



## राष्ट्रीय बीज निगम लिमिटेड

(An ISO 9001:2008 & ISO 14001:2004 Certified Company)

(भारत सरकार का उपक्रम - मिनिरात्रा कंपनी)

CIN No. U74899DL1963GOI003913

कार्यालय : मध्य प्रदेश एवं छत्तीसगढ़

48-49, सेक्टर-बी, औद्योगिक क्षेत्र, गोविंदपुरा, भोपाल-462023

फोन : 0755-2580271, 2580319

ई-मेल: nscengbpl@gmail.com, rm.bhopal@indiaseeds.com

वेबसाइट: www.indiaseeds.com

## NATIONAL SEEDS CORPORATION LIMITED

(An ISO 9001:2008 & ISO 14001:2004 Certified Company)

(A Govt. of India Undertaking - Miniratna Company)

CIN No. U74899DL1963GOI003913

Regional Office: Madhya Pradesh & Chattisgarh

48-49, Sector-B, Industrial Area, Govindpura, Bhopal-462023

Phone: 0755-2580271, 2580319

E-mail: nscengbpl@gmail.com, rm.bhopal@indiaseeds.com

Website: www.indiaseeds.com

क्र.-3 / अभि. / Cold Storage / एनएससी-भो. / 2026-27

दिनांक: 04-05-2026

### “ई-निविदा सूचना”

राष्ट्रीय बीज निगम लिमिटेड, प्रेक्षत्र कार्यालय गोविंदपुरा व निवारी में उत्पादित बरसीम एवं मटर को कोल्ड स्टोरेज में किराये पे रखने हेतु ई-निविदा (online tender) दिनांक 11-05-2026 तक आमंत्रित की जा रही है। निविदा से संबंधित जानकारी एनएससी की वेब साइट [www.indiaseeds.com](http://www.indiaseeds.com) से प्राप्त की जा सकती है।

क्षेत्रीय प्रबन्धक



## NATIONAL SEEDS CORPORATION LTD. BHOPAL

### INSTRUCTIONS TO BIDDER

1. The bidders, who want to participate in tender, may apply through online the receipt of tender
2. must be submitted with the Technical Bid.
3. The tender should be submitted in two bid form – Technical Bid & Financial Bid. The tender shall be opened after completion of bidding time
4. Bank details for remitting the payment is as under: National Seeds Corporation Ltd, Bhopal SBI Account No. 32933247215 IFSC Code SBIN0001253, SME Branch Govindpura Industrial Area Bhopal.
5. **ADVICE FOR BIDDERS:** The Bidders are advised in their own interest to carefully read the tender documents and understand their purpose unless the Bidder specifically states to the contrary in respect of any particular clause, it shall be presumed that they accepts all the terms and conditions as have been laid down in the tender document
6. **EMD as per point number 18 below in general terms and condition may be applicable. The tender participants registered with valid NSIC are exempted from EMD deposit. EMD will be adjusted as security deposit and participants who awarded contract required to deposit SD as per as per point number 18 below in general terms and condition.**
7. Exemption of earnest money deposit for Indian Manufacturers which are registered with NSIC under Single point registration scheme, Indian manufacturers/suppliers who are Micro and Small Enterprises (MSE) small scale units and registered with National Small Industries Corporation (NSIC) under single point registration scheme are exempted from payment of earnest money deposit provided to furnish photocopy of valid registration with NSIC under the single point registration scheme, for the quoted stores in support of claim along with their request letter. This facility will, however, not be provided to those small-scale units who are registered under the old registration scheme which was extended up to 30th June, 1981 only.(Registration Certificate to be attached)
8. EMD of unsuccessful tenders without interest will be refunded within 30 days/on request of the party after finalization the tender. (AFTER REQUEST FROM THE PARTIES WITH PROPER BANK DETAILS).
9. **ELIGIBILITY CRITERIA:** The criteria as fixed as per Part – A (Annexure – I).
10. **SUBMISSION OF OFFER:** Offer must be submitted in prescribed tender form through online Mode only. Tenderer must accept all terms & conditions of tender. Conditional tender may be treated as void.
11. **BID OPENING AND EVALUATION:** Bids will be opened in online Mode (As per instruction SECTION-I)
12. Cancellation of Work order/ AMC Services: NSC reserves the right to cancel the contract/AMC service at any stage (by giving the notice in writing) due to non-satisfactory services of the selected firm.
13. **CLARIFICATION OF BIDS:** To assist in the examination, evaluation and comparisons of tenders, the purchaser may at its discretion, asks the Bidder for clarification of its bid. The request for clarification and the response shall be in writing and no change in price or substance of the bid shall be sought, offered or permitted
14. **FORFEITURE OF THE EARNEST MONEY:** Earnest Money may be forfeited.

- a) If a Bidder withdraws its tender during the period of Tender validity specified on the Tender Form: OR
- b) In case of a successful Bidder, if Bidder fails:
  - a. To sign the contract in accordance with Contract Clause (As mentioned below)
  - b. To furnish security deposit in accordance with Contract Clause (As mentioned below)

**15. SIGNING OF CONTRACT:**

The successful Bidders within 7 days from date of issue the Job Order, shall sign and date agreement as per the format given (Annexure-III) of the tender document. Other Terms & Conditions (ATC) of the tender document will be considered to be part of agreement, any variation in the terms and conditions as may be suggested by the Bidder and accepted by the Corporation will be part of the agreement.

**SECURITY MONEY:**

The Successful Tenderers has to submit the security deposit (as per table of 18 general terms and condition of contract) of seed (Berseem, Pea) stored in the cold storage in the form of RTGS/NEFT.

**16. DISPUTES or DIFFERENCES:**

All disputes or differences that may arise in connection with this tender or the interpretation of any of its terms or in any other way related to this tender directly or indirectly shall be referred to arbitration in accordance with the clause relating to “settlement of disputes” as under. In case any dispute arises between NSC and the other party due to any term or matter, both the parties will opt to resolve it through mutual understanding. In case dispute remains even after discussions, then it shall be binding upon parties to resolve the issue under the provisions of Arbitration & Conciliation Act, 1996 as amended from time to time. Under this provision, the Chairman-cum-Managing Director, National Seeds Corporation Limited with the concurrence of both the parties shall appoint Sole Arbitrator to resolve the issue and both the parties will have to abide by the decision. The parties will bind to resolve this dispute through arbitration before going to court of law. The arbitration shall be conducted at New Delhi and shall in English Language. The court of Delhi shall have the jurisdiction. If the claims involved in a dispute are of more than Rs.1.00 lakh the arbitrator shall make a speaking award as per provision of Arbitration & Conciliation Act, 1996 as amended from time to time. In case the supplier is a Public Sector Undertaking, the above clause shall not be applicable and in that event the following clause shall apply. In the event of any dispute or difference relating to the interpretation and application of the provisions of the contracts, such dispute or difference shall be referred by either party for arbitration to the sole arbitrator in the Department of Public Enterprises to be nominated by the Secretary to the Govt. of India, In charge of the Department of Public Enterprises. The Arbitration & Conciliation Act, 1996 shall not be applicable to the arbitration under this clause. The award of the Arbitrator shall be binding upon the parties to the dispute, provided, however, any party aggrieved by such award may make a further reference for setting aside or revision of the award to the Law Secretary, Department of Legal and Affairs, Ministry of Law and Justice, Govt. of India. Upon such reference, the dispute shall be decided by the Law Secretary or the Special Secretary/Additional Secretary when so authorized by the Law Secretary whose decision shall bind the parties finally and conclusively. The parties to the disputes will share equally the cost of arbitration as intimated by the Arbitrator.”

17. **VALIDITY OF OFFER:** The Bidder shall keep their offers open for acceptance for a period **from approx. 8 Month** to the opening of tender. **Which will be extended/reduced as per both the parties mutual consent.** In case the last date happens to be a holiday, offers shall remain open for acceptance till the next working day. Bidders with shorter validity period, subject to prior sales, immediate acceptance and any such similar conditions are liable to be rejected.

18. **RIGHT TO ACCEPT ANY BID AND TO REJECT ANY OR ALL BIDS:** The Corporation reserves the right to accept or reject any or all Bids, and to annul the tendering process and reject all Bids any time prior to award of contract, without thereby, incurring any liability to the affected Bidder or Bidders or any obligation to inform the affected tenders of the grounds for the purchaser's action.

19. **GENERAL TERMS & CONDITIONS OF THE CONTRACT:-**National Seeds Corporation Limited (NSC) invites tender for the safe cold storage of Pea and Berseem seeds for the quantities and destinations mentioned below.

| S. No. | Crop    | Variety           | Class        | Quantity of Seeds (Qtls.) | Packing Size | Cold Storage Required Location | EMD    | SD     |
|--------|---------|-------------------|--------------|---------------------------|--------------|--------------------------------|--------|--------|
| 1      | Pea     | IPFD-11-5         | C/s          | 41.40                     | 30 Kg        | Niwari/Morena                  | 100000 | 200000 |
| 2      | Berseem | BL-43             | C/s          | 1265.62                   | 40 Kg        |                                |        |        |
| 3      | Berseem | BL-43             | C/s          | 241.00                    | 40 Kg        |                                |        |        |
| 4      | Berseem | BL-43             | C/s          | 2086.30                   | 40 Kg        |                                |        |        |
| 5      | Berseem | Wardan            | C/s          | 1369.27                   | 40 Kg        | Bhopal                         | 50000  | 100000 |
| 6      | Berseem | BL-43             | C/s          | 169.00                    | 40 Kg        |                                |        |        |
| 7      | Pea     | Kashi Nandani/PSM | TL           | 38.55                     | 30 KG        | Bhopal                         |        |        |
|        |         |                   | <b>TOTAL</b> | <b>5211.14</b>            |              |                                |        |        |

20. **Each Tenderer shall submit in two parts.**

1. **TECHNICALBID:-**The TECHNICAL BID shall be submitted as per PART- A (Annexure – I), this contains the details of organization, company profile, details of experience, EMD etc.

2. **FINANCIALBID:** The Financial Bid for safe Cold Storage of Pea and Berseem seeds varieties should quote Rate Rs. / Qtls. (Storage quantity) /Month basis as per PART B (Annexure – II).

21. **OTHER TERMS AND CONDITIONS**

- 1) The cold storage owners are required to quote the rates in Rs. per Qtls (Storage quantity) per month inclusive Electricity, Security, & all the taxes etc. Lowest rate will be considered for rate contract.
- 2) The actual owner of the cold storage / societies / companies in whose name the cold storage is registered also eligible to participate in the tender.

- 3) **The offer for cold storage shall be valid for approx. 8 Months from the opening of tender. Which will be extended/reduced as per both the parties mutual consent.** The tenderer shall be responsible for safe storage of the Seed during the period.
- 4) The successful tenderer will execute a formal agreement with NSC on non-judicial stamp paper of required value for arranging the safe cold storage as per the terms and conditions, sign each page of the terms and conditions and submit the same to NSC along-with the security deposit.
- 5) The tenderer should have enough space for safe storage, of Pea & Berseem seeds.
- 6) After accepting the seed of NSC for storage, the party shall issue a cold storage receipt indicating the number of bags, weight and value of the seed as per NSC prevalent rates. In the receipt it will be specified that quantity of produce accepted for storage is to the entire satisfaction of the parties. The receipt must be issued to the NSC authorize officials as soon as produce is handed over for storage.
- 7) That the party shall keep daily record of temperature and humidity maintained under the cold storage and make available for the inspection to the representative of the NSC as and when required. **The party shall maintain the temperature and humidity as per related seed standard.** There should be alternate arrangement of generator of suitable capacity as a standby measure for the operation of the plant during electric shut down.
- 8) The party will allow the NSC staff for inspecting the cold storage log book and sign the storage inspection report (Format attached).
- 9) The party will insure safety of the stock and materials against fire, theft, thunder storm, hail storm, strikes, agitations, accidents etc. in the name of NSC and the insurance charges will be paid by the party. **Party is also required to give copy of insurance of stock of NSC after agreement has been signed.** In case of any loss to National Seeds Corporation Ltd, seed materials at the party's premises then the cost of the same will be recovered from the party at selling rate decided by National Seeds Corporation Ltd.
- 10) In case of theft and fire of seed stock or any other material from cold storage/premises of the party, it will be the responsibility of the party and cost of such stock/material will be recovered from the party at selling rates of seed stock and material. (Insurance of stock/material is also compulsion)
- 11) The handling charges on account of loading and unloading from vehicle at the destination point of cold storage will be borne by transporter. However internal shifting of handling and delivering will be of cold storage owner. The party shall provide sufficient space etc.
- 12) The party will release the seed only to authorized NSC representative as and when required after obtaining a proper receipt.
- 13) The Corporation does not guarantee the quantity mentioned in the tender notice. NSC may increase or decrease the quantity.
- 14) On the written communication with regard to acceptance of the tender, the tenderer will enter into an agreement of Rs 1000/- non judicial stamp paper with the Corporation. (Annexure-III) and other (ATC) terms & conditions of tender will form a part of agreement. If the tenderer fails to comply with the terms & conditions, the necessary action is to be initiated against him in addition to forfeiture of EMD/S.D. and will be black listed /debar for up to three year as per recommendation of committee.

**Annexure – I**

**NATIONAL SEEDS CORPORATION LIMITED**

**(A Government of India Undertaking: Miniratna Company) 48-49 Sector-B, Industrial Area)**

Regional Office: Bhopal

**TECHNICAL BID / COMPETENCY DETAILS:**

1) **Name of tenderer:-**

2) **Address:**

I. **Office**

II. **Plant:**

3) **Phone No:**

I. **Office :**

II. **Plant :**

**Owner Photo  
(Self Attested)**

4) **Name of responsible person to handle the business:**

| Name | Contact | Mail ID |
|------|---------|---------|
|------|---------|---------|

1.

2

5) **Cold Store Registration Certificate No.**

6) **PAN No:**

7) **GST No :**

8) **Office contact no and mail id:**

9) **Name & Address of Bank & Account Number:**

10) **E.M.D. Details –**

I. **UTR No. ....**

II. **Bank .....**

III. **Amount .....**

11) **List of Enclosures: Tick (✓) Certificates enclosed.**

1) **EMD**

2) **Certification of Registration of firm, company, etc.**

3) **License of Cold Store.**

4) **Partnership Deed if Partnership Firm.**

5) **Authorization/Resolution for signing of bid if it is limited company or partnership firm.**

6) **An affidavit of ownership if proprietary firm / sole traders.**

- 7) A copy of PAN No. & Income Tax Return for the current year and previous year.
- 8) Copy of GST Registration No.
- 9) If representative participating letter of authorization to participate in the tender opening/ negotiation of rate.
- 10) Affidavit certificate on 100/- (Hundred rupees) stamp paper, that his/her/their firm/company has neither been BLACK LISTED by any Govt. /Semi Govt. /PSU or any other agencies nor having any relation/co -relation directly or indirectly with the employee of the NSC and no arbitration case pending in this office.
- 11) MSME registered with NSIC Certificate with proper validity for items of rate offered.
- 12) Work Experience Certificate pertaining to cold storage related to seed.
- 13) Other document if any in support of the tender.
- 14) Each and every concerned page of tender document should be signed with stamp of authorized signatory tenderer.
- 15) Affidavit no circumstances exceeded lowest price of identical goods to Govt. /Semi Govt. / PSU/ or any other Organizations.
- 16) Balance sheet for current year and previous year.

Above information is true to our knowledge and belief.

Signature of Tenderer

Stamp

Date:

## **AFFIDAVIT CERTIFICATE**

I .....(Name, Designation and Address)  
hereby declare that the price charged for quoted item/items under this contract, our firm under no  
circumstances exceeded lowest price of identical goods given to Government and semi- Government  
organizations.

Place:

Dated:

Name& Designation

Name of the Firm/Company

Full Address

Rubber Stamp

### **Undertaking**

To,

Regional Manager,  
National Seeds Corporation Ltd.  
PlotNo.48-49, Sector, Industrial  
Area, Bhopal-462023

Sir,

This is in reference to your Tender Notice published for purchase of Soybean, C/s. In this connection, I wish to undertake that our firm is neither **blacklisted** by Govt. /Semi Govt. /PSU or any other agencies nor our firm is having any relationship with Employees of National Seeds Corporation Limited, and no case arbitration case pending in the name of my said firm.

Signature of Tenderer\_\_\_\_\_

Address & Stamp:

Date:-

### **Check List of enclosures for Technical & Commercial Bids:**

- EMD
- Certification of Registration of firm, company, etc.
- License of Cold Store.
- Partnership Deed if Partnership Firm.
- Authorization/Resolution for signing of bid if it is limited company or partnership firm.
- An affidavit of ownership if proprietary firm / sole traders.
- A copy of PAN No. & Income Tax Return for the current year and previous year.
- Copy of GST Registration No
- If representative participating letter of authorization to participate in the tender opening/ negotiation of rate.
- Affidavit certificate that not black listed and no arbitration case pending in this office.
- MSME registered with NSIC Certificate with proper validity for items of rate offered.
- Other document if any in support of the tender.
- Each and every concerned page of tender document should be signed with stamp of authorized signatory tenderer.
- Affidavit no circumstances exceeded lowest price of identical goods to Govt. /Semi Govt. Organizations.
- Balance sheet for current year and previous year.

**Annexure-II: Financial Bid**

| S. No . | Crop     | Variety            | Class        | Quantit y of Seeds (Qtls.) | Packin g Size | Cold Storage Required Location | Rate- Rs./qtls/pe r month |
|---------|----------|--------------------|--------------|----------------------------|---------------|--------------------------------|---------------------------|
| 1       | Pea      | IPFD-11-5          | C/s          | 41.40                      | 30 Kg         | Niwari/Morena                  |                           |
| 2       | Bersee m | BL-43              | C/s          | 1265.62                    | 40 Kg         |                                |                           |
| 3       | Bersee m | BL-43              | C/s          | 241.00                     | 40 Kg         |                                |                           |
| 4       | Bersee m | BL-43              | C/s          | 2086.30                    | 40 Kg         |                                |                           |
| 5       | Bersee m | Wardan             | C/s          | 1369.27                    | 40 Kg         | Bhopal                         |                           |
| 6       | Bersee m | BL-43              | C/s          | 169.00                     | 40 Kg         |                                |                           |
| 7       | Pea      | Kashi Nandani/PS M | TL           | 38.55                      | 30 KG         | Bhopal                         |                           |
|         |          |                    | <b>TOTAL</b> | <b>5211.14</b>             |               |                                |                           |

## ANNEXURE - III

### AGREEMENT

This agreement is made on this between the National Seeds Corporation Ltd., A Govt. of India Company, incorporated under the Companies Act, 1956 and having its registered office at Beej Bhawan, Pusa Complex, New Delhi-12(hereinafter called “Corporation”) which expression shall unless excluded by or repugnant to the context, be deemed to include its successors and assigns) of the first party and M/s..... (Herein after called the “Service Provider” which expression shall include unless excluded by or repugnant to the context, be deemed to include its successors and assigns) of the second party.

WHEREAS the “Corporation” with the intention of cold storage for seed invited offers vide tender No.

AND WHEREAS the service provider submitting their tender No.....and upon consideration of the tender and after due deliberation, the Corporation placed Job Order No.....dated..... with service provider for cold storage of seed as per specifications; quantities mentioned in Job Order No.....dated..... which shall form part of this agreement. Amendment made in the J.O., if any, shall also form part of this agreement.

AND WHEREAS the Corporation and the service provider have agreed to all the terms and conditions as contained in Section-III of tender document, for Tender No.....Which shall form part of this agreement.

1. That the use of cold storage of the parties will start from that ...../2026 and will continue till ...../2026.
2. That the party shall keep daily record of temperature and humidity maintained under the cold storage and makes it available for the inspection to the representative of the NSC as and when required. **The party shall maintain the temperature and humidity as per required seed standard.**
3. After accepting the seed of NSC for storage the party shall issue a cold storage receipt indicating the number of bags, weight and value of the seed potato as per NSC prevalent rates. In the receipt it will be specified that quantity of produce accepted for storage is to the entire satisfaction of the parties. The receipt must be issued to the NSC authorize officials as soon as produce is handed over for storage.
4. The party will release the seed only to authorized NSC representative as and when required after obtaining a proper receipt.
5. The payment of storage charges will be made by NSC after inspection of godown by concern NSC official on monthly basis.

6. The party will allow the NSC staff for inspecting the cold storage log book and sign the storage inspection report (specimen enclosed).

7. In case of any dispute arising between the NSC and the party in connection with the agreement or anything arising there under the same shall be referred to the sole arbitrator i.e. Chairman and Managing Director or any officer nominated by it. The award of the arbitrator passed in such reference shall be binding on the party. The party shall not object to the arbitration by the Chairman or his/her nominee on any ground as the party is consciously entering into the agreement. Notwithstanding the place where this agreement is to be implemented is mutually understood and agreed by and between the parties hereto that this contract shall be deemed to have been entered into by the parties concern at New Delhi and the court of law in New Delhi alone shall have jurisdiction to adjudicate thereon.

8. All the payments after the recovery of statutory dues (Income tax, GST, etc...) as applicable which become payable under the agreement shall be made from office of Regional Manager, 48-49 Sector-B, Industrial Area Govindpura Bhopal

9. No amendment or modifications in the terms of this agreement shall be considered valid unless it is in writing and duly signed by both the parties.

IN WITNESS WHEREOF both the parties have here to subscribe their signature on the date and year herein above written through authorized representatives.

For and on behalf of the Service Provider

For and on behalf of the  
National Seeds Corporation Ltd.

Witness

Witness

1

1

2

2

## **NATIONAL SEEDS CORPORATION LIMITED**

(A Government of India Undertaking: Miniratna company)

**Regional Office: Bhopal**

### **Cold Storage Inspection Report for Berseem/ Pea Seeds**

Subunit: AO Niwari/Govindpura Inspection No. :..... Date of Inspection:.....

1. Name of Cold store :
2. Quantity of seed stored :
3. Crop/ variety/ Class of Seed
4. Stored in Chamber No. :
5. Chamber No. inspected :
6. Record of Temperature and Relative Humidity during inspection
7. Condition of Seed

(Based on random inspection bags stored)

: Temp Max: Min: RH:

8. Any other observation :
9. Remarks:

Signature of Cold store representative

Signature of NSC representative

#### **Instruction for Inspection of Cold Storage**

Inspect cold storage once in a fortnight for checking the temperature, humidity and general conditions of the seed stored.

## **INSTRUCTIONS TO THE TENDERER / BIDDER – ONLINE MODE**

### **DEFINITIONS:**

1. Bidders/Vendors/Suppliers/Contractors must get themselves registered on the portal for participating in the e-tenders published on <https://indiaseeds.enivida.com> by paying the charges of Rs. 2360/- (Inclusive taxes) per year.
2. Bidders must provide the details of PAN number, registration details etc as applicable and submit the related documents. The user id will be activated only after submission of complete details. The activation process will take minimum 24 working hour's [enividahelpdesk@gmail.com](mailto:enividahelpdesk@gmail.com)
3. Bidders must have a valid email id and mobile number.
4. Bidders are required to obtain Class 3 Digital Certificates (Signing & Encryption) as per their company details.
5. Once bidder DSC is mapped with the user id, the same DSC must not be used for another user id on the same portal. However bidder can update the digital certificate to another user id after un mapping it from the exiting user id.
6. Bidders now can login with the activated user Id & DSC for online tender submission process in this portal.
7. Bidders can upload required documents for the tender well in advance under My Documents and these documents can be attached to the tender during tender participation as per the tender requirements. This will save the bid submission duration/time period and reduce upload time of bid documents.
8. Bidders must go through the downloaded tender documents and prepare and upload bid documents as per the requirements of the department.
9. Once the bidders have selected the tenders they are interested in, Bidders will pay the processing fee Rs 550/- per tender (NOT REFUNDABLE) by net-banking / Debit / Credit card then Bidder may download the Bid documents etc. Once Bidders will pay both fee tenders status will be shown “form received”. This would enable the e- tender Portal to intimate the bidders through e-mail in case there is any corrigendum issued to the tender document.
10. Bidders are advised to read complete BoQ/SoQ/Price Bid/Financial Bid and Terms & Conditions before quoting rates in the bid document.
11. Any modification/replacement in BoQ/SoQ/Price Bid/Financial bid template is not allowed. Bidders must quote only in predefined fields in the bid sheet and save the bid sheet. After saving, the same bid sheet must be uploaded in the portal.

12. Bidders must pay required payments (Tender fee, EMD, Tender Processing Fee etc) as mentioned in the tender document, before submitting the bid.
13. Bidders are recommended to use PDF files for uploading the documents. Only price bid sheet will be in Excel format.
14. The bidders must ensure to get themselves registered on the portal at least 1 week before the tender submission date and get trained on the online tender submission process. For tender submission and registration process bidders are advised to refer respective manuals on website. Tender inviting Authority/Department will not be held responsible for any sort of delay or the difficulties faced during the submission of bids online by the bidders due to local issues like internet connectivity/PC speed/etc...
15. Offline Submission of bids/documents/rates by the bidders will not be accepted by the department, under any circumstance.
16. After final submission of the bid, a confirmation message and bid submission acknowledgement will be generated by the portal. The bid submission acknowledgement contains details of all documents submitted along with bid summary, token number, date & time of submission of the bid and other relevant details. Bidder can keep print of the bid submission acknowledgement.
17. If bidder is resubmitting the bid, bidder must confirm existence of all the required documents, financial bid and again submit the bid. Once submitted, the bid will be updated.
18. Submission of the bid means that the bid is saved online; but system does not confirm correctness of the bid. Correctness of the bid will be decided by tender inviting authority only.
19. The time displayed in the server is IST (GMT 5:30) and same will be considered for all the tendering activities. Bidders must consider the server time for submission of bids.
20. Bid documents being entered by the Bidders/Vendors/Contractors will be encrypted at the client end and the software uses PKI encryption techniques to ensure security/secrecy of the data. The submitted bid documents/data become readable only after tender opening by the authorized individual.

**Thank You**

**Technical Support -     Phone: 9355030617, 8448288980**

**Tel: 011-49606060**

**Email ID - [enividahelpdesk@gmail.com](mailto:enividahelpdesk@gmail.com), [enivida2021@gmail.com](mailto:enivida2021@gmail.com)**