

NATIONAL SEEDS CORPORATION LIMITED

(A GOVERNMENT OF INDIA UNDERTAKING-MINIRATNA COMPANY)

SECTOR-V, BLOCK-AQ, PLOT NO. 12,

SALT LAKE, KOLKATA-700091 (West Bengal)

(CIN NO: U 74899 DL 1963 GOI 003913)



TERMS & CONDITIONS OF E- TENDER/ CONTRACT FOR

NAME OF WORK: - APPOINTMENT OF ANNUAL TRANSPORTER ON ALL INDIA BASIS BY ROAD

TENDER SHOULD BE SUBMITTED IN TWO BIDS SYSTEM ON LINE ONLY

PRE BID MEETING DATE & TIME : 18.08.2022 AT 14:30 HOURS

PRE BID MEETING PLACE: NSC RO KOLKATA OFFICE

TENDER DOCUMENT AVAILABLE FOR ONLINE SUBMISSION: from 06.08.2022 to 27.08.2022

UP TO 13:30 p.m. on NSC e-Portal: <https://indiaseeds.enivida.com>

OPENING OF TENDER (TECHNICAL BID): Dated on 27.08.2022 at 14:30 Hours

COST OF TENDER FORM: Rs. 1180/- (Rupees One Thousand One Hundred and Eighty only) incl. taxes to be paid online only.

Contact details:

Particulars	Telephone	E-mail	Fax
H.O. New Delhi	011-25845525	mm@indiaseeds.com	011-25841337
Regional Office – Kolkata	033-23671077	nsc.kolkata.ro@gmail.com rm.kolkata@indiaseeds.com nsc.kol.marketing@gmail.com nsc.kol.mm@gmail.com	033-23671076
Web Site	www.indiaseeds.com		
NSC e-Portal	https://indiaseeds.enivida.com		

**NATIONAL SEEDS CORPORATION LIMITED
(A GOVERNMENT OF INDIA UNDERTAKING)
SECTOR-V, BLOCK-A-Q, PLOT NO. 12,
SALT LAKE, KOLKATA-700091 (WEST BENGAL)
(CIN NO: U74899DL 1963GOI003913)**

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**NATIONAL SEEDS CORPORATION LIMITED
(A GOVERNMENT OF INDIA UNDERTAKING)
SECTOR-V, BLOCK-A-Q, PLOT NO. 12,
SALT LAKE, KOLKATA-700091 (West Bengal)
(CIN NO: U74899DL 1963GOI003913)**

Notice Inviting E-Tender

No. Mktg-26/NSC:KOL/2022-23/

Date: 06.08.2022

National Seeds Corporation Ltd. (NSCL) , Regional Office , Kolkata-700091 (West Bengal) invites online e- tenders (in Two Bid Systems) from the reputed Transport Companies with good reputation and having no record of defaulting transport jobs for transportation of seeds / packing materials/ any other materials **by road** from different lifting points to different delivery points on all India basis. The transportation work will be valid for the period of one year and this work will be effective from the date of agreement/issue date of work order. The approximate value of the job is Rs. 2 Crores Per Annum.

Sr. No.	Particulars	Description
1	Name of Work	Appointment of Annual Transporter on all India basis by road
2	Estimated cost	Rs. 2 Crores per Annum
3	Period of Work/Contract	One year w.e.f. the date of agreement/issue date of work order
4	Earnest Money Deposit (EMD)	Rs. 2,00,000/- (Rupees Two Lakh only) to be paid online
5	Security Deposit	Rs. 10,00,000/- (Rupees Ten Lakh only) to be paid online <u>[EMD of Rs. 2,00,000/- (Rupees Two Lakh only) will be adjusted as Security deposit]</u>
6	Date of Issue and Publication of Tender Document	06.08.2022
7	Last Date & Time for submission of tender	27.08.2022 up to 13:30 hours
8	Date & Time for opening of Technical Bids	27.08.2022 at 14:30 hours

- Tender document will be available on NSC e-Portal: <https://indiaseeds.enivida.com> up to 27.08.2022 till 13:30 hours for submission.
- The eligibility criteria for participation are given in the tender document.
- The validity of the tender is for 90 days from the date of opening of the tender.
- Parties participating for Tender, EMD should be submitted online along with cost of tender document.
- Technical bid may be opened on 27.08.2022 at 14:30 hours. Price/Commercial/Financial bid will be opened on suitable date & time.
- Tenderers should submit both Technical bid and Price/Commercial/Financial bid strictly as per instructions, which has given in the tender documents.
- The Tender, not accompanied with requisite amount of EMD & Tender cost and not submitted as per instructions contained in the tender document are liable for rejection.
- Micro, Small and Medium Enterprises (MSMEs) registered with NSIC for the quoted item under single point registration scheme are exempted from payment of cost of tender document and EMD as well as entitle to avail the benefit of Public Procurement Policy for Micro, Small and Medium Enterprises (MSMEs) 2012, according to the policy approved in the NSCL subject to furnish documentary proof in support of their claim along with their request.
- The Corporation reserves the right to accept or reject any/all tenders without assigning any reason whatsoever and decision of the Corporation shall be final and binding on tenderer.

Regional Manager

INSTRUCTIONS TO BIDDER – ONLINE MODE

1. Bidders/Vendors/Suppliers/Contractors must get themselves registered on the portal for participating in the e-tenders published on <https://indiaseeds.enivida.com> by paying the charges of Rs. 2360/- (Inclusive taxes) per year.
2. Bidders must provide the details of PAN number, registration details etc as applicable and submit the related documents. The user id will be activated only after submission of complete details. The activation process will take minimum 24 working hour's enividahelpdesk@gmail.com
3. Bidders must have a valid email id and mobile number.
4. Bidders are required to obtain Class 3 Digital Certificates (Signing & Encryption) as per their company details.
5. Once bidder DSC is mapped with the user id, the same DSC must not be used for another user id on the same portal. However bidder can update the digital certificate to another user id after unmapping it from the exiting user id.
6. Bidders now can login with the activated user Id & DSC for online tender submission process in this portal.
7. Bidders can upload required documents for the tender well in advance under My Documents and these documents can be attached to the tender during tender participation as per the tender requirements. This will save the bid submission duration/time period and reduce upload time of bid documents.
8. Bidders must go through the downloaded tender documents and prepare and upload bid documents as per the requirements of the department.
9. Once the bidders have selected the tenders they are interested in, Bidders will pay the processing fee Rs 550/- per tender (NOT REFUNDABLE) by net-banking / Debit / Credit card then Bidder may download the Bid documents etc. Once Bidders will pay both fee tenders status will be shown “form received”. This would enable the e- tender Portal to intimate the bidders through e-mail in case there is any corrigendum issued to the tender document.
10. Bidders are advised to read complete BoQ/SoQ/Price Bid/Financial Bid and Terms & Conditions before quoting rates in the bid document.

11. Any modification/replacement in BoQ/SoQ/Price Bid/Financial bid template is not allowed. Bidders must quote only in predefined fields in the bid sheet and save the bid sheet. After saving, the same bid sheet must be uploaded in the portal.
12. Bidders must pay required payments (Tender fee, EMD, Tender Processing Fee etc) as mentioned in the tender document, before submitting the bid.
13. Bidders are recommended to use PDF files for uploading the documents. Only price bid sheet will be in Excel format.
14. The bidders must ensure to get themselves registered on the portal at least 1 week before the tender submission date and get trained on the online tender submission process. For tender submission and registration process bidders are advised to refer respective manuals on website. Tender inviting Authority/Department will not be held responsible for any sort of delay or the difficulties faced during the submission of bids online by the bidders due to local issues like internet connectivity/PC speed/etc...
15. Offline Submission of bids/documents/rates by the bidders will not be accepted by the department, under any circumstance.
16. After final submission of the bid, a confirmation message and bid submission acknowledgement will be generated by the portal. The bid submission acknowledgement contains details of all documents submitted along with bid summary, token number, date & time of submission of the bid and other relevant details. Bidder can keep print of the bid submission acknowledgement.
17. If bidder is resubmitting the bid, bidder must confirm existence of all the required documents, financial bid and again submit the bid. Once submitted, the bid will be updated.
18. Submission of the bid means that the bid is saved online; but system does not confirm correctness of the bid. Correctness of the bid will be decided by tender inviting authority only.
19. The time displayed in the server is IST (GMT 5:30) and same will be considered for all the tendering activities. Bidders must consider the server time for submission of bids.
20. Bid documents being entered by the Bidders/Vendors/Contractors will be encrypted at the client end and the software uses PKI encryption techniques to ensure security/secrecy of the data. The submitted bid documents/data become readable only after tender opening by the authorized individual.

Thank You

Technical Support - Phone: 9355030617, 8448288980

Tel: 011-49606060

Email ID - enividahelpdesk@gmail.com

**TERMS AND CONDITIONS FOR APPOINTMENT OF ANNUAL TRANSPORTER ON ALL
INDIA BASIS BY ROAD**

1. EARNEST MONEY & SECURITY DEPOSITS:

The Transporter will have to deposit **Rs. 2,00,000/- (Rupees Two Lakh only)** towards Earnest Money Deposit (**EMD**) at the time of submitting the tender in online. Upon acceptance of the tender, published by NSC Ltd, the successful tenderer will also have to remit **Rs. 10,00,000/- (Rupees Ten Lakh only)** towards **Security Deposit**. These deposits are not entitled for any interest. The security deposit will be made by RTGS/NEFT/any other online methods or a DD/Bank guarantee **in favour of “NATIONAL SEEDS CORPORATION LIMITED” drawn on State Bank of India Group of Banks or any Nationalized Banks**. Upon acceptance of the tender, published by NSCL **Rs. 10,00,000/- mandatorily deposited by the party as security deposit within 15 days after issuing of work order and EMD of Rs. 2,00,000/- (Rupees Two Lakh only) will be adjusted as Security deposit**. Whenever the Security Deposit falls short of the stipulated amount, the transporter will make good the deficit, so that the deposit at any point of time remains intact at Rs. 10,00,000/- (Rupees Ten Lakh only). NSCL reserves the right to forfeit the Security Deposit (in part or full) in the event of failure of the transporter to comply with the terms of contract. The Security Deposit or such part thereof has not been forfeited or adjusted will be refunded to the transporter only on expiry of the contract and on satisfactory completion of the work under the agreement and on production of no due / no demand certificate from the consignor unit of NSCL relevant to the contract period and after deducting the outstanding dues, if any, against the transporter on account of shortages, damages, delayed delivery etc. NSCL reserves the right to forfeit the Security Deposit in the event of failure of transporter to produce acknowledgement copies of the lorry receipts / consignment notes from the consignees or execute the transportation job to the NSCL's satisfaction.

2. EXECUTION OF THE AGREEMENT:

- A. This agreement entered into will be **valid for one year w.e.f. the date of agreement/issue date of Work order.**
- B. The contract may be further extended beyond 1 year (if required so) for a period up to 3 months on mutual consent from both side.
- C. The agreement to which these “Terms and Conditions” form part shall be in force till the job for which transporter has been engaged is completed to the entire satisfaction of NSCL. This can be extended upto three months on mutual consent in writing.

3. BOOKING OF CONSIGNMENTS, VOLUME OF WORK AND ALLOTMENT:

- A. The consignment of NSCL's goods will normally contain seeds or other goods such as Certification/Treatment/Labeling / Packing Material, etc. NSCL may specify the same.
- B. It should be understood by the transporter that NSCL's goods are of such nature that the same can be damaged in transit due to various factors and after having understood the same, the transporter shall be responsible for delivering the goods without deterioration in quality for any reasons whatsoever and to compensate any loss that NSCL may suffer on that account. **NSCL's losses are deductible from the bills of the transporter and /or from the amount of Security Deposit** and while doing so the transportation charges will also be proportionately disallowed for such of the quantities reported short / damaged. In the event of NSCL's loss exceeding the amount of the Security Deposit and the bills which may be payable to the transporter the latter will pay the amount on demand by NSCL without any dispute.
- C. NSCL does not guarantee any specific volume of work at any time during the period of the agreement. The agreement itself does not confer any right on the transporter to demand that the entire work should necessarily or exclusively be

entrusted to him. **NSCL reserves the right to appoint one or more transporter and distribute the work among them proportionately** and no claim for compensation will lie against NSCL on account of such division of work. No transporter can demand division of work but NSC may empanel/award more than one transporter at L-1 rates so that the movement of seeds is not hampered due to non-availability of trucks.

D. All the bookings will be on “TO BE BILLED” basis. The freight charges shall be on per MT per KM basis inclusive of the loading, unloading, statistical and bridge crossing charges and any other charges, consignments loaded.

E. The Freight will be paid on actual quantity and actual distance basis.

F. The bidder has to submit 2 Financial Bids [see page no. 15 & 16]-:

(i) For Light weighted seeds (Groundnut, Sunflower, Vegetable seeds packed in cartoon box, etc.), Packing materials (i.e. HDPE bags, Jute Bags, Non woven bags, Cotton cloth bags, etc.) or any kind of Treatment materials (i.e. Culture Packets, Thiram, Carbendazim, etc.) [Annexure-II]

(ii) For Heavy weighted seeds (All kinds of seeds except which come under Light weighted seeds) [Annexure-III]

G. The transporter will ensure that:-

(i) “Hooks” are not to be used for handling the bags.

(ii) The trucks should be covered with double tarpaulins which are perfectly water proof & leak proof and should be in sound condition to avoid damage by rain or any other natural calamities.

(iii) The consignment will never be exposed or kept open.

(iv) The entire transportation is made only by road and not by any other mode of transportation.

H. Truck-wise (Single/Multiple destinations) billing is to be done separately with proper acknowledgement of delivery by the consignee with Rubber Stamp for all consignments.

I. No overlapping claim be made for using same truck on same date and on same route.

J. In case of shortage during transportation, the same may be recovered from the transporter @ of sale price of seed including tax, if any.

K. The Transporter will collect the goods from the godown and storage location as required by NSCL from time to time on each occasion without any extra charge and loading & unloading charges to be borne by the transporter.

L. At the bottom of each bill the transporter has to mention/certify that they have not raised the invoice in the past for the noted consignment in that invoice.

4. ARRANGEMENT OF TRUCKS AND PLACEMENT:

A. The transporter will ensure that vehicle/Truck entering into the NSC premises should have necessary/ all the required documents as per RT act like valid pollution control certificate, RC, Road permit, etc.

B. The job order will be issued by the concerned Area Manager according to the requirement.

C. It is the duty of the transporter to place the truck or vehicle for movement of seeds as per order issued by the concerned Area Manager. The transporter has no right to demand for placing the truck of his own choice and demanding quantity for higher or lower as per his convenience.

D. The transporter will make available the trucks and lift the consignment within 24 (Twenty Four) hours of intimation by NSCL through e-mail. The concerned Area

manager/NSC official would be at liberty to engage another transporter if the successful tenderer failed to provide the truck within the stipulated period. It may be ensured that the entire consignment under the agreement is lifted within the dates intimated by NSCL on each occasion. if the transporter fails to lift the stocks within 24 hours of NSCL's intimation, NSCL may impose a penalty for delayed lifting at the rate of two percent of the freight charges per day per truck up to a maximum of two days beyond which it shall be open for NSC to transport the goods through any other transporter. In that event, if NSCL has to pay more than the amount payable to the transporter under this contract, the excess amount paid shall be recovered/adjusted by NSCL from the amount and security deposit at the credit of the transporter. The receipt from the other transporter for payment by NSCL on account of transporting the goods through them shall be conclusive evidence of the amount so paid and the transporter under this contract shall without any dispute pay the excess amount either in cash/ accept recovery/adjustment from the amount at his credit.

- E. All consignments will be booked on “**Carriers Risk**” and LR / GN/ CN printed with “CARRIERS RISK” should be affixed on all the copies of Lorry Receipts / Goods Notes/Consignment Notes.
- F. If the transporter fails to provide the lorry as per the schedule mentioned in the job order then a reminder mail / letter may be sent by the concerned Area Manager of NSC. If the lorry is still not provided by the transporter, then NSC may place the Lorry from other transporter. In that case, the difference charge and also the penalty noted in the Clause No. 6 will be recovered from the transporter.

5. TRANSSHIPMENT:

- A. No transshipment is allowed in between the destinations. For any reason such as breakdown, accident etc. if the truck is stranded beyond reasonable limits, the transporter should make alternative arrangements for safe transportation of the goods by road within the delivery time limit prescribed already. Except the extraordinary justifiable situation such as accident, break-down, road blockage etc. no transshipment is allowed i.e. the truck received by the consignee should be the same as that into which the stock was loaded by the consignor as indicated in the LR. If and when transshipment is resorted to and the truck number is changed, the transporter shall justify the same to NSCL's satisfaction for delay/damages on account of transshipment not accepted by NSCL, penalty shall be twice the penalty prescribed for normal delay/damages. *The transit period is 300 Km per day.*

6. PENALTY FOR DELAY:

- A. The transit period specified in clause 5 shall be deemed to be the essence of the contract. The said period shall be legibly written on the LR/GC both in words and numbers. If the transporter fails to deliver the consignment within the time limit as specified by the NSCL, then NSCL shall have the right to levy a penalty as follows for delayed delivery.

Sr. No.	No. of days beyond the transit period	Percentage of the freight Charges as penalty per day of delay per truck
01	For the delay up to 50% of the transit period or part thereof	2% of the freight per truck per day of delay
02	For the delay of beyond 50% of the transit period of part thereof	2% of the freight per truck per day of delay up to 50% of the transit period plus 10% of the freight per truck per day on the delay beyond 50% of the transit period

- B. If any case total penalty would not exceed the total freight per truck.
- C. The transporter will not withhold the delivery of the consignment for any reason

whatsoever, and shall be solely responsible for any loss that NSCL may sustain on account of such NON delivery of the consignment at the destination. The transporter shall bear the entire cost of the seed and packing material in full at the NSCL's prevailing sale price along with the damages liable for payment by NSCL on the consignment due to NON supply of seed to seed user/indenters. For other goods the transporter will pay the entire cost of the goods and the packing material.

7. COLLECTION OF DOCUMENTS:

- A. The transporter will be entirely responsible for obtaining the permits, way bills, sales tax forms, etc. (if any) wherever necessary such as for inter State entry / free passage etc. Failure to obtain these forms from the consignor and the resultant delay will be entirely at the risk of the transporter and NSCL is not liable to pay any charge on account of detention, storage etc. enroute for want of any permit clearance.
- B. A clear acknowledgement should be obtained on the back side of LR with seal and signature and date of delivery from the consignee to whom the seed was booked. Material delivered wrongly not according to NSC dispatch orders, the same will at Transporter's risk and responsibility.

8. TERMINATION OF CONTRACT:

- A. The terms and conditions as stated above shall be binding on the NSCL and the transporter and their relationship shall be governed by the same. ***NSCL shall have the right to terminate the contract at any time during its tenure after giving 10 days notice to the transporter without assigning any reason whatsoever and transporter will not be entitled to question the termination nor will be entitled to any compensation on this contract.***
- B. In the event of transporter being adjudged insolvent or going liquidation or winding up his business or failing to observe any of the provisions of the contract or is convicted or punished under the provisions of any statute, NSCL, shall be at liberty to terminate the contract without prejudice to any other rights or remedies under contract and to get the work done for the unexpired period of the contract at the Risk and cost of the transporter and to claim from him any resultant loss sustained or costs incurred.

9. DETENTION:

- A. No detention charges will be payable for the first 24 hours of detention of trucks at the originating station or at the destination station. For detention beyond 24 hours NSCL may pay detention **charge @ Rs. 500/- per day per truck.**

10. DIVERSION:

In case, the consignee noted in the Road challan/LR request to deliver the consignment at the nearby next destination, then the transporter will obey such instructions after getting the confirmation through mail/letter from the concerned Area Manager of NSC. In such cases, extra distance from the original noted destination to the new destination point will be added with the distance and payment will be released for the entire total distance at the same rate/slab thatof beginning destination point.

11. PAYMENT:

- A. **Octroi tax if any paid by the transporter will be reimbursed by the consignor on production of the relevant receipt only on normal rates without penalties. NSCL will however not make any separate payment on account of insurance if arranged by the transporter.**

- B. *The payment towards freight charges will be made after calculation of distance (in Kilometer) strictly based on shortest Road Distance basis as per Google MAP. In case the destination station is not located on Google Map, the supplement distance will be worked out on the basis of road map of India/motoring guide of India Book duly certified by concerned Area Manager.* If the order for two or more point of delivery the distance will be calculated for last delivery point for total quantity mentioned in the order. *The transit time is to be calculated @ 300 Km per day. Distance will be calculated from loading point to unloading point on the basis of NSC's Road Challan.*
- C. Transporter should ensure to submit Original LR and original acknowledgement showing number of bags acknowledged, date of delivery with seal and signature of Consignee office along with the Invoice.
- D. The bills to be submitted by the transporter to Regional Office, Kolkata along with copy of the job order for release of payment.
- E. The Payment will be made by account payee cheque in favour of the transporter or through RTGS/NEFT/any other online mode (for this the transporter has to give details of A/C Number with bank branch Name and IFS Code on the letter head with cancelled cheque) on the basis of the actual net weight of the Goods stated in the lorry receipt/NSC's Road challan at the time of loading on production of the certificate of receipt of the goods from the consignee. The cost on account of shortage in the consignment, the penalty for the late delivery of the consignment and value of damages to the consignment will be deducted by the consignor before making payment to the transporter.
- F. NSCL reserves the right to deduct the TDS, as per the income tax Act 1961, from the bill amount which is due to the transporter according to the provisions of sec. 194 C of the said act and rules framed there under as in force.
- G. *If the consignment is delivered at some other destination unless otherwise permitted by NSCL in writing/ through e-mail, NSCL will not pay the freight charges to the transporter for the extra charge.*
- H. *NSC may instruct to the transporter through Job Order to club the smaller quantity consignments of 2-3 nearby destinations of the same route. In that case, the distance from the source point to the last destination point will be calculated and to be paid for that much distance and gross quantity (i.e. the total qty. of 2-3 destinations) slab.*

12. ARBITRATION:

- A. *In case any dispute arises between NSC and the other party due to any term or matter, both the parties will opt to resolve it through mutual understanding and discussion. In case, dispute remains even after discussion, then it shall be binding upon parties to resolve issue under the provisions of Arbitration & Conciliation Act, 1996 as amended from time to time. Under this provision, the Chairman-cum-Managing Director, National Seeds Corporation Limited with the concurrence of both the parties shall appoint Sole Arbitrator to resolve this dispute through arbitration before going to court of law. The Arbitration shall be conducted at New Delhi and shall be English Language. The court of Delhi shall have the jurisdiction.*

13. FORCE MAJEURE:

- A. For purpose of this clause means an event beyond the control of transporter and not involving the transport fault or negligence and forcible. Such events may include, but are not limited to, acts or corporation either in sovereign or contractual capacity war, revolutions, fire, floods, epidemics, quarantine restrictions.
- B. *If a force majeure situation arises, transporter will promptly notify in writing of such conditions and causes thereof within 48 hours. Unless otherwise directed by the*

transporter in writing, the transporter will continue to perform its obligations under the contract as far as is reasonable practical and will seek all reasonable alternative means of performance not prevented by force majeure.

14. DELIVERY OF CONSIGNMENTS:

- A. *The consignment will be delivered by the transporter at the consignee's address at the specified destination on door delivery basis during office hours i.e. 10:00 hrs. to 17:00 hrs on working days within the transit periods of 300 Km per day.*
- B. The transit period is exclusive of the days of lifting (loading) and delivery (unloading). If the delivery outside office hours or on holidays is anticipated, the transporter will inform the consignee, in writing at least 48 (Forty Eight) hours in advance about such delivery to enable the consignee to make required arrangements. However, neither the consignee nor the consignor will be responsible if arrangements are not made by the consignee for taking delivery of the consignment after the office hours or on holidays.

15. SLAB OF DISTANCE:

- A. *All the booking will be on "TO BE BILLED" basis. The freight charges will be based on per MT per Km basis including Loading, Unloading charge or any other charges as per our slab system mention in "FINANCIAL BID".*
- B. *The Fright will be paid on actual quantity and actual distance basis.*

16. HIKE IN THE PRICES OF FUEL:

- A. *There will be no consideration for the increase of transportation charges due to increase in price of diesel for the first 6 months of the contract but after 6 months, the committee may review the price of diesel for every 2 months and accordingly revise the transportation rate both in upward and downward.* In case of any increase or decrease in the price of diesel, the rates will be adjusted on the basis of 1 liter equal to 4 Km. which means for every 40 paise increase in diesel 1 paise per Km per MT will be allowed to the transporter as an increase & will be reduced in case of reduction. The retail price of diesel will be taken into account on the day just after the end of 6 months of the contract of this tender and this day will be taken as the base rate for the calculation.

17. ADDITIONAL TERMS & CONDITIONS:

- A. Tender not accompanied with requisite amount of EMD & Tender cost and not submitted as per instructions contained in the tender document are liable for rejection.
- B. The successful Tenderer has to complete all the formalities of Annual Transport Contract Agreement within 15 (Fifteen) days from the date of issue of work order. In case Tenderer fails to comply in signing the agreement with NSCL, then NSCL reserves the right to forfeit the EMD.
- C. Details of the transport establishments, shops, branches with their address, phone no., Fax no. etc., shall be furnished.
- D. The transporter may furnish the name and address of branch office / agent at the places where NSCL has its office.
- E. Past experience of the transporter for executing similar nature of job in respect of transportation of seeds shall be furnished.
- F. Statutory requirement should be complied time to time.
- G. Transporter's Shops and Establishment Act Certificate shall be submitted along with the tender.
- H. It is the duty of the transporter, as per the Terms and Conditions of the agreement, the

trucks have to be placed according to the quantity mentioned in the Job Order & Locations. He has no right to demand for placing the truck of his own choice and demanding quantity for higher or lower as per his convenience.

- I. *At present as per the GST rule/Service Tax Act introduced by Govt. of India, the Service Tax/GST is exempted for transportation of Seeds and this may change if Govt. of India modifies the same also it will be informed to you accordingly. The Transporter should offer/quote his/their rates exclusive of Service Tax/GST. Submission of invoice will be as per Service Tax rules. TDS will be deducted as per income tax rules. Whereas, on transportation of other items (such as Packing materials-HDPE bags, Cotton cloth bags, Non-woven bags, Poly pouches, etc. of different sizes/capacities and Agro-chemicals) applicable GST for transportation should be charged and also be payable to transportation.*
- J. Invoice shall be submitted with all supporting within 30 (Thirty) days of the completion of consignment's delivery.
- K. (i.) After allotment of works, the material should be lifted within 24 (Twenty Four) hours as the case may be, to avoid penalty.
(ii.) Authorized representative of the transporter should prepare the Challan / Bilty during movement of materials.
(iii.) Trucks should have insurance papers and it should be submitted to respective NSCL's Office before loading.
(iv.) The transporter should have the capacity to place 5 – 10 trucks at a time, as and when approached by NSCL's officials.
(v.) Loading should be done as per the capacity of the truck as approved by Govt. of India.
- L. Quotations should be submitted as per prescribed proforma otherwise it may be rejected without assigning any reason.
- M. **The party has to submit self declaration along with tender on 100 Rupees Non-Judicial stamp paper that he is not blacklisted by any Govt. / Non-Govt. agencies during last 3 years.**
- N. (i.) **Tender may have to be submitted in two parts –**
(A) Technical Bid –Annexure-I, (B) Commercial/Financial/Price Bid- Annexure-II & III.
(ii.) **Technical Bid:** Trade License (Photocopy), PAN Card (Photocopy), GST Registration (Photocopy), Aadhaar Card (Photocopy), Voter Card (Photo Copy), etc. must be submitted as per tender terms.
(iii.) **Financial / Commercial Bid:** Rates to be quoted per M.T. per Km (as per Slab) on all India basis and must be submitted in the given format.
(iv.) **No cutting, overwriting, etc. will be allowed in the submitted tender document.**
(v.) The transporter should have good reputation and have no record of defaulting transport job, Management reserves the right to accept or reject any or all the tenders without assigning any reason whatsoever.
- O. Only MSMEs are exempted for payment of tender fee and EMD subject to valid documentary proof of registration with NSIC.
- P. Participants should go through the Tender Terms and Conditions before submitting this tender.
- Q. EMD of unsuccessful tenders will be refunded within 30 days of tender on request through application.
- R. Financial bid will be opened for those parties only who qualify in Technical bid.
- S. Terms and Conditions should be mandatorily signed by the authorized signatories of the Firm / Company or Organization and further it will become the part of Agreement.
- T. All the details pertain to Technical and Financial Bid should be given very precisely in the prescribed format.

- U. Conditional Tender will not be accepted.
- V. *NSC may negotiate the price of from the LI party, if the committee find that the rate is not reasonable. Similarly, if the rate for any slab is received same from two or more than 2 parties then negotiation letter will be issued to all the parties for such slabs and the work may be awarded to the party quoting the lowest in their negotiated offer letter.*
- W. All participants should mandatorily submit a self declared certificate that they have read all **Terms and conditions** and **Annexure-I** which will become the part of agreement and read it carefully as well as agree for the same on Rs.100/- stamp paper.
- X. The tenderers are clearly advised to go through the terms & conditions carefully before filling the tenders. National seeds Corporation Ltd, Kolkata, will not be responsible for any mistakes / error committed by the tenderers in filling of the tenders.
- Y. All the required documents must be attached as per the format of technical bid as well as checklist for Technical Bid. [*See Annexure I & VI*]
- Z. On satisfactory performance and completion of the contract in all respect, the EMD / Security deposit will be returned to the transporter on the presentation of no due certificate from the units of the concerned zone.
- AA. *In case of the weight slab 0-2 MT, if the dispatch able qty. is 0.1-10 Qtl., then minimum guaranteed weight will be 10 Qtls., whereas, in case the dispatch able qty. is 10.1-20 Qtls., then the minimum guaranteed weight will be 20 Qtls. For other weight slabs, the payment will be made for the actual qty. of consignments and the minimum guaranteed distance will be 50 Km.*
- BB. *It is mandatory for all the parties to quote their rates in all the weight and distance slabs.*
- CC. *During pre-bid meeting with transporters, if any justifiable/acceptable points come to the committee, then the same may be incorporated through corrigendum after approval from the competent authority. Corrigendum (if, any) will be published only on NSC website.*

Addresses of Sub Units and Farms under Regional Office, NSC, Kolkata

- 1) Area Office, Salt Lake, **Kolkata**: Block – AQ, Plot No. – 12, Sector – V, Kolkata – 700 091, Ph: 033 – 2367 1077 West Bengal.
- 2) Marketing Centre, **Malda**: Ph.0353-2435391, (West Bengal)
- 3) Seed Production Centre **Midnapur**: Vill.-Kuikota, PO- Abash, District– West Midnapur, Pin-721101, Ph: 03222 – 275050.West Bengal.
- 4) Area Office, **Siliguri**: Pradhan Bulding, Hakimpara, Siliguri, Dist.-Darjeeling, Pin-734401, Ph: 0353 – 2435391.West Bengal.
- 5) Area Office, **Guwahati**: 6th Mile, Panjabari Road, Guwahati -781037, Ph-0361-2332896. Assam.
- 6) Area Office, **Bhubaneswar**: 150, Industrial Estate, Mancheswar, Bhubaneswar, Odisha, Pin- 751010, Ph.-0674-2580359.
- 7) Seed Production Unit, CSF **Nalhati**: ZARC, Nalhati, Dist.-Birbhum, Pin-731101, West Bengal, Contract No.- 8348206642.
- 8) Seed Production Unit, **Sambalpur**, Odisha.
- 9) Seed Production Unit, **Balasore**, Odisha.
- 10) Seed Production Unit, **Kalahandi**, Odisha.

Note: The above locations are some of the lifting points, however, lifting point/s may be any place of India.

NATIONAL SEEDS CORPORATION LIMITED
REGIONAL OFFICE: KOLKATA
TECHNICAL BID

From:

To,
The Regional Manager,
National Seeds Corporation Ltd.,
Sector-V, Block-AQ, Plot No-12,
Salt Lake, Kolkata-700091

Sub:-Your open Tender notice dated.....for appointment of Annual Transporter for transportation of Seeds and other Materials (i.e. Packing, Certification, Treatment materials, etc.) on all India basis by Road.

1. Name and Address of the Transport Company :
 - a. Contact No./Mobile No. :
 - b. Fax No. :
 - c. E-mail ID :
 2. Name & Type of the Proprietor / Partner /Director :
 3. AADHAAR card of Proprietor / Partner /Director (Photo Copy Enclosed) :
 4. Trade License FY 2022-23:
 5. Registration Number of the Firm /Company or Organization Under Partnership Act/Companies Act or any other act which is In force (Enclose Photo copy of registration) :
 6. Pan No (Photo Copy Enclosed) :
 7. Income Tax Return for last three FY (2018-19, 2019-20 & 2020-21) (Photo Copy Enclosed) :
 8. **Bank Details**
 - A- Name of Bank & Address :
 - B- Bank Account No. :
 - C- IFSC Code :
 9. GST Registration No (Photo Copy Enclosed) :
 10. Details of the Past Experience with Period, Quantity & Amount (Government/Semi government/Cooperative agency/Private/any other party).
 11. List of Branch Office in all over India:
 12. Authorization of Competent Authority of the firm/Company or Organization to sign Tender document and participant in the tender in case of representative (Copy Enclosed):
 13. Signed copy of **TERMS AND CONDITIONS FOR APPOINTMENT OF ANNUAL TRANSPORTER ON ALL INDIA BASIS BY ROAD FY-2022-23**
 14. A self Declaration certificate **on letter head** that participant is not Blacklisted/Defaulting transport jobs in any office of the NSCL or any other Government Organization.
 15. Acceptance Letter in the given format to be attached in Company Letter Head (*See Annexure-IV & Page no. 17*):
 16. MSME registered with NSIC certificate valid for time and item.
- I/WE have read and understood the detailed Terms and Conditions of the Tender Schedule and the same are acceptable to me/us.**

Date-.....
Place-.....

Signature of the Transporter
(With Seal)
Full Address.....
.....
.....

NATIONAL SEEDS CORPORATION LIMITED
REGIONAL OFFICE: KOLKATA

FORMAT FOR PRICE/FINANCIAL/COMMERCIAL BID

TO BE SUBMITTED ONLINE ONLY

[Rate to be quoted for Light weighted seeds (Groundnut, Sunflower, Vegetable seeds packed in cartoon box, etc.) Packing materials (i.e. HDPE bags, Jute Bags, Non woven bags, Cotton cloth bags, etc.) or any kind of Treatment materials (i.e. Culture Packets, Thiram, Carbendazim, etc.)]

SR. No.	DISTANCE IN KM.	AREA TYPE	FINAL FREIGHT RATES (RS./MT/KM.)					
			Up to 2 M.T.	Above 2 to 4 M.T.	Above 4 to 6 M.T.	Above 6 to 9 M.T.	Above 9 to 16 M.T.	Above 16 M.T.
1	0 KM TO 100 KM	<u>PLAINS</u>						
2	101 KM TO 200 KM							
3	201 KM TO 300 KM							
4	301 KM TO 400 KM							
5	401 KM TO 500 KM							
6	501 KM TO 1000 KM							
7	1001 KM & Above							

NATIONAL SEEDS CORPORATION LIMITED
REGIONAL OFFICE: KOLKATA
FINANCIAL/COMMERCIAL BID

FORMAT FOR PRICE/FINANCIAL/COMMERCIAL BID

TO BE SUBMITTED ONLINE ONLY

[Rate to be quoted (online only) for Heavy weighted seeds (All kinds of seeds except which come under Light weighted seeds)]

SR. No.	DISTANCE IN KM.	AREA TYPE	FINAL FREIGHT RATES (RS./MT/KM.)					
			Up to 2 M.T.	Above 2 to 4 M.T.	Above 4 to 6 M.T.	Above 6 to 9 M.T.	Above 9 to 16 M.T.	Above 16 M.T.
1	0 KM TO 100 KM	PLAINS						
2	101 KM TO 200 KM							
3	201 KM TO 300 KM							
4	301 KM TO 400 KM							
5	401 KM TO 500 KM							
6	501 KM TO 1000 KM							
7	1001 KM & Above							

Acceptance Letter in below format to be attached in Company Letter Head

To,

The Regional Manager,
National Seeds Corporation Ltd.,
Sector-V, Block-AQ, Plot No. 12,
Salt Lake, West Bengal-700091.

Sub: Your e-tender notice dated for appointment of Annual Transporter
on all India basis by Road.

Sir,

We have carefully gone through the essential condition of tender and terms & conditions prescribed for entering into contract for appointment of annual transporter on all India basis by road. My / our lowest firm rates for different slabs are submitted through e-Portal. Rates quoted per MT per Km in rupees (the rates quoted are including loading & Unloading charges) as per the prescribed format.

I hereby certify that all the information mentioned is true and in case any information is found to be incorrect, my bid may be treated as rejected by NSC Management and I / we agree with all the terms and conditions as lay down by your Corporation.

Place:
Authorized Date:

Name & Signature and seal of
Signatories with official stamp

Undertaking

The Regional Manager,
National Seeds Corporation Ltd.,
Sector-V, Block-AQ, Plot No. 12,
Salt Lake, West Bengal-700091.

Sir,

This is in reference to your Tender Notice published for transportation of Seeds. In this connection, I wish to undertake that our firm is neither **blacklisted** by Govt./Semi Govt./PSU or any Other agencies nor our firm is having any relationship with Employees of National Seeds Corporation Limited.

Signature of Transporter_____

Address & Stamp:

Date:-

Acceptance letter in below given format to be attached in company letter head.

(Copy to be uploaded on e-portal/ submitted with offline tender)

I have read and understood tender Terms & Conditions and I agree to abide by them. I hereby certify that all the information mentioned above & provided by me are true and in case of any information is found to be incorrect, my bid may be treated as rejected by NSCL RO-Kolkata Management. Above information is true to our knowledge and belief.

Signature of

Tenderer:

Name:-

Stamp

Date:

CHECK LIST FOR TECHNICAL BID EVALUATION OF TENDER

Sl. No.	Particulars	Remarks / Yes or No
1	Tender fee as per NIT (Non- refundable) Rs 1180/- to be paid online	
2	EMD as per tender Rs. 2,00,000/- (Rupees Two Lakh only) to be paid online	
3	Registration Number of the Firm /Company or Organization Under Partnership Act/Companies Act or any other act which is In force (Enclose Photo copy of registration)	
4	Partnership Deed if Partnership firm.	
5	Authorization for signing if it is limited company or partnership firm	
6	Trade License FY 2022-23	
7	PAN Number (Copy of PAN Card)	
8	AADHAAR card of Proprietor / Partner /Director (Photo Copy Enclosed):	
9	Income-tax Return	
	ITR-FY 2018-19	
	ITR-FY 2019-20	
	ITR-FY 2020-21	
10	Name and address of the Bank	
	Account No.	
	IFC Code.	
11	Copy of registration for GST	
12	Acceptance Letter in below format to be attached in Company Letter Head	
13	List of Branch Office all over India.	
14	Authorization of Competent Authority of the firm/Company or Organization to sign Tender document and participant in the tender in case of representative (Copy to be enclosed)	
15	Signed copy of TERMS AND CONDITION OF E-TENDER FOR APPOINTMENT OF ANNUAL TRANSPORTER ON ALL INDIA BASIS BY ROAD FY-2022-2023 (to be uploaded online)	
16	A self Declaration certificate that participant is not Blacklisted/Defaulting transport jobs in any office of the NSCL or any other Government Organization.	
17	MSME registered with NSIC certificate valid for time and item.	
18	Other document if any in support of the tender.	
19	Each and every pages of tender document should be signed with stamp	
20	Address of the contractor	
	Contact No.	
	Email id:	