenderer.
- Annual turnover of the firms should not be less than 2 Crore
- Evidence of access to financial resources.
- In case of CS offer, Copy of SSCA Certificate /Seed Directory to be enclosed

**Note: - In absence of any above document, tender may be considered for rejection.**

**PART – B**  
**ANNEXURE – II (FINANCIAL BID)**

From

M/s-----  
-----

The Regional Manager  
National Seeds Corporation Ltd.  
Mohali -Chandigarh.

Sir,

With reference to your advertisement in the Newspaper/website dated \_\_\_\_\_ for supply of Berseem Mescavi CS/TL and Oat Kent CS/TL seed as per the terms and conditions provided by you.

The particulars of offer are given below.

S. No	Crop / Variety	Tendered Quantity (Qtls.)	Class of Seed	Packing Size (Kg)	Quantity offered (Qtls.)	F.O.R. Rate (Rs./Qtls.) for final, cleaned/graded quantity in NSC PACKING				
						Ex - Godown	Haryana	Punjab	HP	J&K
1.	Oat / Kent	3000	CS	10 Kg						
				20/ 25 Kg						
			TL	10 Kg						
				20/ 25 Kg						
2.	Berseem / Mascavi	1500	CS	1 Kg / 2 Kg						
			TL	1 Kg / 2 Kg						

Seal:  
Date:

Signature of the party with Name:

Phone/Mobile No.

**PART – C**  
**ANNEXURE - III**  
**AGREEMENT**

This agreement is made on this \_\_\_\_\_ between the National Seeds Corporation Ltd., A Govt. of India Company, incorporated under the Companies Act, 1956 and having its registered office at Beej Bhawan, Pusa Complex, New Delhi-12 (hereinafter called "Corporation") which expression shall unless excluded by or repugnant to the context, be deemed to include its successors and assigns) of the first party and M/s. \_\_\_\_\_ (hereinafter called the "supplier" which expression shall include unless excluded by or repugnant to the context, be deemed to include its successors and assigns) of the second party.

WHEREAS the "Corporation" with the intention of purchasing seed invited offers vide tender No. \_\_\_\_\_

AND WHEREAS the supplier submitting their tender No. \_\_\_\_\_ and upon consideration of the tender and after due deliberation, the Corporation placed Purchase Order No. \_\_\_\_\_ dated \_\_\_\_\_ with supplier for the supplies of items/materials as per specifications quantities and No. mentioned in Purchase Order No. \_\_\_\_\_ dated \_\_\_\_\_ which shall form part of this agreement. Amendment made in the P.O., if any, shall also form part of this agreement.

AND WHEREAS the Corporation and the supplier have agreed to all the terms and conditions as contained in Section-III of tender document, for Tender No. \_\_\_\_\_ which shall form part of this agreement.

**SETTLEMENT OF DISPUTES**

In case any dispute arises between NSC and the other party due to any term or matter, both the parties will opt to resolve it through mutual understanding. In case dispute remains even after discussions, then it shall be binding upon parties to resolve the issue under the provisions of Arbitration & Conciliation Act, 1996 as amended from time to time. Under this provision, the Chairman-cum-Managing Director, National Seeds Corporation Limited with the concurrence of both the parties shall appoint Sole Arbitrator to resolve the issue and both the parties will have to abide by the decision. The parties will bind to resolve this dispute through arbitration before going to court of law. The arbitration shall be conducted at New Delhi and shall in English Language. The court of Delhi shall have the jurisdiction.

The arbitrator shall have powers to enlarge time for making & publishing the award with the consent of the parties. The parties will have no objection to the appointment of the arbitrator on the ground that such arbitrator had dealt with the matter of any earlier stage. If the claims involved in a dispute are of more than Rs.1/- lakh the arbitrator shall make a speaking award as per provisions of Arbitration Act, 1996.

In case the supplier is a Public Sector Undertaking, the above clause shall not be applicable and in that event the following clause shall apply. In the event of any dispute or difference relating to the interpretation and application of the provisions of the contracts, such dispute or difference shall be referred by either party to the sole arbitrator in the Department of Public Enterprises to be nominated by the Secretary to the Govt. of India, In-charge of the Bureau of Public Enterprises. The Arbitration & Reconciliation Act 1996 shall not be applicable to the arbitration under this clause. The award of the Arbitrator shall be binding upon the parties to the dispute, provided however; any party aggrieved by such award may make a further reference for setting aside or revision of the award to the Law Secretary, Department of Legal and Affairs, Ministry of Law and Justice, Govt. of India. Upon such reference, the dispute shall be decided by the Law Secretary or the Special Secretary/Additional Secretary when so authorized by the Law Secretary whose decision shall bind the parties finally and conclusively. The parties to the disputes will share equally the cost of arbitration as intimated by the Arbitrator.

No amendment or modifications in the terms of this agreement shall be considered valid unless it is in writing and duly signed by both the parties.

IN WITNESS WHEREOF both the parties have here to subscribe their signature on the date and year herein above written through authorized representatives.

**For and on behalf of the supplier**

**for and on behalf of the National Seeds Corporation Ltd. Mohali.**

**Witness**

**1.**

**2.**

**Witness**

**1.**

**2.**