



नेशनल सीड्स कारपोरेशन लिमिटेड
(भारत सरकार का उपक्रम)
बीज भवन, पुसा परिसर
नई दिल्ली-110 012 (भारत)

NATIONAL SEEDS CORPORATION LTD.
(A Government of India Undertaking)
BEEJ BHAVAN, PUSA COMPLEX
NEW DELHI-110 012 (INDIA)

16(8)/NSC-HQ/ PHOTOCOPIER/2021-22

Date: 08.02.2022

M/S

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Subject : "Invitation for sealed Quotations for Purchase of Canon B/W Digital Photocopier machine IR -2006N with DADF Duplex.

Sir/Madam

National Seeds Corporation Ltd invites sealed quotations from the authorised dealers/ reputed parties of **Canon brand photocopiers** to submit most competitive quotation at above office The detail as per the detail given below:-

Sl. No.	Description of items	Qty	Unit	Rate	Amount
01	Canon B/w Digital Photocopier Machine IR-2006N with DADF with Duplex Having Following specification:- Copy/Print/Color Scan to Folder /Scan to Mail Specification :- Network Printing, Network Scanner Printing Technology Laser Wi-Fi printing, Mobile Printing, Duplex Printing, DADF Feeder; Paper size A4/A3/LGL, RAM: Size:- 512, Multiple Copies 1 to 999 sheets Magnification 25% to 400% (1% increment), Stack Bypass: 50 sheets One Paper Tray: 250 Sheets, Copy Speed image IR 2006N 20ppm (All specification as per brochure of Canon IR2006N)	2 nos.	each		
	Total amount inclusive of GST.				

GENERAL RULES AND GUIDANCE FOR INVITING OF QOUTATIONS

1. The unsealed and conditional tenders/quotations are liable to be summarily rejected.
2. Cutting/Overwriting in the offer must be avoided as may lead to cancellation of tender.
3. The party should quote the rates in figures as well as in words.

4. The rate quoted by the parties for the above item shall be inclusive of applicable GST.
5. Parties should clearly indicate the Guarantee period of the photocopier machine.
6. The parties shall keep their offers open for a period of 90 days from the date of opening of quotations.
7. The payment of the photocopier machine will be released by the NSC after receipt of photocopier machine as per procedure.
8. All disputes in relation to the quotation, or the interpretation of any of their terms or implementation there of or arising out of or concerned directly or indirectly with the contractor/party shall be decided by the CMD of the Corporation and decision of CMD shall be final and binding.
9. Sealed quotation may be submitted at the above address up to **18.02.2022** by 3:00 PM and the same will be opened at 3:30PM on the same day in the presence of intending parties.
10. The Corporation reserved the right to accept or reject any or all the quotation without assigning any reason thereof.

Yours sincerely,

(Pramod Kumar)
Consultant (Engg) Elect