

NATIONAL SEEDS CORPORATION LIMITED

(A Government of India Undertaking)



TERMS & CONDITIONS OF TENDER CONTRACT FOR

Reputed firms/contractors for the supply of labour on need basis to carry out the various Processing/Packing operations during 2021-22

TENDER SHOULD BE SUBMITTED IN ONLINE ONLY

| | |
|---|---|
| DATE/ TIME OF DOWNLAODING THE TENDER | : 03.11.2021/ 17.00 Hrs |
| DATE / TIME OF CLOSING OF TENDER | : 18.11.2021/ 13.00Hrs. |
| OPENING OF TENDER (TECHNICALBID) | : 18.11.2021/ 14.00Hrs. |
| OPENING OF TENDER (FINANCIAL BID) | : After completion of Technical Bid Process |
| COST OF TENDER (Non-refundable) | : Rs.236/- (Two hundred and Thirty six) Including GST |
| EARNEST MONEY DEPOSIT (Refundable) | : Rs.30000/- (Thirty Thousand rupees only) |
| WEBSITE | : www.indiaseeds.com and www.indiaseeds.eproc.in. |

INDEX

| S.No | DESCRIPTION | PAGE No |
|-------------|--|----------------|
| 1 | Notice Inviting Tender (NIT) | 03 |
| 2 | PART-A | 04 |
| 3 | Section – I: Instructions to Tenderer / Bidder –Online Mode | 05 |
| 4 | PART-B | 07 |
| 5 | Instructions to Tenderer /Bidder | 08 |
| 6 | General Terms & Condition of Contract | 09 |
| 7 | Technical Bid - Annexure-A | 11 |
| 8 | Financial Bid – Annexure-B | 12 |

National Seeds Corporation Limited

(A Government of India Undertaking)

CENTRAL STATE FARM, JAWALGERA

Tq. Sindhanur, Dist.Raichur-584143

NOTICE INVITING E-TENDER

No.: CSF/JWL/PP/4(27)2021-22/

Dated: 03-11-2021

National Seeds Corporation Limited, Central State Farm, Jawalgera inviting E-tender for Supply of labourers on need basis for different Processing & Packing operations during 2021-22 at Central State Farm Jawalagera Tq- Sindhnaur, Dis- Raichur, Karnataka for more details visit our website www.indiaseeds.com & www.indiaseeds.eproc.in.

| Particulars | Details |
|--|---|
| Name of the tender | Supply of labour on need basis during 2021-22 |
| Location | Central State Farm, Jawalgera, Tq. Sindhanur, Dist. Raichur, Karnataka – 584143 |
| Date of issue of NIT | 03.11.2021 |
| Tender Document Download Start Date / time from website https://indiaseeds.eproc.in | 03.11.2021, 17:00 Hrs. PM |
| Tender Document Download End Date / time | 18.11.2021 (Till 13.00 Hrs.) |
| Date and time for submission of online bid | From 03.11.2021, 17:00 Hrs. to 18.11.2021 Till 13.00 Hrs. |
| Date and time of opening of Technical Bid and Price Bid via Online mode | 18.11.2021 at 14 Hrs |
| Tender Fee (To be pay online) | Rs.236 (Two Hundred Thirty Six Rupees Only) including GST |
| EMD (To be pay online) | Rs.30, 000 (Thirty Thousand rupees only) |
| Address for Communication | National Seeds Corporation Limited, Central State Farm, Jawalgera, Tq. Sindhanur, Dist.-Raichur-584143. |
| Clarification required if any the Contact Person is | Assistant Manager (Mktg), Sri. Arun Kumar B. <i>Email:csfmarketingsection@gmail.com</i> Mobile: 8310688737, 9645882973 |

1. Tender without EMD and Cost of tender (to be pay through online) will be rejected.
2. The successful tenderer's EMD will be converted into security deposit.
3. NSC reserves right to make any alteration /modification in the tender documents or cancel the tender at any stage without assigning any reason.

PART – A

INSTRUCTIONS TO BIDDER – ONLINE MODE

DEFINITIONS:

- **C1 India Private Limited:** Service provider to provide the e-Tendering Software.
- **NSCL e-Procurement Portal:** An e-tendering portal of National Seeds Corporation Limited (“NSCL”) introduced for the process of e-tendering which can be accessed on <https://indiaseeds.eproc.in>.

I. ACCESSING / PURCHASING OF BID DOCUMENTS:

- It is mandatory for all the bidders to have Class-III Digital Signature Certificate (With Both DSC Components, i.e. Signing & Encryption) from any of the licensed Certifying Agency under CCA, Ministry of Electronics and Information Technology, Government of India to participate in e-tendering portal of NSCL. Bidders can see the list of licensed CA’s from the link www.cca.gov.in C1 India Pvt. Ltd. also facilitate Class III Digital Signature Certificate (With Both DSC Components, i.e. Signing & Encryption) to the bidders. Bidder may contact C1 India Pvt. Ltd. at mobile no. +91-8130606629 for DSC related queries or can email at vikas.kumar@c1india.com
- To participate in the e-bid, it is mandatory for the Applicants to get themselves registered with the NSCL e-Tendering Portal (<https://indiaseeds.eproc.in>) to have a user ID & Password which has to be obtained by submitting a non-refundable annual registration charges of Rs. 3416/- inclusive of all taxes through **online** mode. Validity of Registration is 1 year.
- The amendments / clarifications to the tender, if any, will be posted on the NSCL e-Tendering Portal (<https://indiaseeds.eproc.in>).
- To participate in bidding, bidders have to pay EMD (refundable) as per the amount mentioned in the tender document online through NEFT/RTGS after generating E-challan from <https://indiaseeds.eproc.in>.
- To participate in bidding, bidders have to pay Tender Processing Fee of Rs. 236/- inclusive of all taxes (Non-refundable) through online mode (internet banking/debit card/credit card).
- The Bidder may modify or withdraw their bid after submission prior to the Bid Due Date. No Bid shall be modified or withdrawn by the Bidder after the Bid Due Date and Time.
- Both 'EMD' and 'Tender Document Fee' are mentioned in individual tender document as published at NSCL e-Tendering Portal (<https://indiaseeds.eproc.in>).
- For helpdesk, please contact e-Tendering Cell and Help Desk Support Monday to Friday Ph: **0124-4302033/36/37, nsclsupport@c1india.com.**
- It is highly recommended that the bidders should not to wait till the last date of bid submission to avoid complications like internet connectivity issue, network problems, system crash down, power failure, browser compatibility issue, system compatibility issue, improper digital signature certificate problem etc. In view of this context, neither M/s National Seeds Corporation Limited nor M/s. C1 India Pvt. Ltd will be responsible for such eventualities.

1) PREPARATION SUBMISSION OF APPLICATION

Detailed NIT may be downloaded from NSCL e-tendering portal and the Application may be submitted compulsorily online/offline mode following the instructions appearing on the screen /NIT. Page 3 of 14

Tenderer / Bidder can pay tender document Fee as per tender document online through Internet Banking/ Debit Card/Credit Card.

A Tenderer / Bidder manual containing the detailed guidelines for e-tendering system is also available on the portal.

2) MODIFICATION/SUBSTITUTION/WITHDRAWAL OF BIDS:

The Bidder may modify, substitute or withdraw its e-bid after submission prior to the Bid Due Date. No Bid shall be modified, substituted or withdrawn by the Bidder on or after the Bid Due Date.

Any alteration / modification in the Bid or additional information supplied subsequent to the Bid Due Date, unless the same has been expressly sought for by the NSCL, shall be disregarded.

For modification of e-bid, bidder has to decrypt its old bid from e-tendering portal and upload /resubmit digitally signed modified bid.

For withdrawal of bid, bidder has to click on withdrawal icon at e-tendering portal and can withdraw its e-bid.

3) OPENING AND EVALUATION OF APPLICATIONS

Opening of Applications will be done through online process. However, Corporation reserves the right for evaluation and decision based on tender submitted online. NSCL shall open documents of the Application received in electronic form of the tender on the Application due date i.e., in the presence of the Applicants who choose to attend. NSCL will subsequently examine and evaluate the Applications in accordance with the provisions set out in the Tender Document. The price bid will be opened of the responsive applicants. The date of opening of price bid will be notified later on.

4) DISCLAIMER:

The vender must read all the instruction in the RFP and submit the same accordingly.

PART –B

NATIONAL SEEDS CORPORATION LIMITED
INSTRUCTIONS TO THE TENDERES / BIDDER

ADVICE FOR BIDDERS:

The Bidders are advised in their own interest to carefully read the tender documents and understand their purport unless the Bidder specifically states to the contrary in respect of any particular clause, it shall be presumed that they accept all the terms and conditions as have been laid down in tender document.

Tender Cost (Non-Refundable): Tender cost Rs 236/- (Two Hundred Thirty Six only) (Including GST) must be paid in online mode only (As per instruction in Section-I).

Earnest Money Deposit (Refundable): EMD amount Rs. 30,000/- (Rupees Thirty Thousand only) must be paid before due date in online mode only (As per instruction in Section-I). Exemption of EMD for Indian Manufacturers which are registered with NSIC under Single point registration scheme, Service provider who are Micro, Small & Medium Enterprises (MSME) small scale units and registered with National Small Industries Corporation (NSIC) under single point registration scheme are exempted from payment of EMD provided to furnish photocopy of valid registration with NSIC under the single point registration scheme for the quoted stores in support of claim along with their requested letter. This facility will, however, not be provided to those small-scale units who are registered under the old registration scheme which was extended up to 30th June 1981 only. (Registration certificate to be attached.)

Eligibility Criteria: Any Contractor fulfilling the technical eligibility as per **Annexure A**.

Submission of Offer: Offer must be submitted in prescribed tender input form in Online Mode only. Only that party should tender who accepts all the terms & conditions because conditional tender may be treated as void.

BID OPENING AND EVALUATION: Bids will be open in Online Mode (As per instruction in Section-I).

AWARD OF CONTRACT: The technical bid will open first and based on the purchase / sale committee will scrutinize the bid submitted and evolve the successful bidder for financial bid. Purchase / sale committee will award the Contract to the successful Bidder whose bid has been determined to be substantially responsive and has been determined as the best evaluated bid provided further that the Bidder is determined to be qualified to perform the Contract satisfactorily, for which the Firm may be asked for making a presentation, along with other parameters.

Notification of award: Prior to the expiration of the period of bid validity Selection Committee will place a firm order or notify the successful Bidder in writing.

Cancellation of Work order: NSC reserves the right to cancel the contract at any stage (by giving the notice in writing) due to non-satisfactory services of the selected firm.



राष्ट्रीय बीज निगम लिमिटेड
(भारत सरकार का उपक्रम-नमनिरत्न कम्पनी)
बीज भवन, पूसा परसर
ई निल्ली -110 012

NATIONAL SEEDS CORPORATION LIMITED
(A Government of India Undertaking)
(CIN : U74899DL1963PLC003913)
Website: www.indiaseeds.com
CENTRAL STATE FARM,
JAWALAGERA
Tq; Sindhanur Distt: Raichur, State: Karnataka-
584143 Phone: 08535- 201246
E-mail: csf.raichur@indiaseeds.com



Terms & Conditions for Labour Contract at Central State Farm, Jawalgera during the year 2021-22

1. For participating in the tender, the prospective tenderer will have to deposit a sum of Rs.30, 000/- (Rupees Thirty Thousand only/-) as EMD must be pay before due date in online mode. The EMD of unsuccessful tenderers will be returned after a week through RTGS/NEFT/ Cheque.
2. An amount of Rs. 50,000/- (Rupees fifty thousand Only) will have to be deposited as security deposits by the successful tenderer and the security deposits will be refunded on successful completion of the labour contract without any interest on such amount. If the contractor is failed to fulfill the terms and condition of this contract or violates the agreement, the security deposits will be liable to be forfeited.
3. A work order will be issued after acceptance of the tender. The successful tenderer has to sign an agreement of said terms & conditions on non-judicial stamp paper of Rs. 100/- cost of which will be borne by the tenderer. Work will be assigned to the contractor Kharif and Rabi season only.
4. The Contractor has to ensure timely supply of sufficient labour as per the direction of Processing Plant i/c. If he fails to do so and any extra expenditure than the fixed rate is incurred by the Farm, the same will be recovered from the bills of the Contractor.
5. The Contractor will arrange his own vehicle to transport the labourers. In case of emergency, he may approach the Farm authorities for vehicle on hire basis.
6. The completion of work will be ascertained by the Farm Committee, and if it is not found satisfactory, he has to do the required works at his own cost.
7. If any loss occurred on account of negligence and improper supply of the labour by the Contractor, the same will be recovered from the bills/security deposits of the Contractor.
8. The contractor should ensure that the movable/immovable properties available at the said area should not be damaged by him or his labourers directly or indirectly, otherwise, the losses thus occurred will be assessed by the Corporation and will be recovered from his bill.
9. The Farm will not be responsible for any damage and any loss/theft of man and material of the contractor after acceptance of the agreement.
10. The contractor will have to submit the list of engaged labour/personnel to farm office along with their address & signature or thumb impression and identity.
11. The contractor will be responsible for any indiscipline/illegal act of him or his engaged personnel. If any misconduct is observed, Corporation will take legal action against him.

12. If any legal dispute arises between the Contractor and his labour and it goes up to the court, then the Contractor has to bear the cost and settle it at his own.
13. The contractor will have to pay taxes, if any applicable as per rules. Accordingly, the bidders shall have to offer their rates inclusive of all taxes.
14. The contractor cannot sub-let the labour contract.
15. The tenderer will also carry out any specific/unforeseen labour work as per need of the farm for which the empowered committee of the farm will finalize the rates.
16. The Farm director reserves the right to accept or reject the offer received in the tender and also to cancel a part or whole tender process without assigning any reason thereof.
17. The tender has to be registered with EPF and ESI and should deduct the EPF & ESI from the wages.

ARBITRATION

In case any dispute arises between NSC and the other party due to any term or matter, both the parties will opt to resolve it through mutual understanding and discussion. In case dispute remains even after discussions, then it shall be binding upon parties to resolve issue under the provisions of Arbitration & Conciliation Act, 1996 as amended from time to time. Under this provision, the Chairman-cum-Managing Director, National Seeds Corporation Limited with the concurrence of both the parties shall appoint sole Arbitrator to resolve the issue and both the parties will have to abide by the decision. The parties will bind to resolve this dispute through arbitration before going to court of Law. The Arbitration shall be conducted of New Delhi and shall in English Language. The court of Delhi shall have the jurisdiction.

The terms and condition have been announced/readout before the auction and/or told to me in my local language.

I have gone through the terms and condition of the above contract or I have been explained the essence of the contract in my local language and I hereby agree & abide by the above condition and all these terms & condition will be a part of agreement between Central State Farm, Jawalgera and me. The agreement is signed by me without any prejudice/pressure/before the witnesses in full conscience.

I/We sign this contract.

Form for Technical Bid

Tender Notice: No.4 (15)/CSF/JWL/Prod./2021-22

Date – 03.11.2021

Tender opening Date – 18.11.2021

**The Farm Director,
National Seeds Corporation Limited,
Central State Farm, Jawalgera,
Tq. Sindhanur, Distt. Raichur,
KARNATAKA-584143.**

Subject: Tender form for supply of labour to carry out various processing and packing operations during the year 2021-22

Particulars of tenderer

1. Name of Tenderer(Sri/Smt): _____
2. Permanent
Address: _____

_____ (Copy of address proof must be enclosed)
3. Telephone No. _____ Mobile No. _____
4. PAN No. _____ (Copy must be enclosed)
5. GST No. _____ (Copy must be enclosed)
6. ESI Registration No. _____ (Copy must be enclosed)
7. PF Registration No. _____ (Copy must be enclosed)
8. ID No. (Voter ID/ Aadhar Card, etc.) _____ (Copy must be enclosed)
9. Registration details with labour department _____ (Copy must be enclosed)
10. Labour contractor licence _____ (Copy must be enclosed)
11. Tender Fees deposit details _____ (Copy must be enclosed)

Signature of the tenderer

Name: _____

FINANCIAL BID

| Sl.No | Item of Work | Rate(Rs.Incl.all tax) |
|-------|---|--------------------------|
| 1 | Processing of field crops | Rs... .. per qtl |
| 2 | Processing of Vegetable crops | Rs... .. per qtl |
| 3 | Loading & Un-loading | Rs... .. per qtl |
| | Packing | |
| 4 | 1 to 2 Kg cloth bags | Rs... .. per qtl |
| 5 | 3 to 4 Kg cloth bags | Rs... .. per qtl |
| 6 | 5 to 7 cloth bags | Rs... .. per qtl |
| 7 | 10 Kg to 20 Kg Jute/HDPE Bags | Rs... .. per qtl |
| 8 | 20 to 25 Kg Jute/HDPE bags | Rs... .. per qtl |
| 9 | 30 to 50 Kg Jute/HDPE bags | Rs... .. per qtl |
| 10 | Cob sorting & shelling | Rs... .. per qtl |
| 11 | Gunny bags Bundling(50 Nos. each bundle) | Rs... .. per Bundle |
| 12 | De-stacking, labeling & stitching of bags and writing of lot Nos. | Rs... .. per qtl |
| 13 | Cloth bag writing | Rs... .. per Nos |
| 14 | Gunny bag and HDPE bags writing | Rs... .. per Nos |
| 15 | Processing of Jute & Till | Rs... .. per qtl |
| 16 | Processing Safflower, Sorghum & Sunflower | Rs... .. per qtl |
| 17 | Colour coating of seeds and Treatment of seeds | Rs... .. per qtl |
| 18 | Packing in 10 Grams to 100 grams poly pouch | Rs... .. per pouch |
| 19 | Packing in 101 grams to 250 grams poly pouch | Rs... .. per pouch |
| 20 | Packing in 251 grams to 500 grams poly pouch | Rs... .. per pouch |
| 21 | Packing in 501 grams to 1 Kg poly pouch | Rs... .. per pouch |
| 22 | Packing in above 1 kg to 2 Kg poly pouch | Rs... .. per pouch |
| 23 | Packing in 3 to 5 Kg poly pouch | Rs... .. per pouch |
| 24 | Miscl.Work (Per Man-days per day) | Rs... ..Man-days per day |
| 25 | Re-processing | Rs... .. per qtl |
| 26 | Sweeping in go down (30 X 30) | Rs... ..per 30x30 mtr. |
| 27 | Stacking | Rs... .. per qtl |
| 28 | Inter go down stack shifting | Rs... .. per qtl |
| 29 | Un-loading of produce received from the field | Rs... .. per trolley |
| 30 | Sticker on poly pouches (10 grams to 5 Kg packing size) | Rs... .. per pouch |
| 31 | Pre-cleaning of Raw seeds | Rs... ..per qtl |
| 32 | Printing on Pouches/Tags/Labels(Domino Printer) | Rs... .. per Nos |
| 33 | Sealing of Poly pouches (10 grams to 5 Kg packing size) | Rs... .. per pouch |
| 34 | Cleaning of Gunny bags | Rs... .. per bag |
| 35 | Stamping on labels | Rs... .. per Label |
| 36 | Stamping on Cloth Bags and HDPE Bags | Rs... .. per bag |
| 37 | Stitching of Gunny/HDPE bags | Rs... ..Per bag |
| 38 | Double packing of HDPE bags | Rs... .. per bag |
| 39 | Writing of Buckram purchi | Rs... .. per 100Nos |
| 40 | Spraying per godown | Rs... .. per Godown |
| 41 | Fumigation per stack | Rs... ..per qtl |
| | Handpicking Crop wise | |
| 42 | Bengal gram | Rs... .. per qtl |
| 43 | Safflower | Rs... ..per qtl |
| 44 | Sorghum | Rs... .. per qtl |
| 45 | Maize | Rs... ..per qtl |
| 46 | Millet | Rs... .. per qtl |
| 47 | Bhindi/Vegetables | Rs... ..per qtl |
| | Winnowing Centre operation | |
| 48 | Drying of produce at winnowing centre (Per quintal) Paddy Crops | Rs... .. per qtl |
| 49 | Drying of produce at winnowing centre (Per quintal) other Crops | Rs... ..per qtl |
| 50 | Cleaning of produce at winnowing centre (Per quintal) | Rs... .. per qtl |
| 51 | Bagging and weighing of produce at Winnowing centre (Per quintal) | Rs... ..per qtl |