

NATIONAL SEEDS CORPORATION LIMITED

(A GOVERNMENT OF INDIA UNDERTAKING-MINIRATNA COMPANY)

PLOT NO. 24, PHASE – 9, INDUSTRIAL AREA,

REGIONAL OFFICE: MOHALI- CHANDIGARH

(CIN NO: U 74899 DL 1963 GOI 003913)



TERMS & CONDITIONS OF TENDER/ CONTRACT FOR

HIRING OF CUSTOM PROCESSING PLANTS FOR PROCESSING, PACKING AND STORAGE OF SEED

TENDER SHOULD BE SUBMITTED IN TWO BIDS SYSTEM **ON LINE** ONLY

DATE FOR DOWNLOADING THE TENDER	28.02.2025
DATE & TIME FOR RECEIPT OF BIDS	13.03.2025 UP TO 01:00 PM
DATE & TIME FOR OPENING OF TECHNICAL BIDS	13.03.2025 AT 2:00 PM
DATE & TIME FOR OPENING OF FINANCIAL BIDS	After successful checking of Technical bids
COST OF TENDER FORM (Non-refundable)	Rs.1180/- (Including GST)
CONTACT DETAILS	0172-2214388, 0172-2215388 rm.chandigarh@indiaseeds.com chandigarhnsc@gmail.com

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राष्ट्रीय बीज निगम लिमिटेड
(भारत सरकार का उपक्रम - मिनिरत्ना कम्पनी)
प्लॉट नं. 24, इंडस्ट्रियल एरिया, फेज 9,
मोहाली- 160 062
फोन: 0172-2214388/2215388/फैक्स 2213388
Email: rm.chandigarh@indiaseeds.com

NATIONAL SEEDS CORPORATION LIMITED
(A GOVT. OF INDIA UNDERTAKING - MINIRATNA COMPANY)
PLOT NO. 24, INDUSTRIAL AREA, PHASE - 9,
MOHALI - 160 062
(PHONE) 0172-2214388/2215388 (FAX) 2213388
Email: rm.chandigarh@indiaseeds.com

No. Prodn. (Cust. Proc.)/NSC-CHD/2021-22/

दिनांक: 28.02.2025

NOTICE INVITING E- TENDER

Online tenders are invited under two bid system from the reputed and experienced Custom Processors/ Contractors, for hiring of custom processing, packing with storage of Wheat seed. Therefore, interested parties are requested to **submit their offer online up to 1.00 PM on 13.03.2025** at NSC, Regional Office, Plot No.24, Phase-9, Industrial Area Mohali. The tender shall be opened on same date & venue at 2.00 PM in the presence of tenderers, if any. The processing Plant should be registered with the concerned State Seeds Certification Agency and License should have been renewed and having sufficient validity.

S. NO	Crop	Location and expected Quantity (In Qtls.) with Godown	
1	Wheat	Bhatinda & Muktsar Districts of PC Bhatinda (under AO Jalandhar, Punjab)	30000.00

Accordingly details of Terms & Conditions can be obtained from website www.indiaseeds.com & <https://indiaseeds.enivida.com> such parties have to deposit **Rs.1180/- (Including GST)** being cost of E-Tender documents online. The undersigned reserves the right to accept/cancel all or any Tender without any reason.

Any further corrigendum(s) to this tender shall be published only on our e-portals <https://indiaseeds.enivida.com>

Particulars	Details
Date of issue of NIT	28.02.2025
Date and time for submission of online bid	13.03.2025 at 1.00 PM
Date and time of opening of Technical Bid in Online	13.03.2025 at 2.00 PM
Date and time of opening of Financial Bid in Online	13.03.2025 at 4.00 PM
Tender Fee : Online through RTGS/NEFT	Rs.1180/- (including GST) (One Thousand One Hundred Eighty Only)
EMD: Online through RTGS/NEFT	Rs.50000/- (Rupees Fifty Thousand Only)
Address for Communication	Regional Manager National Seeds Corporation Limited Plot no.24, Phase – 9 Industrial Area Mohali 160 062
Contact details:	0172-2214388/22153880 Email: rm.chandigarh@indiaseeds.com / nsc.chd.prodn@gmail.com

This Tender Document contains Three Parts

PART A: Background, Job requirements, Deliverables and other operational aspects, Eligibility criteria, Instructions to bidders (SECTION-I for ONLINE MODE & SECTION II General Instructions); General Terms and Conditions & **Technical Bid: Annex-I** with Affidavit 1 & 2.

PART B: Annexe II/Format for Financial Bid Submission.

PART C: Annexure – III & IV Agreement Format (English), Bank Guarantee Format

Regional Manager

PART-A

PART-A

NATIONAL SEEDS CORPORATION LTD.

SECTION - I

INSTRUCTIONS TO BIDDER – ONLINE MODE

1. Bidders/Vendors/Suppliers/Contractors must get themselves registered on the portal for participating in the e-tenders published on <https://indiaseeds.enivida.com> by paying the charges of Rs. 2360/- (Inclusive taxes) per year.
2. Bidders must provide the details of PAN number, registration details etc as applicable and submit the related documents. The user id will be activated only after submission of complete details. The activation process will take minimum 24 working hour's enividahelpdesk@gmail.com
3. Bidders must have a valid email id and mobile number.
4. Bidders are required to obtain Class 3 Digital Certificates (Signing & Encryption) as per their company details.
5. Once bidder DSC is mapped with the user id, the same DSC must not be used for another user id on the same portal. However, bidder can update the digital certificate to another user id after unmapping it from the exiting user id.
6. Bidders now can login with the activated user Id & DSC for online tender submission process in this portal.
7. Bidders can upload required documents for the tender well in advance under My Documents and these documents can be attached to the tender during tender participation as per the tender requirements. This will save the bid submission duration/time period and reduce upload time of bid documents.
8. Bidders must go through the downloaded tender documents and prepare and upload bid documents as per the requirements of the department.
9. Once the bidders have selected the tenders they are interested in, Bidders will pay the processing fee Rs 550/- per tender (NOT REFUNDABLE) by net-banking / Debit / Credit card then Bidder may download the Bid documents etc. Once Bidders will pay both fee tenders status will be shown "form received". This would enable the e- tender Portal to intimate the bidders through e-mail in case there is any corrigendum issued to the tender document.
10. Bidders are advised to read complete BoQ/SoQ/Price Bid/Financial Bid and Terms & Conditions before quoting rates in the bid document.
11. Any modification/replacement in BoQ/SoQ/Price Bid/Financial bid template is not allowed. Bidders must quote only in predefined fields in the bid sheet and save the bid sheet. After saving, the same bid sheet must be uploaded in the portal.
12. Bidders must pay required payments (Tender fee, EMD, Tender Processing Fee etc) as mentioned in the tender document, before submitting the bid.
13. Bidders are recommended to use PDF files for uploading the documents. Only price bid sheet will be in Excel format.

14. The bidders must ensure to get themselves registered on the portal at least 1 week before the tender submission date and get trained on the online tender submission process. For tender submission and registration process bidders are advised to refer respective manuals on website. Tender inviting Authority/Department will not be held responsible for any sort of delay or the difficulties faced during the submission of bids online by the bidders due to local issues like internet connectivity/PC speed/etc...
15. Offline Submission of bids/documents/rates by the bidders will not be accepted by the department, under any circumstance.
16. After final submission of the bid, a confirmation message and bid submission acknowledgement will be generated by the portal. The bid submission acknowledgement contains details of all documents submitted along with bid summary, token number, date & time of submission of the bid and other relevant details. Bidder can keep print of the bid submission acknowledgement.
17. If bidder is resubmitting the bid, bidder must confirm existence of all the required documents, financial bid and again submit the bid. Once submitted, the bid will be updated.
18. Submission of the bid means that the bid is saved online; but system does not confirm correctness of the bid. Correctness of the bid will be decided by tender inviting authority only.
19. The time displayed in the server is IST (GMT 5:30) and same will be considered for all the tendering activities. Bidders must consider the server time for submission of bids.
20. Bid documents being entered by the Bidders/Vendors/Contractors will be encrypted at the client end and the software uses PKI encryption techniques to ensure security/secretcy of the data. The submitted bid documents/data become readable only after tender opening by the authorized individual.

Technical Support - Phone: 9355030617, 8448288980

Tel: 011-49606060

Email ID - enividahelpdesk@gmail.com, enivida2021@gmail.com

INSTRUCTIONS TO BIDDER

ADVICE FOR BIDDERS: The Bidders are advised in their own interest to carefully read the tender documents and understand their purport unless the Bidder specifically states to the contrary in respect of any particular clause, it shall be presumed that they accept all the terms and conditions as have been laid down in the tender document

TENDER FEE (Non Refundable): Tender Fee **Rs.1180/-**(including GST) (Rupees One Thousand One Hundred Eighty Only) must be deposited in online.

EARNEST MONEY (Refundable):

- EMD amount @ **Rs.50000/- (Rupees Fifty Thousand Only)** must be deposited before due date online. (As per instruction SECTION-I)
- Exemption of earnest money deposit for Indian Manufacturers which are registered with NSIC under Single point registration scheme, Indian manufacturers/suppliers who are Micro and Small Enterprises (MSE) small scale units and registered with National Small Industries Corporation (NSIC) under single point registration scheme are exempted from payment of earnest money deposit provided to furnish photocopy of valid registration with NSIC under the single point registration scheme, for the quoted stores in support of claim along with their request letter. This facility will, however, not be provided to those small-scale units who are registered under the old registration scheme which was extended up to 30th June, 1981 only. (Registration Certificate to be attached)

SECURITY MONEY:

- The Successful Bidder has to submit the **security deposit @ 5 % of the seed value (@ MSP rate)** of stock stored in the godown of custom processor cum warehouse provider, in the form of RTGS/NEFT, or Bank Guarantee of any scheduled bank (Format attached) in favour of NATIONAL SEEDS CORPORATION LTD on or before intake of seeds in his godown and the validity of the BG up to **31st March 2026** which can be extended for further period of three months, if required. The EMD and Security Deposit shall be returned immediately after completion of work satisfactorily.

ELIGIBILITY CRITERIA: The criteria as fixed as per section III of Part – A

SUBMISSION OF OFFER: - Offer must be submitted in prescribed tender input form in Online Mode only. Only that party should tender who accepts all the terms & conditions because conditional is not acceptable.

BID OPENING AND EVALUATION: Bids will be open in Online Mode (As per instruction SECTION-I)

AWARD OF CONTRACT:

- **Award Criteria:** Selection committee will award the Contract to the successful Bidder whose bid has been determined to be substantially responsive and has been determined as the best evaluated bid provided further that the Bidder is determined to be qualified to perform the Contract satisfactorily, for which the Firm may be asked for making a presentation, along with other parameters.
- **Notification of award:** Prior to the expiration of the period of bid validity Selection Committee will place a Firm order or notify the successful Bidder in writing.
- **Cancellation of Work order/ AMC Services:** NSC reserves the right to cancel the contract /AMC service at any stage (by giving the notice in writing) due to non-satisfactory services of the selected firm.

CLARIFICATION OF BIDS: To assist in the examination, evaluation and comparisons of tenders, the purchaser may at its discretion, asks the Bidder for clarification of its bid. The request for clarification and the response shall be in writing and no change in price or substance of the bid shall be sought, offered or permitted

FORFEITURE OF THE EARNEST MONEY:

Earnest Money may be forfeited.

(a) If a Bidder withdraws its tender during the period of Tender validity specified on the Tender Form:

OR

(b) In case of a successful Bidder, if Bidder fails:

- (i) To sign the contract in accordance with Contract Clause (As mentioned below)
- (ii) To furnish security deposit in accordance with Contract Clause (As mentioned below)

CONTRACTS:

(a) SIGNING OF CONTRACT:

The successful Bidders within 5 days from date of issue the Job Order, shall sign and date agreement as per the format given (**Part-B/Annexure-III**) of the tender document, wherever the value of terms ordered is more than Rs. one lakh and furnish it to the purchaser. The terms and conditions contained in **section III and section IV of Part A** of the tender document will be considered to be part of agreement, any variation in the terms and conditions as may be suggested by the Bidder and accepted by the Corporation will be part of the agreement. The cost of stamping for agreement shall be borne by the successful Bidder. However, to expedite execution of the agreement, the Corporation shall purchase the stamp paper on behalf of the supplier and send typed agreement for signature of the suppliers. The cost of stamp paper shall be recovered from the supplier payments.

DISPUTES or DIFFERENCES: All disputes or differences that may arise in connection with this tender or the interpretation of any of its terms or in any other way related to this tender directly or indirectly shall be referred to arbitration in accordance with the clause relating to “settlement of disputes” as under.

In case any dispute arises between NSC and the other party due to any term or matter, both the parties will opt to resolve it through mutual understanding. In case dispute remains even after discussions, then it shall be binding upon parties to resolve the issue under the provisions of Arbitration & Conciliation Act, 1996 as amended from time to time. Under this provision, the Chairman-cum-Managing Director, National Seeds Corporation Limited with the concurrence of both the parties shall appoint Sole Arbitrator to resolve the issue and both the parties will have to abide by the decision. The parties will bind to resolve this dispute through arbitration before going to court of law. The arbitration shall be conducted at New Delhi and shall in English Language. The court of Delhi shall have the jurisdiction.

If the claims involved in a dispute are of more than Rs.1.00 lakh the arbitrator shall make a speaking award as per provision of Arbitration & Conciliation Act, 1996 as amended from time to time.

In case the supplier is a Public Sector Undertaking, the above clause shall not be applicable and in that event the following clause shall apply.

In the event of any dispute or difference relating to the interpretation and application of the provisions of the contracts, such dispute or difference shall be referred by either party for arbitration to the sole arbitrator in the Department of Public Enterprises to be nominated by the Secretary to the Govt. of India, In charge of the Department of Public Enterprises. The Arbitration & Conciliation Act, 1996 shall not be applicable to the arbitration under this clause. The award of the Arbitrator shall be binding upon the parties to the dispute, provided, however, any party aggrieved by such award may make a further reference for setting aside or revision of the award to the Law Secretary, Department of Legal and Affairs, Ministry of Law and Justice, Govt. of India. Upon such reference, the dispute shall be decided by the Law Secretary or the Special Secretary/Additional Secretary when so authorized by the Law Secretary

whose decision shall bind the parties finally and conclusively. The parties to the disputes will share equally the cost of arbitration as intimated by the Arbitrator.”

VALIDITY OF OFFER: The Bidder shall keep their offers open for acceptance up to **March, 2026**. In case the last date happens to be a holiday, offers shall remain open for acceptance till the next working day. Bidders with shorter validity period, subject to prior sales, immediate acceptance and any such similar conditions are liable to be rejected.

RIGHT TO ACCEPT ANY BID AND TO REJECT ANY OR ALL BIDS: The Corporation reserves the right to accept or reject any or all Bids, and to annul the tendering process and reject all Bids any time prior to award of contract, without thereby, incurring any liability to the affected Bidder or Bidders or any obligation to inform the affected tenders of the grounds for the purchaser’s action.

NATIONAL SEEDS CORPORATION LIMITED
(A Government of India Undertaking)
Regional office: Mohali-Chandigarh

SECTION- III

National Seeds Corporation Limited, Mohali is interested to get the storage and processing of seeds of Wheat varieties which are produced in this region on custom basis for a period **from April 2025 to March, 2026**. The online tenders are invited from the reputed and experienced Custom Processors/ Contractors, who have got processing facility such as godown, seed processing machinery like Seed Cleaner cum Grader, Gravity Separator, Spiral separator, Seed Treater, De-stoner, Elevator, Flight belt Conveyor, Storage Bin, Weigher Bagger, Sealer, Moisture Meter, bag closer, electric supply etc. and trained and professional man-power for operation and management of seed processing plant in Rabi Seasons. **The processing Plant should be registered with concerned State Seeds Certification Agency and License should have been renewed for the year ending on 31st March 2026.**

(1) Quantum of seeds for processing:

* It is expected that the sizeable quantity of fresh stock may be available in Rabi season. The quantity can vary depending upon the season and vagaries of nature. NSC will first utilize its own capacity then quantity will be spared to Custom Processors, so quantity for processing cannot be assured.

The NSC does not take any guarantee to provide the quantum if availability is affected by natural factors/ any other decision of the management.

Custom Processing work has to be done at the following locations:

i) Bhatinda & Muktsar Districts of PC Bhatinda (under AO Jalandhar, Punjab)-30000 Qtls.

The quantity at each plant will vary as per season. NSC may allot in case of more quantity and rate difference the quantity at Seed Processing Plant to more than one custom processor in one district/location.

Period of Contract:

This contract will be for a period of **up to 31st March, 2026** depending on the season.

(2) Eligibility as a Custom Processor/ Contractor:

1. The processing Plant should be registered with concerned State Seeds Certification Agency and License should have been renewed for the financial year **ending on 31st March 2026**.
2. The Custom Processor/ Contractor should be experienced in carrying out custom processing of Cereals i.e. Wheat and others.
3. The Custom Processor/ Contractor should have seed processing machineries like Seed Cleaner cum Grader, Gravity Separator, Seed Treater, De-stoner, Elevator, Flight belt Conveyor,

Storage Bin, Weigher Bagger, Sealer, Moisture Meter, bag closer etc. in good condition and having capacity **Two to four tons per hour** so as to complete the processing of above quantum of seed for **Rabi Season**. The maker of the machinery must be from the reputed companies. **The Grading of the Seed must start from the May 2025 or Physical verification of the concerned SSCA and must be completed by 20th August, 2025 and packing must be completed immediately after receipt of the STL results.**

4. Electric supply of minimum 40 HP should be available for running the seed processing machinery and electrification. Sufficient lights in the godown and in the open premises of plant should be available and electric bill has to be paid by the custom processor.
5. The Custom Processor/ Contractor should have Diesel Generator set either owned or hired so as to run the plant during load shading/ continuous power failure.
6. The Custom Processor/ Contractor should have sufficient trained and professional man-power at the plant. The staff has to be available throughout the period as mentioned above at the plant and if required for running the plant in three shifts, additional qualified and experienced staff will have to be engaged by the Custom Processor/ Contractor.
7. The Custom Processor/ Contractor should be able to run the plant by engaging labours/ handling labours and professional staff with the minimum pay and allowance as applicable as per Government rules and regulations and various Acts and provision of Laws. It will be the responsibility of the Custom Processor/ Contractor to produce all the records to the Government authority like Factories Inspector, labours Inspector, Statistical Department, Pollution Control Office, Shops and Establishment Office, Weights and Measures Office etc. There shall be no liability of the Corporation on this account.
8. The Custom Processor/ Contractor should have registration with Assistant Commissioner of Labours for engaging labours and handling labours more than 40 numbers and also registration from Shop and Establishment Office.
9. The Custom Processor or his Labour Contractor should have CPF registration from Commissioner of CPF Office.
10. The Custom Processor / Contractor should have GST, Professional Tax registration and PAN.
11. Seed Processing Plant should be approved by the Factories Inspection Office and Seed Certification Agency for running the plant. Building, civil structure and electrification should be safe and should have stability certificate and approved from Govt. Electrical Inspector. All civil structures and electrical installations and machinery should be insured against fire, theft and natural calamity etc.
12. Godown for storage of seeds should be constructed of RCC and brick work and should have sufficient plinth height of at least 1 to 3 ft. from ground level to avoid dampness and also sufficient ventilation for aeration in the godown and good openable shutters/ doors and flooring of PCC or mastic flooring or trimix flooring. Separate godown for storage of low grade, failed seed and processing materials should be available. Storage capacity of the godown is calculated with the norms of 1.25 sq. ft. for each quintal of seed.
13. **Godown for storage of raw seed/ good seed/passed seed. 30000 to 40000 sq. ft. wherein the**

30000 qtls to 40000 qtls raw seeds can be stored and the Godown will be separate for storage of NSC's Raw Seeds Stock wherein no any other seed will be stored. The lock & Key will be under the custody of NSC's concerned Area Manager only.

14. **Godown for storage of low grade/ failed seed and processing materials (2,000 to 6,000 sq. ft.)**
15. **There must be covered space for undersize seed and custom processor shall be fully responsible for undersize quantity till it is returned back to concerned NSC's growers.**
16. **After completion of the processing and packing work the custom processor has to hand over the unused certification and packing materials along with used gunny bags for raw seeds to concerned Area Manager at Area Office Godown at own cost before submission of the final bill.**
17. In the godown where NSC's seed will be stored, custom processor will not store anything else or other company seed.
18. Godown should have brick wall, steel shutters, steel/ wooden ventilator and A.C. Sheets roof preferably instead of G.I. Sheets or powder coated tapered sheets and the height of the godown to every level should be minimum four meter (13 feet) from plinth level. The godown should be leak proof and well ventilated.
19. Separate Seed Processing plant building of at least 3,000 sq. ft. for machinery and operation should be available.
20. The premises of seed processing plant should have either compound wall or at least barbed wire fencing or chain link fencing to protect premises and for protection of seed processing plant and stock.
21. Processing plant building and godown should be located on elevated ground area and should not be nearby river/ Nala/ stream or should not be located near explosive industry to avoid fire. Similarly, location of plant and godown should be away from domestic area.
22. Sufficient availability of water for fire hydrant system and drinking purpose should be available at the plant with either from source of water like well, dam, and reservoir, SIDC, Corporation or Nagar Parishad.
23. Required number of labours male and female and additional labours should be made available for processing work.

Section- IV

General terms and conditions:

1. The Custom Processor/ Contractor should be able to complete the processing of seeds in season in time limit given as timely availability of seeds for marketing is a crucial parameter for the Custom Processor/ Contractor and NATIONAL SEEDS CORPORATION LTD. **The Grading of the Seed must start from the May 2025 or Physical verification of the concerned SSCA and must be completed by 20th August, 2025 and packing must be completed immediately after receipt of the STL results.**
2. Custom Processor will help in intake of the raw seed from the growers in the presence of NSC representative, after that same will be processed. He will protect grower's seeds from infestation and any damage by spraying insecticides and fumigates the seed stock as per the requirement by using own resources. At the time of processing and packing the seed may be mixed by the mistake of labours and seed may be damaged in the form of low germination during fumigation by using of high dose of chemicals. Therefore, Custom Processor will be responsible for such type of problems or any other kind of complaints received from dispatched seeds /field of farmers.
3. The Custom Processor/ Contractor will not accept as well as deliver/ dispatch any seed stock from other private or public and Government Seed Company unless permitted in writing after completion of entire processing of NATIONAL SEEDS CORPORATION LTD seed. The Custom Processor/ Contractor have to give first preference of processing of NATIONAL SEEDS CORPORATION LTD seed stock.
4. **Security Deposit:** - The custom processor cum warehouse provider has to **submit the interest free security deposit@ 5% of the value (@ MSP rate) of stock stored in the godown of custom processor** cum warehouse provider, in the form of RTGS/NEFT, or Bank Guarantee of any scheduled bank (Format attached) in favour of NATIONAL SEEDS CORPORATION LTD on or before intake of seeds in his godown and **the validity of the BG up to 31st December 2025 which can be extended for further period of three months, if required.** The EMD and Security Deposit shall be returned immediately after completion of work satisfactorily.
5. Since NSC has to release payment to its seed growers immediately after intake, as such it shall be essential that **custom processor cum warehouse provider will insure the stock and material against fire, theft, fraud, thunder storm, hail storm, strikes, agitations, accidents etc. in the name of NSC equal to the value of stock of seed stored in his godown and the insurance charges will be paid by Custom Processor.** In case of any loss to National Seeds Corporation Ltd, SSCA materials and seed stock at custom processor/ contractor premises then the cost of the same will be recovered from the custom processor cum warehouse provider at selling rate decided by National Seeds Corporation Ltd.
6. Custom Processor cum warehouse provider has to issue and **deposits the sufficient No's of Post Dated blank cheques in the Name of National Seeds Corporation Ltd** along with a covering later on his letter pad as well as an affidavit duly notarized on stamp paper of value minimum Rs.100/- wherein the purpose is to be mentioned that in case of any type of risk/ fraud to the stock of seeds stored in his godown, NSC is free to deposit the given cheques in bank and recovered the value of stock. **(One blank cheque for each of Rs 25,00,000/- as equal to the value of seed stock stored in his godown).** After due verification of signature and others parameters of such security PDC cheques from the concerned bank, only the advance payments of growers whose seed kept in custom processors godown shall be release by NSC.

7. **Custom Processor/Contractor will insure the stock and material against fire, theft, rain damage, thunder storm, hail storm, strikes, agitations, accidents etc. in the name of NSC and the insurance charges will be paid by Custom Processor. In case of any loss to National Seeds Corporation Ltd, SSCA materials and seed stock at custom processor/ contractor premises then the cost of the same will be recovered at selling rate decided by National Seeds Corporation Ltd.**
8. **The Custom Processor/ Contractor will be responsible for safety of the seed stock, packing material and other materials. Primary Security or watch and ward should be provided by the Custom Processor/ Contractor and NSC will not provide any security.**
9. The Custom processor/ contractor should run plant in two or three shifts as per the processing load allotted by NATIONAL SEEDS CORPORATION LTD to complete the processing within time limit given by National Seeds Corporation Ltd.
10. Custom Processor/ Contractor or his authorized representative should always be present in the plant to attend to the problems of seed growers, labours, handling labours, Seed Certification Agency and NATIONAL SEEDS CORPORATION LTD.
11. All the staff, labours and handling labours have to be engaged by the Custom Processor/ Contractor.
12. It is the responsibility of the Custom Processor/ Contractor to arrange Generator Set in case electric power supply is off from Electricity Company/ Board or supply source and delay in processing on account of power off will not be tolerated and it will be penalized. Therefore, Custom Processor/ Contractor has to arrange Generator Set either on rent or his own for running the plant for electrification such as lighting. National Seeds Corporation Ltd will not provide DG set, diesel, oil etc. neither NATIONAL SEEDS CORPORATION LTD will bear any extra expenditure.
13. **In case of delay in processing, the penalty @ Rs. 5/- per quintal per day will be charged from the Custom Processor/ Contractor for a period of fifteen days and thereafter seed stock will be moved from the plant and it will be processed either at NATIONAL SEEDS CORPORATION LTD own plant or at other plant and full amount of processing expenditures and transport and handling expenses incurred will be recovered from custom processor/contractor. The penalty may be waived off if the delay is on the part of the State Seed Certification Agency subject to timely intimation to Area Manager/NSC RO, Mohali.**
14. No excessive shortages should occur in the seed lots of seed growers due to careless handling, leakages and overages, sweeping and cleaning and bad storages and if occurred, the Custom Processor/ Contractor will be responsible and amount will be recovered from the Custom Processor/ Contractor for such wastage, excessive shortages in seed stock as well as in processing materials. There should be no shortage in Rabi seeds in processing. The increased weight due to moisture should be given to concerned seed growers. In case of theft and fire of seed stock and processing materials or any other material from godown/ premises of Custom Processor/ Contractor, it will be the responsibility of the Custom Processor/ Contractor and cost of such stock/material will be recovered from Custom Processor/ Contractor at selling rates of seed stock and material.
15. In case the seed fails in the STL on account of other crop seeds or insect damage then No payment of storage & processing of such Lots quantities will be paid to Custom processor cum warehouse provider and the amount paid if any will be recovered from the balance payments.

16. In case any lot fails in germination and the corporation wants to get it re-graded, then the charges payable will be for only grading & packing.
17. If it is observed that there is a admixture of good seed, failed seed and low grade or varietal admixture in the good seed intentionally done by the Custom Processor/ Contractor, then the compensation has to be paid by the Custom Processor/ Contractor as all the stock is stored and processed in the Custom Processor/ Contractor's plant and the value of such quantity of seed will be recovered from custom processor.
18. The quality of the seed has to be maintained in the storage as well as quality of seeds at the time of processing has to be maintained well as per the directives of NATIONAL SEEDS CORPORATION LTD officers posted at the plant. NATIONAL SEEDS CORPORATION LTD technical staff will direct to operate processing machinery to get good quality as well as optimum low grade. All the standard procedures of Seed Certification have to be followed while processing.
19. **For maintaining the seed stock in good condition, the fumigation, spraying and dusting, cleanliness, sweepage will be carried out by Custom processor by using own resources. All the material to be processed, will be supplied by NATIONAL SEEDS CORPORATION LTD. NATIONAL SEEDS CORPORATION LTD will seal all the godowns and plant buildings of Custom Processors to ensure safety and security of NATIONAL SEEDS CORPORATION LTD stock and material. In no case Custom Processor will deliver the stock or material to any other party or seed grower on his own. Else it will be the responsibility of custom processor.**
20. The Custom Processor/ Contractor will seal all the doors and shutters of the plant in presence of NATIONAL SEEDS CORPORATION LTD officers and whenever NATIONAL SEEDS CORPORATION LTD officers are not present or the plant is required to operate except where the NATIONAL SEEDS CORPORATION LTD stock is not stored that can be opened by the Custom Processor/ Contractor. In case of theft of NATIONAL SEEDS CORPORATION LTD stock or delivering seed or any material without knowledge or written order to any other party, entire responsibility will be of custom processor and losses will be fully recoverable from custom processor.
21. **Seed certification charges will be paid directly by NATIONAL SEEDS CORPORATION LTD to the Seed Certification Agency.** However, shift charges due to low output/shift in the plant charged by SCA will have to be paid by Custom Processors, sitting arrangement having separate office for NATIONAL SEEDS CORPORATION LTD Officers and Seed Certification Agency Officers has to be made by the Custom Processor/ Contractor and Tea/Coffee at least two times in shift has to be arranged by the Custom Processor/ Contractor.
22. All the records at Seed Processing Plant like raw seed receipt register, control register, low grade, failed seed register, seed certification register, samples register etc. will be maintained by NATIONAL SEEDS CORPORATION LTD staff and it may be checked and signed by NATIONAL SEEDS CORPORATION LTD officers. For all the raw seed receipts and low grade, failed seed gate pass will be issued by NATIONAL SEEDS CORPORATION LTD staff to the seed growers, dealers and NATIONAL SEEDS CORPORATION LTD units. The Custom Processor/ Contractor will have to assist in maintaining records. All records will be in the custody of NATIONAL SEEDS CORPORATION LTD staff.
23. All the stationery, stamp, sample bags, Pen, Pencil, papers, polyethylene bags etc. required shall be supplied by NATIONAL SEEDS CORPORATION LTD.

24. Limited staff like Plant / Shift In-charge may be provided by NATIONAL SEEDS CORPORATION LTD for supervising and running the seed processing plant in three shifts. It will be the responsibility of Custom Processor/ Contractor to provide sufficient staff, labours and handling labours to run the plant and to maintain the records and management and operation of plant. The intimation letters to seed growers will be given by NATIONAL SEEDS CORPORATION LTD on NATIONAL SEEDS CORPORATION LTD own expenditure.
25. The Custom Processor/ Contractor should keep good liaison with seed growers, NATIONAL SEEDS CORPORATION LTD officers and Seed Certification officers and all concerned Government Officers.
26. Office attendant to SSCA and National Seeds Corporation Ltd officers should be provided by custom processor/ contractor.
27. Sufficient space for sitting and waiting for seed growers and if required for night halt has to be made by the Custom Processor/ Contractor.
28. Rest house for SSCA staff for night shifts should be provided by custom processor/ contractor.
29. Sufficient drinking water facility, toilet, bathroom etc should be provided by custom processor/ contractor.
30. Separate cupboard with lock and key arrangement should be provided for SSCA and National Seeds Corporation Ltd to keep record, tags etc during the period of processing by custom processor/ contractor.
31. Any injury caused to handling labour, casual labour, National Seeds Corporation Ltd or SSCA staff while working at custom processor/ contractor plant for which compensation is to be paid will be sole responsibility of the custom processor/contractor for the same.
32. The Custom Processor/his Contractor has to maintain all the necessary records required by labour commissioner and the contract Rules and Regulations Act . All these formalities must be fulfilled by the Custom Processor/ Contractor before raising bill for payment to Regional Manager's Office.
33. There should have no mortgage for seeds stored in the godown of Custom Processor's Godown at any stage, from any financial institutions.
34. NATIONAL SEEDS CORPORATION LTD reserves the right to terminate the contract of processing at any time with one month's notice to the Custom Processor/ Contractor or immediately according to the circumstances.

Payment Terms:

The bills will be issued by the Custom Processor and payable to the bank as requested by Custom Processor. The payment will be released on bill basis for the actual work done through RTGS / NEFT from Regional Office after getting NOC certificate from concerned Area Manager. RTGS/NEFT commission is to be borne by the Custom Processor.

The first 75% of the payment will be released on bill basis. Balance 25% payment will be released after completion of the processing & packing work and handing over the left over quantity of certification and packing material in good condition to concerned Area Office and under size to concerned NSC seed grower.

It will be responsibility of custom processor to return all processing materials with its account to NSC and Certification materials to SCA with its accounts. Also all records like Control Register, tagging register, tag account register, Gate pass and Release orders etc. should be handed over to NSC and SCA. Only after obtaining receipt/NOC, the above 25% payment will be released. Also all low grade, empty gunny bags, rejected seed and failed seed should be returned to the seed growers in the presence of NSC representative.

TDS/ GST or other Tax, if any will be deducted as per rule from each bill, when valid PAN Card is produced. Otherwise, as per rules, it shall be deducted.

Settlement of disputes:

In case any dispute arises between NSC and the other party due to any term or matter, both the parties will opt to resolve it through mutual understanding. In case dispute remains even after discussions, then it shall be binding upon parties to resolve the issue under the provisions of Arbitration & Conciliation Act, 1996 as amended from time to time. Under this provision, the Chairman-cum-Managing Director, National Seeds Corporation Limited with the concurrence of both the parties shall appoint Sole Arbitrator to resolve the issue and both the parties will have to abide by the decision. The parties will bind to resolve this dispute through arbitration before going to court of law. The arbitration shall be conducted at New Delhi and shall in English Language. The court of Delhi shall have the jurisdiction.

The arbitrator shall have powers to enlarge time for making & publishing the award with the consent of the parties. The parties will have no objection to the appointment of the arbitrator on the ground that the arbitrator had dealt with the matter of any earlier stage.

In case the supplier is a Public Sector Undertaking, the above clause shall not be applicable and in that event the following clause shall apply.

In the event of any dispute or difference relating to the interpretation and application of the provisions of the contracts, such dispute or difference shall be referred by either party to the arbitration of one of the arbitrator in the Department of Public Enterprises to be nominated by the Secretary to the Govt. Of India, In charge of the Bureau of Public Enterprises. The arbitration & Reconciliation Act 1996 shall not be applicable to the arbitration under this clause.

The award of the Arbitrator shall be binding upon the parties to the dispute, provided however any party aggrieved by such award may make a further reference for setting aside or revision of the award to the Law Secretary, Department of Legal and Affairs, Ministry of Law and Justice, Govt. of India. Upon such reference, the dispute shall be decided by the Law Secretary or the Special Secretary/Additional Secretary when so authorized by the Law Secretary whose decision shall bind the parties finally and conclusively. The parties to the disputes will share equally the cost of arbitration as intimated by the Arbitrator.

Detail draft agreement is enclosed.

PART-B

CUSTOM PROCESSING CHARGES:

The Custom Processor/ Contractor has to quote the processing rates for the following individual operation on per quintal basis, so that in case of single operation performed, the payment can be done for individual operation also and in case of all operations are performed then total processing charges on per quintal basis can be released to the Custom Processor/ Contractor. **The processing charges are to be quoted on graded and packed seed basis for complete processing.**

*** Taxes: Any tax like GST, etc will be borne by custom processor.**

* The TDS or Taxes will be deducted as per rule from each bill.

Instructions for custom processor:

Custom processor should have his own registered processing plant, processing facilities, godown facilities and technical manpower. Complete details of processing plant, processing facilities, godown facilities and technical manpower should be provided by custom processor. NATIONAL SEEDS CORPORATION LTD will depute only one representative to look after quality of seed.

Processing rates:

The processing rates will include the following activities;

1. Unloading and stacking of raw seed :-
 - a) Writing grower's name, receipt number, lot number etc on each and every gunny bags. Required ink, color will have to be provided by Custom processor/ Contractor.
 - b) Assist to NSC Officials in drawing sample from each and every bag while unloading.
 - c) Assist to NSC Official in checking moisture content of different lots. Custom processor/ Contractor will have to use his own moisture meter for the same.
 - d) Assist to NSC officials in bifurcation of sample and preparation of sample by putting sample slip inside sample bag, stitching of sample bags etc to send to QCL/STL. Sample bags will be provided by National Seeds Corporation Ltd. Stitching/sewing machine, thread, stamps etc will have to be provided by Custom processor/ Contractor.
 - e) Stitching of torn gunny bag. Only Jute twine will be provided by National Seeds Corporation Ltd. If National Seeds Corporation Ltd representative desires to change the more torn gunny bag the same have to be changed by new gunny bag provided by National Seeds Corporation Ltd.
 - f) Custom processor/ Contractor will have to unload raw seed at any godown at which raw seed is to be stored for processing on particular plant.
 - g) Writing and maintenance of all records as per directives of National Seeds Corporation Ltd representative.
2. Sorting of passed and failed lots in QCL/STL test.
3. Processing of raw seed i.e. lot wise grading of raw seed on air screen seed cleaner, gravity separator, spiral separator seed treatment (slurry or dry). If National Seeds Corporation Ltd desires to put treatment materials like Thirum, Tebuconazole inside the good seed bags then the packets of the same will have to be prepared by Custom processor/ Contractor. No separate charge will be given for the same. Chemicals and packets will be provided by National Seeds Corporation Ltd for packing, Weighing of good seed and low grade, Stitching of good seed bags either with tags and labels or without tags and labels. Stitching of low grade gunny bags. Printing tags and labels, good seed bags with all required matter. Writing lot number and weight on low grade gunny bag, Bundling of empty gunny bags, Bifurcation of sample and preparation of sample by putting sample slip inside sample bag. Stitching of sample bags etc to send to

STL/QC; Sample bags will be provided by National Seeds Corporation Ltd. Stitching/sewing machine, thread, stamps etc will have to be provided by Custom processor/ Contractor. Writing and maintenance of all records i.e. control register, grading/shift register, tagging register, history register, and any record as per directives of National Seeds Corporation Ltd representative and SSCA.

4. Sorting of passed, failed and result awaited lots.
5. Bagging and Tagging of passed lots.
6. MRP and other matter printing on good seed bags and label/tags as desired by National Seeds Corporation Ltd
7. Dispatches of released seed lots for marketing as per NSC instructions.
8. Returning of failed lots and low grade, empty gunny bags to seed growers
9. It will be a responsibility of custom processor to process seed to achieve maximum quality with optimum recovery %.
10. There should not be excess/shortage while processing as well as while storage. If shortages are excessive or intentional then the same will be recovered from custom processor.
11. It will be a responsibility of custom processor to satisfy seed growers by giving proper attention to them. Behavior with NATIONAL SEEDS CORPORATION LTD seed grower should be courteous and polite.
12. If SSCA or National Seeds Corporation Ltd representative find that grading is not done satisfactory then such quantity is to be again graded and no additional charge will be given to custom processor.
13. Entire electrical bills will be paid by custom processor.
14. All expenditure required for office and tea to AO etc will have to be borne by Custom processor.
15. All taxes, levies etc are to be borne by custom processor.
16. Entire certification charges will be paid by NATIONAL SEEDS CORPORATION LTD.
17. Responsibility of National Seeds Corporation Ltd is to provide all processing materials required for packing of good seed. All other miscellaneous processing materials like ink, colour, printing facilities, rubber stamps, stencils etc will have to be provided by custom processor.
18. Accounts of all seed, processing materials and seed certification materials will have to be kept by custom processor. Any loss to the same will be recovered from custom processor.

The rate of **fresh processing** will be for one-time activity. If National Seeds Corporation Ltd desires for re-grading of fresh stock, then the custom processor will have to do the same. The rate for the re-grading has to be quoted separately and conditions will remain same.

Storage of seed

1. It will be a responsibility of custom processor to store raw seed, good seed, marketable seed as well as low grade and empty gunny bags of seed grower in proper and good condition.
2. It will be the responsibility of custom processor to keep seed without infestation. The chemicals, equipments and covers etc required to keep seed free from infestation will have to be available with custom processor.
3. Any loss to seed in storage or in transit after receipt i.e. due to infestation, rodents, theft, fire, rains, hail storm, strikes, accidents or by any reason will have to be borne by Custom processor.
4. The raw seed will be stored in Custom processor / Contract godown it will be in the custody of NSC representative.

The tenderers are requested to submit the tender by **online mode on our e-portals** <https://indiaseeds.enivida.com> . The technical bid contain all the details mentioned in Annexure-I and should not contain rate schedule for custom processing.

Financial bid should contain rates schedule filled with the rates in Words and Figures as mentioned in Annexure-II. The rates for the operations as mentioned in Annexure-II must be quoted.

Annexure - I (Technical Bid)
National Seeds Corporation Limited
(A Government of India Undertaking)
Plot No.24, Phase No.9, Industrial Area
Regional Office: Mohali

*Owner Photo
(Self Attested)*

**TENDER FOR HIRING GODOWN CUM PROCESSING PLANT FOR CUSTOM
PROCESSING OF WHEAT PRODUCED DURING RABI 2024-25**

1. Name of Seed processing plant:
2. Processing Plant Registration No.: _____ valid upto _____
3. Area of godowns (in sq. ft & qtls) :
4. Bid offered to process quantity of _____ qtls
5. Plant location:
6. Office address:
7. Phone no.:
8. E-mail ID:
9. PAN No.:
10. GST No.:
11. Name of responsible person to handle the business:

S. No.	Name of Person	Phone No.
1.		
2.		
3.		

12. Seed Processing Work Experience:

Year	Crop	Processed Qty (In Qtls.)	Seed Processed for the company
2021-22			
2022-23			
2023-24			

13. List of professional man-power available with the Custom Processor / Contractor to carry out the processing at plant with photo identity.

S.N.	Name of Employee	Qualification	Experience
1.			
2.			
3.			

14. Name of the seed processing plant machinery available and installed.

S.No	Name of Machine	Make and Model	Capacity Mt/hour	No. of machines	Remark
1	Seed Pre cleaner				
2	Air-screen Seed cleaner Cum grader				
3	Indent Cylinder				
4	Sp. Gravity Separator				
5	Flight belt conveyor				
6	V.B. Elevator				
7	Seed Treater				
8	Destoner				
9	Moisture Meter				
10	bag closer				
11	Weigher Bagger				
12	Storage Bin				
13	Weighing balances 300 kg. capacity.				
14					

Note: For any machine available other than above machines may be written in above format.

15. E.M.D. Details –

- i) UTR No.
- ii) Bank
- iii) Amount

Above information are true and correct to our knowledge and belief. I have read all the terms and conditions mentioned in this tender document and I have also experience of running Seed Processing Plant and understood the processing operations to be carried out at my plants.

* NATIONAL SEEDS CORPORATION LTD technical representative will visit the plant of Custom Processor before opening Price Bid. Hence, information must be factual.

Signature of Custom Processor cum
Warehousing Provider _____

Name of Custom Processor cum Warehousing
Provider _____

Seal of Custom Processor cum Warehousing
Provider _____

Location: _____

Date : _____

Check List of enclosures for Technical & Commercial Bids:

S.No.	Particulars	Tick (✓) if enclosed
1.	EMD details	
2.	Renewal certificate of processing plant registered with SSCA	
3.	License to run seed business in the state.	
4.	Partnership Deed if Partnership Firm.	
5.	Authorization/Resolution for signing of bid if it is limited company or partnership firm.	
6.	An affidavit of ownership if proprietary firm / sole traders.	
7.	If representative participating letter of authorization to participate in the tender opening/ negotiation of rate.	
8.	Copy of PAN card	
9.	Copy of GST Registration No.	
10.	Income Tax Return for FY 2022-23 & FY 2023-24	
11.	Balance sheet for FY 2022-23 & FY 2023-24	
12.	Evidence of access to financial resources.	
13.	MSME registered with NSIC Certificate with proper validity for items of rate offered.	
14.	Each and every concerned page of tender document should be signed with stamp of authorized signatory tenderer.	
15.	Affidavit certificate that not black listed and no arbitration case pending in given format (on Rs. 100/- non-judicial stamp paper duly notarized)	
16.	Affidavit no circumstances exceeded lowest price of identical goods to Govt./Semi Govt. Organizations in given format (on Rs. 100/- non-judicial stamp paper duly notarized)	
17.	Other document if any in support of the tender.	

Note: - In absence of any above document, tender may be considered for rejection.

Signature of Tenderer

Stamp

Date: -----

Annexure – II (Financial Bid)

Rate schedule for processing operations and warehousing
Online- B : Processing rates at custom processing plants & warehousing:

Name of Custom processor : _____

	Description of Work	Rate (Rs./Qtl.) On Packed Seed Basis (Including GST, taxes if any)
I	1. Unloading of raw seed from trucks /seed growers lorry & stacking in to godown with proper weighing and mentioning Lot no on Each Bag of Raw Seed 2. Warehousing: Storage charges for packed seed basis for six month period. 3. Processing / Packing: (A) Grading: Lifting of the seeds from the stores to the feeding hopper of the grading unit, grading processing of raw seed, bulk packing of graded seed, weighing and stitching of graded seed bags. Shifting in to godowns and lot wise stacking of graded seed. Collecting of undersize/ rejected seed, weighing, packing and properly storage of undersize. Cleaning of godown right from intake of raw seed till lifting of seed from the store. Loading of undersize in to truck / trolleys. Lot wise lifting of graded seed from the stack, move the stock to the packing floor, treatment of seed as per certification norms, preparation of chemical packets and keeping in bags, stenciling of bags, preparation of tags and labels. Packing of certified seed lot wise as per norms including tagging, labeling and sealing. Shifting of packed seed from packing floor to godown and stacking. (B) Packing in Jute/BOPP/HDPE/ Bags – Size 40 Kg/ 20 Kg 4. Segregation: Segregation of seed lots from the stack due to rejection of lots in seed testing by Certification Agency. In case of direct packing, removal of tags lot wise and defacing of seed bags and changing in to bulk packing. 5. Fumigation: Fumigation and spray charges per quintal of seed stock during storage period. Weekly spray for pest control from recommended pesticide. 6. Bundling of Gunny Bags:- Bundling of Gunny bags in the 50:50 no's of Bags and handover & loading to NSC lorry after grading & lifting of Seeds. Total Charge (Rs./Qtl.) on Packed Seed Basis	
II	Re-grading & packing charges for the lot failed in germination test only.	
III	If storage exceeds six month time period from the month of intake, the godown hiring rates shall be for actual quantity stored during that period (Rs./Qtl./Month)	

Note :- 1) Cleaning and sweeping of plant and godown will not be paid by NATIONAL SEEDS CORPORATION LTD and it is the responsibility of the Custom Processor/ Contractor to engage labours for this operation and also providing one Peon for Certification and NATIONAL SEEDS CORPORATION LTD office. This is the responsibility of the Custom Processor/Contractor and no separate payment will be made for such services.

2) For printing of crops and varieties, MRP at the time of advance tagging and for printing of gunny bags and cloth bags at the time of first grading will not be paid separately and it is the responsibility of the Custom Processor/ Contractor to provide labours for this work. The material like ink, stencil, Slips, etc should also be provided by Custom Processor/ Contractor.

- 3) Printing/ stamping of truthful labels and tags is the responsibility of the Custom Processor/ Contractor and the labour charges for this are included in the processing contract rate and no separate charges will be paid for this work to the Custom Processor/ Contractor. Truthful labels shall be supplied by NATIONAL SEEDS CORPORATION LTD.
- 4) Printing on bags should be either stencil printing or screen printing. Hand writing on bags should not be allowed.

I have read all the terms and conditions of this processing contract and I am offering these rates for custom processing with full knowledge of processing operations in plants.

Signature of Custom Processor cum
Warehousing Provider _____

Name of Custom Processor cum Warehousing
Provider _____

Seal of Custom Processor cum Warehousing
Provider _____

Location: _____

Date : _____

AFFIDAVIT CERTIFICATE – 1

(On Non Judicial Stamp Paper)

I, _____(Name, Designation and Address) hereby declares that my firm / Company has not been debarred/ black listed by any of the Govt. Department / Govt. Agencies where I had supplied the seeds/material during the last _____ years and also no arbitration case pending in NSC office.

Name_____

Designation_____

Name of the Firm/Company_____

Full Address _____

Rubber Stamp _____

Place: _____

Dated: _____

AFFIDAVIT CERTIFICATE– 2

(On Non Judicial Stamp Paper)

I _____(Name, Designation and Address) hereby declare that the price charged for quoted item/items under this contract, our firm under no circumstance exceeded lowest price of identical goods given to government and semi-government organizations.

Name_____

Designation_____

Name of the Firm/Company_____

Full Address _____

Rubber Stamp _____

Place: _____

Dated: _____

Annexure – III

A) AGREEMENT (FORMAT FOR CUSTOM PROCESSOR CUM WAREHOUSING)

This agreement is made on this **dated.....** between the National Seeds Corporation Ltd, A Govt. of India Company, (Regional Office, Mohali) incorporated under the Companies Act, 1956 and having its registered office at Beej Bhawan, Pusa Complex, Delhi-12 (hereinafter called “Corporation”) which expression shall unless excluded by or repugnant to the context, be deemed to include its successors and assigns of the first party and **M/s -----**, ----- (herein after called the “Custom Processor and Warehouse provider” which expression shall include unless excluded by or repugnant to context be deemed to include its successors and assigns) of the second party.

WHEREAS the Corporation and the custom processor cum warehouse provider have agreed to all the terms and conditions; as contained in section-II, III & IV & Other conditions of tender document which shall form part of this agreement.

Rates of Custom Processing cum Warehousing: For **Rabi -----**

	Description of Work	Rate (Rs./ Qtl.) On Packed Seed Basis (Incl. GST, taxes if any)
I	1. Unloading of raw seed from trucks /seed growers lorry & stacking in to godown with proper weighing and mentioning Lot no on Each Bag of Raw Seed 2. Warehousing: Storage charges for packed seed basis for six month period. 3. Processing / Packing: (A) Grading: Lifting of the seeds from the stores to the feeding hopper of the grading unit, grading processing of raw seed, bulk packing of graded seed, weighing and stitching of graded seed bags. Shifting in to godowns and lot wise stacking of graded seed. Collecting of undersize/ rejected seed, weighing, packing and properly storage of undersize. Cleaning of godown right from intake of raw seed till lifting of seed from the store. Loading of undersize in to truck / trolleys. Lot wise lifting of graded seed from the stack, move the stock to the packing floor, treatment of seed as per certification norms, preparation of chemical packets and keeping in bags, stenciling of bags, preparation of tags and labels. Packing of certified seed lot wise as per norms including tagging, labeling and sealing. Shifting of packed seed from packing floor to godown and stacking. (B) Packing in Jute/BOPP/HDPE/ Bags – Size 40 Kg/ 20 Kg 4. Segregation: Segregation of seed lots from the stack due to rejection of lots in seed testing by Certification Agency. In case of direct packing, removal of tags lot wise and defacing of seed bags and changing in to bulk packing. 5. Fumigation: Fumigation and spray charges per quintal of seed stock during storage period. Weekly spray for pest control from recommended pesticide. 6. Bundling of Gunny Bags:- Bundling of Gunny bags in the 50:50 no's of Bags and handover & loading to NSC lorry after grading & lifting of Seeds. Total Charge (Rs./Qtl.) on Packed Seed Basis	
II	Re-grading & packing charges for the lot failed in germination test only.	
III	If storage exceeds six month time period from the month of intake, the godown hiring rates shall be for actual quantity stored during that period (Rs./Qtl./Month)	

SETTLEMENT OF DISPUTES

In case any dispute arises between NSC and the other party due to any term or matter, both the parties will opt to resolve it through mutual understanding. In case dispute remains even after discussions, then it shall be binding upon parties to resolve the issue under the provisions of Arbitration & Conciliation Act, 1996 as amended from time to time. Under this provision, the Chairman-cum-Managing Director, National Seeds Corporation Limited with the concurrence of both the parties shall appoint Sole Arbitrator to resolve the issue and both the parties will have to abide by the decision. The parties will bind to resolve this dispute through arbitration before going to court of law. The arbitration shall be conducted at New Delhi and shall in English Language. The court of Delhi shall have the jurisdiction.

The arbitrator shall have powers to enlarge time for making & publishing the award with the consent of the parties. The parties will have no objection to the appointment of the arbitrator on the ground that such arbitrator had dealt with the matter of any earlier stage. If the claims involved in a dispute are of more than Rs.1 lakh; the arbitrator shall make a speaking award as per provisions of Arbitration Act, 1996.

In case the supplier is a Public Sector Undertaking, the above clause shall not be applicable and in that event the following clause shall apply. In the event of any dispute or difference relating to the interpretation and application of the provisions of the contracts, such dispute or difference shall be referred by either party to the sole arbitrator in the Department of Public Enterprises to be nominated by the Secretary to the Govt. of India, In-charge of the Bureau of Public Enterprises. The Arbitration & Reconciliation Act 1996 shall not be applicable to the arbitration under this clause.

The award of the Arbitrator shall be binding upon the parties to the dispute, provided however; any party aggrieved by such award may make a further reference for setting aside or revision of the award to the Law Secretary, Department of Legal and Affairs, Ministry of Law and Justice, Govt. of India. Upon such reference, the dispute shall be decided by the Law Secretary or the Special Secretary/Additional Secretary when so authorized by the Law Secretary whose decision shall bind the parties finally and conclusively. The parties to the disputes will share equally the cost of arbitration as intimated by the Arbitrator.

No amendment or modifications in the terms of this agreement shall be considered valid unless it is in writing and duly signed by both the parties.

IN WITNESS WHEREOF both the parties have here to subscribe their signature on the date and year herein above written through authorized representatives.

For and on behalf of the custom processor

For and on behalf of the

M/s-----

National Seeds Corporation Ltd.
Regional Manager
NSC Chandigarh

Witness

Area Manager

NSC _____

1.

2..

Annexure – IV
BANK GUARANTEE IN LIEU OF SECURITY DEPOSIT

This bank guarantee executed on this _____ **date of 2025** by _____ (hereinafter called the “Bank” which expression shall include wherever permissible, its successors and assigns) in favour of the **National Seeds Corporation Ltd., Plot No. 24, Phase-9, Industrial Area, Mohali** (hereinafter called “Corporation” which expression includes its successors and assigns at the request of M/s. _____ (herein after called the “Custom Processor & Warehouse provider”)

WHEREAS the Custom Processor & Warehouse provider had tendered in respect of Tender No. _____ issued by the Corporation.

WHEREAS the tender of the Custom Processor & Warehouse provider has been accepted and in consequence thereof the Corporation had placed a Job Order for _____ mentioned in the Job Order No. _____ dated _____.

AND WHEREAS the Custom Processor & Warehouse provider is required to deposit security with the Corporation to the extent of an amount of Rs. _____ as equal to the value of the produce stored in the godown of Custom Processor & Warehouse provider on the basis of MSP or advance money given to the farmers for the stored quantity of Raw / Graded seed by the Corporation to the Custom Processor & Warehouse provider, for due fulfillment of the same.

AND WHEREAS in consideration of the bank having agreed to furnish a bank guarantee to the Corporation, the Corporation has agreed to waive the necessity of the supplier making a deposit of the security amount and has accepted that in lieu thereof a bank guarantee may be furnished.

AND WHEREAS the bank has agreed to furnish the bank guarantee in lieu of security deposit.

NOW THEREFORE the bank hereby agrees and guarantees:

1. If the supplier commits any breach of any of the terms and conditions of the contract or of the purchase order and the Corporation declares that supplier has become liable to forfeiture of the security or any part thereof, the bank hereby unconditionally and irrevocably agrees and undertakes and guarantee to pay to the Corporation on demand and without demure the amount of security money stated above without making a reference to the supplier.

2. The Bank further agrees that the Corporation shall be the sole judge of and as to whether the said supplier has committed any breach and breaches of any of the terms and conditions of the contract and the extent of loss, damage costs, charges and expenses caused to or suffered by or that may be caused to or suffered by the Corporation on account thereof but not exceeding the amount of security as stated above and the decision of the Corporation that the said supplier has committed such breach and breaches shall be final and binding on the bank.

3. The bank understand that it shall not necessary for the Corporation to precede against the tenderer before demanding the aforesaid amount of bank guarantee from the bank of preceding against the bank and the guarantee herein contained shall be enforceable against the bank.

4. This guarantee shall remain in full operation up to **31st December 2025** from the date of execution. The bank undertakes not to revoke the guarantee during its currency except with the consent of the

Corporation in writing and agrees that any change in the constitution of the Organizer or the bank shall not discharge the liability of the bank hereunder.

- Notwithstanding anything contained herein before the liability of the bank under this guarantee is restricted to Rs._____. The guarantee of the bank shall remain into force for the period stated above, unless the Corporation makes a claim from the bank in writing before the said period, all the rights of the Corporation under the said guarantee shall be forfeited and the bank shall be relieved and discharged from all liability hereunder.

For and on behalf of the Bank

Witness:

1.

2.

- Here fill the name of Bank with address.
- Here fill the name and address of the supplier.
- Here fill the name of the material for which order has been placed.
